



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 306, s. 2025

**CONDUCT OF DIVISION PROGRAM IMPLEMENTATION REVIEW AND
PERFORMANCE ASSESSMENT (PIRPA) FY 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD & CID)
All Others Concerned

1. Pursuant to DepEd Order No. 29, s. 2022, also known as the Adoption of the Basic Education Monitoring and Evaluation Framework, this Office through the School Governance and Operations Division (SGOD) will conduct the Division Program Implementation Review and Performance Assessment (PIRPA) for Midyear 2025 at the SDO Conference Hall on **July 8-9, 2025**.
2. The activity aims to:
 - a. present the accomplishments in the implementation of major programs, projects, and activities (PPAs);
 - b. identify and discuss bottlenecks, challenges, issues and concerns affecting the delivery of PPAs;
 - c. determine adjustments and enhancements in existing policies, programs, projects, activities; and
 - d. identify lessons learned or best practices implemented.
3. The participants shall prepare and submit a 10-minute Powerpoint Presentation of Year End Accomplishment Report through the link: <http://tinyurl.com/2024YearEndPIR> not later than June 30, 2025.
4. Immediate dissemination of this memorandum is desired.



VILMA D. EDA, CESO V
Schools Division Superintendent



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**Mechanics of the Presentation of the Midyear Program Implementation
Review and Performance Assessment**

1. The program owners will present the Mid-Year Accomplishment. Each program owner is allotted a maximum of 10 minutes for their PowerPoint presentation.
2. The report shall focus on the accomplishment based on the following:
 - a. Implementation and Monitoring and Evaluation Plans
 - b. OPCR/IPCR
 - c. 2025 Midyear Accomplishment Report
3. The order of presentation will be determined either by a random selector or at the discretion of SDS.
4. The Top Management and the Chiefs shall serve as Panel Reactors. They shall give their responses, insights on issues and concerns being discussed.
5. Keep the report simple, concise and direct to the point.
 - use short and brief bullet points for easy consolidation
 - use charts, tables, infographics and visualizations to clearly illustrate trends and patterns, if applicable
 - ensure data accuracy

Template for the Program Owners with Fund based on PMIS(WFP)

A. Physical And Financial Accomplishment

Name of the Program:

Name of the Program	Physical and Financial Plan							
	Performance Indicator	Physical Target	Accomplishment		Allotment	Obligation	Disbursement	Remarks
			No.	%				
Continuing FY 2024								
Current-FY 2025								



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B. Issues and Concerns

Operational Policy Issues and Recommendations/Actions Needed from Schools Division Office/Regional Office

PPAs	Operational or Policy Issue	Recommendation of the SDO	Decision and Actions Needed from SDO/RO/CO

C. Initiatives and Best Practices

Quick Wins

- 1
- 2

Best Practices

- 1
- 2

D. Ways Forward

- 1
- 2



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**MID-YEAR DIVISION PROGRAM IMPLEMENTATION REVIEW
AND PERFORMANCE ASSESSMENT**

July 8-9, 2025

ACTIVITY MATRIX

Day 1		
TIME	PROGRAM OF ACTIVITIES	SPEAKERS
7:30 AM	Registration of Participants	
8:00 AM	Opening Program - Philippine National Anthem - Prayer - Welcome Remarks - Presentation of Participants - Message	AVP AVP Dr. Annie D. Pagdilao Moderator SDS Vilma Eda, CESO V
8:30 AM	DMEPA/PIR Proper Levelling Off/Mechanics of the Presentation	Ms. Susiemar M. Rapisura
	Accomplishment Reporting (Set 1)	Concerned Operating Unit Heads and Process Owners
12:00 NN	LUNCH BREAK	
1:00 PM	Accomplishment Reporting (Set 2)	Concerned Operating Unit Heads and Process Owners
	Health Break	
	Accomplishment Reporting (Set 3)	Concerned Operating Unit Heads and Process Owners
4:30 PM	Wrap up for Day 1	Ms. Grace Castaneda



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DAY 2

TIME	PROGRAM OF ACTIVITIES	SPEAKERS
8:00 AM	Preliminaries: Opening Prayer Management of Learning	SDO PMT
8:30AM	Continuation of Accomplishment Reporting	Concerned Operating Unit Heads and Process Owners
	Processing of Outputs (Comments and Suggestions)	Top Management
10:00 AM	HEALTH BREAK	
	Processing of Outputs (Comments and Suggestions)	Top Management
12:00 Noon	LUNCH BREAK	
	Continuation of Accomplishment Reporting	Concerned Operating Unit Heads and Process Owners
	Processing of Outputs (Comments and Suggestions)	
	HEALTH BREAK	
4:00 PM	Synthesis	Ms. Gloria Cabotaje
	Ways Forward	Mr. Rodrigo Q. Reyes, Jr.
	Closing Remarks	Dr. Annie D. Pagdilao, CESO VI
	Evaluation	PMT

