



2506-2012

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo. 393, s.2025**PARTICIPANTS TO THE REGIONAL TRAINING ON THE USE OF HARMONIZED GENDER AND DEVELOPMENT GUIDELINES (HGDH) TOOL**

TO: Chief Education Supervisor (SGOD)
School Head (BMSE)

1. In reference to **Regional Memorandum No. 826 s. 2025**, the Department of Education Regional Office 1, through the Gender and Development Focal Point System (GFPS) and the Human Resource Development Division (HRDD) shall conduct the "*Regional Training on the Use of Harmonized Gender and Development Guidelines (HGDH) Tool*" at the National Educators Academy of the Philippines (NEAP-R1), San Vicente, City of San Fernando, La Union on **July 16-18, 2025**.

2. The training aims to equip coordinators for Gender and Development (GAD) with the knowledge and skills in using the HGDG tool to ensure that programs, projects and activities (PPAs) are gender-responsive.

3. The participants of the said activity are:

No.	Name	Position	School/Office
1.	Dina Q. Rivad	School Principal II	Burgos Memorial School East
2.	Aurelyn F. Fieldad	Education Program Specialist II	SDO-School Governance and Operations Division

4. Participants who will arrive on Day 0 (July 15, 2025) will be accommodated. The first meal to be served will be breakfast on Day 1 and the last meal will be dinner on Day 3.

5. Travel expenses of the identified participants shall be charged against SDO/School MOOE or other local funds subject to usual accounting and auditing rules and regulations.

6. Service Credits or Compensatory Overtime Credits (COCs) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the "Updated Guidelines on Grant of Vacation Service Credits to Teachers" and CSC-DBM Joint Circular No. 2, s. 2004 on "Non-Monetary Remuneration for Overtime Service Rendered", whichever is appropriate and applicable.

7. For queries and other concerns, please contact HRDD through (072) 682-23-24 local 122 or email at hrdd.region1@deped.gov.ph.

8. For information and compliance.

Vilma D. EDA
VILMA D. EDA, CESO V
Schools Division Superintendent

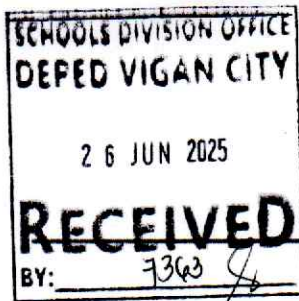
Encl: Regional Memorandum No. 826, 2025
Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
GENDER AND DEVELOPMENT TRAINING GFPS
SGOD/HRD/aff/DM_RegionalTrainingGAD/HGDG_TOOL
June 27, 2025



9 Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
(077) 722-20-23 / (077) 632-05-33
vigan.city@deped.gov.ph
www.depedvigancity.com





Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM
No. 886, s. 2025

**REGIONAL TRAINING ON THE USE OF HARMONIZED GENDER AND
DEVELOPMENT GUIDELINES (HGDG) TOOL**

To: Schools Division Superintendents

1. This Office, through the Gender and Development Focal Point System (GFPS) and the Human Resource Development Division (HRDD), shall conduct the **Regional Training on the Use of Harmonized Gender and Development Guidelines (HGDG) Tool** at the National Educators Academy of the Philippines (NEAP-RI), San Vicente, City of San Fernando, La Union on **July 16-18, 2025**.
2. The training aims to equip coordinators for Gender and Development (GAD) with the knowledge and skills in using the HGDG tool to ensure that programs, projects, and activities (PPAs) are gender-responsive.
3. The orientation on the **2025 Regional Search for Outstanding School GAD Implementers - GAWAD SILANG**, shall likewise be conducted during the said training.
4. Attached is the list of participants, for reference.
5. NEAP-RI shall accommodate participants who will arrive on Day 0, July 15, 2025. The first meal to be served will be breakfast on Day 1 and the last meal will be dinner on Day 3.
6. The travel expenses of identified participants shall be charged against Schools Division Office (SDO)/School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
7. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.



Flores St., Catbangen, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region I region1@depd.gov.ph
www.depedregion1.com

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Effectivity	11.18.2024	Page	1 of 3



8. For queries and other concerns, please contact HRDD through (072) 682-23-24 local 122 or e-mail hrdd.region1@deped.gov.ph.

9. For information and compliance.



TOLENTINO G. AQUINO
Director IV

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

SEMINARS TRAININGS

HRDD/vrdg/RM_RegionalTrainingonHGDG
June 25, 2025



Flores St., Catbangen, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
DepEd Region I region1@deped.gov.ph
www.depedregion1.com

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Attachment:

List of Participants in the Regional Training on the Use of Harmonized Gender and Development Guidelines (HGDG) Tool on July 16-18, 2025

No.	Division	Name	Position
1	Alaminos City	Ma. Elena R. Mendez	Assistant Principal II
2		Leomar C. Abarra	Senior Education Program Specialist
3	Batac City	Oliveth M. Jerez	Teacher-in-Charge
4		Jocelyn L. Aribuabo	Education Program Specialist II
5	Candon City	Leah P. Vilog	Head Teacher III
6		Estrella L. Aguinaldo	Teacher-in-Charge
7	Dagupan City	Maricris P. Ferrer	Principal IV
8		Chona Clores	Head Teacher
9	Iloos Norte	Vanessa B. Aguinaldo	Principal I
10		Nobleza Hidalgo	Principal I
11		Jennifer P. Alejandro	Education Program Specialist II
12	Ilocos Sur	Eliza H. Sumalbag	Principal II
13		Honeylet C. Zamora	Senior Education Program Specialist
14	Laoag City	Veronica S. Rabang	Assistant Principal II
15		Luzviminda T. Sagano	Assistant Principal
16	La Union	Debbie Y. Alay-ay	Principal I
17		Richard Noces	Head Teacher III
18	Pangasinan I	Margie H. Lopez	Principal I
19		Teresita M. Uson	Head Teacher III
20		Rio Joy C. Carpo	Principal I
21	Pangasinan II	Zarex Andree E. Cabatbat	Head Teacher III
22		Carlo Francis Palma	Head Teacher III
23		Lea C. Cacayan	Principal IV
24	San Carlos City	Maurison S. Aquino	Education Program Supervisor
25		Arlyn O. Mendoza	Principal II
26	San Fernando City	Myla M. Ducusin	Principal IV
27		Laila L. Datuin	Head Teacher III
28	Urdaneta City	Sofia S. Rimando	Education Program Supervisor
29		Romuald A. Abulencia	Head Teacher III
30		Dina Rivad	Principal II
31	Vigan City	Aurelyn Fieldad	Education Program Specialist II