



2505-901

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

May 15, 2025

OFFICE MEMORANDUM

No. 32, s. 2025

To: Marie Christine L. Natividad
Chief Education Supervisor (CID)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-25-0711 (Special Needs Education Program Continuing Appropriations)	Program Support Funds for the conduct of Special Needs Program related activities.	300,000.00
ROI-25-0725 Flexible Learning Options-Alternative Learning System (Current Appropriations)	Program Support Funds for the implementation of Alternative Learning System (ALS) for SY 2025-2026.	90,500.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
3. For information and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
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Republic of the Philippines
Department of Education
 Regional Office I

Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310300100005000 Special Needs Education Program		REFERENCE: OSEC-1-25-00661 dated 03/14/25 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-0711
FUND CODE: 01102101	ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2024 GAA RA No. 11976	DATE: May 14, 2025 FISCAL YEAR: FY 2025
Purpose: Transfer of funds for the conduct of Special Needs Education Program related activities.			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	300,000.00
Total			300,000.00
AMOUNT IN WORDS: THREE HUNDRED THOUSAND PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2025.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD J. VINO
 Chief Administrative Officer
 Finance Division

APPROVED:

TOLENTINO G. AQUINO
 Director IV

DepED



Address: Flores St., Catbangen, City of San Fernando, La Union
 Telephone Nos.: (072) 607-8137/682-2324
 Email address: region1@deped.gov.ph
 Website: www.depedro1.com





Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310300100003000 Flexible Learning Options-Alternative Learning System (FLO-ALS)		REFERENCE: OSEC-1-25-00580 dated 03/10/25 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-0725
FUND CODE: 01101101	ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2025 GAA R.A. No. 12116	DATE: May 14, 2025
Purpose: Transfer of funds for the implementation of Alternative Learning System (ALS) for SY 2025-2026.		FISCAL YEAR: FY 2025	
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	90,500.00
Total			90,500.00
AMOUNT IN WORDS: NINETY THOUSAND FIVE HUNDRED PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2026.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD L. VINO
Chief Administrative Officer
Finance Division

APPROVED:

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