Moderators: Aurelyn Fieldad and Sherwin Fabre
Education Program Specialist/ Project Development Officer I



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**DIVISION PIRPA
LIST OF PARTICIPANTS**

NO.	NAME	POSITION
1	EDA, VILMA DUQUEZ	SCHOOLS DIVISION SUPERINTENDENT
2	PAGDILAO, ANNIE DUMBRIGUE	ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
3	NATIVIDAD, MARIE CHRISTINE LAZO	CHIEF EDUCATION SUPERVISOR
4	REYES JR., RODRIGO QUITASOL	CHIEF EDUCATION SUPERVISOR
5	TAGORDA, KIM RABARA	ADMINISTRATIVE OFFICER V
6	RABO, ROMMEL RAPISURA	EDUCATION PROGRAM SUPERVISOR
7	REGASPI, FELIPA TAISA	EDUCATION PROGRAM SUPERVISOR
8	ROBINOL, NELSON AGUILAR	EDUCATION PROGRAM SUPERVISOR
9	PESCADOR, EDGAR LAURENTE	EDUCATION PROGRAM SUPERVISOR
10	FRIAL, PETER JOHN ARCE	EDUCATION PROGRAM SUPERVISOR
11	SIABABA, CLARITO ARRUEJO	EDUCATION PROGRAM SUPERVISOR
12	ABELLA, AMELYN PLETE	EDUCATION PROGRAM SUPERVISOR
13	CORTEL, SOLITO SUYAT	EDUCATION PROGRAM SUPERVISOR
14	AMORIN, ELSIE COMPAS	EDUCATION PROGRAM SUPERVISOR
15	CARDENAS, PELAGIO FLORENDO	EDUCATION PROGRAM SUPERVISOR
16	RAPISURA, SUSIEMAR MALAZA	EDUCATION PROGRAM SUPERVISOR
17	BATULAN, ARLYN DELA PEÑA	MEDICAL OFFICER III
18	CASTAÑEDA, GRACE FILARCA	SCHOOL PRINCIPAL II
19	RAPACON, MAC LUBERT RAFANAN	DENTIST II
20	TORRICER, PRINCESS GARCIA	SENIOR EDUCATION PROGRAM SPECIALIST
21	GARMA, CHERRY JOY DISCAYA	SENIOR EDUCATION PROGRAM SPECIALIST
22	TAPAT, ERIC LUCERO	INFORMATION TECHNOLOGY OFFICER I
23	SUERO, MARY JOY PAJARO	ADMINISTRATIVE OFFICER V
24	GASMEN, CHRISTOPHER MICHAEL TORRES	ACCOUNTANT III
25	CABOTAJE, GLORIA PAJO	PLANNING OFFICER III
26	AGTUTUBO, LAURENCE ARROBIO	EDUCATION PROGRAM SPECIALIST II
27	FIELDAD, AURELYN FILOMENO	EDUCATION PROGRAM SPECIALIST II
28	DE MESA, CHRISSELLE R.	EDUCATION PROGRAM SPECIALIST II
29	QUIOCHO, ALDRICH BILGERA	PROJECT DEVELOPMENT OFFICER II
30	MARTINEZ, APHRODITE HOPE	PROJECT DEVELOPMENT OFFICER II
31	AGATI, LAURIE ANGELA MARTINEZ	NURSE II
32	TABORDA, MARIA KORYNNE PAZ	NURSE II
33	ANCHETA, DAISY ABUAN	ADMINISTRATIVE OFFICER IV
34	MOLINA, GREATEST YENG CASTAÑEDA	ADMINISTRATIVE OFFICER IV
35	RIODIL, SHERELYN BIELZA	ADMINISTRATIVE OFFICER IV
36	SINOGO, MARK ALLEN	ADMINISTRATIVE OFFICER IV
38	FABRE, SHERWIN DELA CRUZ	PROJECT DEVELOPMENT OFFICER I



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SDO PROGRAM MANAGEMENT TEAM

Overall Chairperson:	Rodrigo Q. Reyes, Jr.
Program Manager:	Susiemar M. Rapisura
Members:	Grace Castaneda
	Cherry Joy Garma
	Gloria Cabotaje
Secretariat/Documenter:	Princess G. Torricer
	Aurelyn Fieldad
	Sherwin Fabre



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