TC: 2506-909

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM
No. 348, s. 2025

Submission of Updated List of Learners with Disabilities (Diagnosed and With Manifestations) for Assessment under the SNED Program Support Fund

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary, Secondary & Integrated School Heads
All Others Concerned

1. In line with the effective utilization of the downloaded Special Needs Education (SNED) Program Support Fund (PSF) and to facilitate the conduct of assessments for learners with disabilities, all public schools are hereby requested to submit an updated list of learners with disabilities both diagnosed and with manifestations.

2. This list will serve as the primary reference for identifying learners who will undergo formal assessment through the SNED PSF, and as the basis for scheduling, prioritizing, and facilitating their consultation and assessment.

3. Schools are advised to ensure that learners in the the list have been validated and endorsed by both the School Head and the School SNED Coordinator, and that parental or guardian consent is secured for learners with manifestations prior to their participation in the assessment.

4. School heads are advised to submit the list through the link **https://bit.ly/LWDReport** on or before June 30, 2025. Additionally, they must ensure that all submissions comply with DepEd's data privacy and confidentiality guidelines.

5. Immediate dissemination of this memorandum to all concerned is desired.

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
17 JUN 2025
RELEASED
BY:

for: V. Eda

VILMA D. EDA, CESO V
Schools Division Superintendent