



Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 285, s. 2025

**Ms. Jessica D. Rigos**  
Administrative Officer II  
Salindeg, Pong – Ol, Barraca Elementary School

Designation Order

In view of the official travel of **Ms. Azenith A. Ramos, School Principal I** of Salindeg, Pong – Ol, Barraca Elementary School, you are hereby designated as Officer-In-Charge of Office of the School Principal-Salindeg, Pong – Ol, Barraca Elementary School on **May 09 & 13, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Please be guided accordingly.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 – J. Rigos



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