



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 388, s.2025

**CALL FOR NOMINATIONS FOR THE JICA KCCP-GRF IMPROVEMENT OF
"LEARNERS-CENTERED LESSON" BASED ON ASSESSMENT**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary, Secondary and Integrated School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 811, s. 2025, the Technical Education and Skills Development Authority-Foreign Scholarship Training Program (TESDA-FSTP) Unit calls for nominations for the Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program - Group and Regional Focus (KCCP-GRF) course offering titled **Improvement of Learners-Centered Lesson" Based on Assessment.**

2. The course details are as follows:

Course Title and No.	Improvement of Learners-Centered Lesson" Based on Assessment (202411566J001)
Course Schedule	October 20 - November 12, 2025
No. of Slot	One (1)
Modality	Face-to-Face (Singapore)
Target Participants	Department of Education personnel from all governance levels (e.g. school principals/assistant principals, teacher trainers, inspectors, subject leaders and directors, etc.) with relevant experience and capacity to contribute to education and adopt gender mainstreaming in their outputs. <i>Note: Women are strongly encouraged to apply.</i>
Deadline of Submission	June 30, 2025

3. School heads are encouraged **to nominate at least one (1) qualified participant.** All nominees must meet the qualifications and submit documentary requirements listed in **Enclosure 1.** The Scholarship Clearance (**Enclosure 2**) should also be submitted.

4. Submit the accomplished Participant Nomination Form and required documents in PDF format to princess.torriger@deped.gov.ph with the subject "JICA KCCP-GRF Training" **on or before June 30, 2025, at 12:00 noon.**

5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, and discrepancies in documents, etc.

6. Should you have further questions or concerns, please coordinate with the NEAP Scholarship Secretariat through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
7. Attached is the Regional Memorandum No. 811, s. 2025 for further reference.
8. Immediate dissemination of this Memorandum is desired.


VILMA D. EDA, CESO V
Schools Division Superintendent





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Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
EDUCATION SECTION, REGIONAL OFFICE NO. 1

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SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

25 JUN 2025

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BY: _____

REGIONAL MEMORANDUM
No. 81, s. 2025

**CALL FOR NOMINATIONS FOR THE JICA KCCP-GRF IMPROVEMENT OF
"LEARNERS-CENTERED LESSON" BASED ON ASSESSMENT**

To: Schools Division Superintendents

1. The Technical Education and Skills Development Authority-Foreign Scholarship Training Program (TESDA-FSTP) Unit calls for nominations for the Japan International Cooperation Agency (JICA) Knowledge Co-Creation Program – Group and Region Focus (KCCP-GRF) course offering titled **Improvement of "Learners-Centered Lesson" Based on Assessment**.

2. The course details are as follows:

Course Title and No.	Improvement of "Learners-Centered Lesson" Based on Assessment (202411566J001)
Schedule	20 October-12 November 2025
No. of Slots	One (1)
Modality	Face-to-Face (Japan)
Target Participants	Department of Education personnel from all governance levels (e.g. school principals/assistant principals, teachers, administrative officers, guidance officers, teacher trainers, inspectors, subject leaders and directors, etc.) with relevant experience and capacity to contribute to education and adopt gender mainstreaming in their outputs. <i>Note: Women are strongly encouraged to apply.</i>
Deadline	30 June 2025

3. Schools Division Offices (SDOs) are encouraged to nominate **one qualified applicant**. Nominees must meet the qualifications and submit the abovementioned documentary requirements as well as those specified in the *Checklist of General Eligibility Requirements (Enclosure 1)*. The *Scholarship Clearance (Enclosure 2)* must also be submitted.

4. The required documents must be accomplished and uploaded (**in PDF form**) on or before **June 30, 2025** through the Microsoft Office Form which can be accessed through the link <https://forms.office.com/r/8kG5sTuunU>. Kindly use the official DepEd email accounts in submitting the requirements.



Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 2



5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.
6. Enclosed is the *General Information Brochure* on the program, for reference.
7. Should you have further questions or concerns, please coordinate with the NEAP Scholarship Secretariat through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
8. For dissemination and immediate action.



TOLENTINO G. AQUINO
Director IV

Encl: As stated
Reference: DM-OUHROD-2025-1594
To be indicated in the Perpetual Index
Under the following subjects:

PROGRAMS

SCHOLARSHIPS

HRDD/vrdg/RM_JICALearners-CenteredLesson
June 23, 2025





Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officials nominated)



	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
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ADDITIONAL DOCUMENTARY REQUIREMENT BY TESDA

- Photocopy of VALID Passport
- Diploma/Transcript of Records
- Medical Result (ECG/URINALYSIS/X-RAY/FECCALYSIS) and Medical Certificate that you are physically fit to undergo foreign training.

SCHOLARSHIP CLEARANCE

I. NAME							
II. Position/Designation							
III. Permanent Station							
IV. Has availed any scholarship program	<input type="checkbox"/> Yes If yes, fill out sections V-X, as applicable. <input type="checkbox"/> No						
V. Scholarship Program	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Program Type</th> <th style="width: 50%;">Title of the Program</th> </tr> <tr> <td><input type="checkbox"/> Degree</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Non-Degree</td> <td></td> </tr> </table>	Program Type	Title of the Program	<input type="checkbox"/> Degree		<input type="checkbox"/> Non-Degree	
Program Type	Title of the Program						
<input type="checkbox"/> Degree							
<input type="checkbox"/> Non-Degree							
VI. Scholarship Duration							
VII. Status	<input type="checkbox"/> Completed the course <input type="checkbox"/> Withdrawn from the Course (Submit a copy of Certificate of Completion) of (State the reason below)						
VIII. Reason/s for Non-Completion <small>(must be supported by attachments)</small>	<input type="checkbox"/> Resignation <input type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Others <i>Explain further.</i>						
IX. Service Obligation							

	No. of Months/Yrs Required	No. of Months/Yrs Completed

X. Reason for Non-Completion (must be supported by attachments)	Resignation Transfer Retirement Others <i>Explain further.</i>
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I hereby attest that the information in this form and the supporting documents attached hereto are true and correct

<hr/>	<hr/>
Name and Signature of the Scholar	Date and Time

This is to certify that the information in this form and the supporting documents attached hereto are true and correct

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Name and Signature of the Recommending Authority (SDO - HRDD)	Date and Time

APPROVED

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Name and Signature of the Recommending Authority (RO-HRDD)	Date and Time