



Republic of the Philippines
Department of Education
 REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 343, s. 2025

MONITORING ON SCHOOL OPENING FOR SCHOOL YEAR 2025-2026

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Unit and Section Heads
 Elementary, Secondary and Integrated School Heads
 All Others Concerned

1. Pursuant to DO No. 12, s. 2025, titled "Multi-Year Implementing Guidelines on the School Calendar and Activities", the School Year 2025-2026 shall formally start on June 16, 2025.
2. In this light, this Office shall conduct monitoring on the start of classes in the different schools from June 16-20, 2025.
3. The monitoring teams are indicated below:

Monitoring Team No.	Cluster/Schools	SDO Personnel
1	1	Edgar Pescador-Team Leader Clarito Siababa Dr. Arlyn Batulan Grace Castaneda Adelmar Paeta
2	2	Pelagio Cardenas-Team Leader Nelson Robinol Maria Korynne Taborda Sherwin Fabre Bryan Portugal
3	3	Solito Cortel-Team Leader Felipa Regaspi Aphrodite Hope Martinez Jess Messiah Navarro
4	Secondary Schools	Dr. Peter John Frial-Team Leader Rommel Rabo Dr. Amelyn Abella Gloria Cabotaje Cherry Joy Garma Mark Allen Sinogo
5	ALS/ADM/FLO	Elsie Amorin-Team Leader Susiemar Rapisura Laurence Agtutubo Laurie Angela Agati

Over-all Team Leaders: Mr. Rodrigo Q. Reyes, Jr.
 Dr. Marie Christine L. Natividad
 Atty. Kim Tagorda





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4. Attached is the monitoring tool for your reference. Accomplished monitoring tool shall be forwarded to the Monitoring and Evaluation Section or accomplish them using this link: <https://tinyurl.com/Opening-of-Classes-2025> for consolidation purposes. Further, findings, observations and urgent concerns shall be encoded in this link: tinyurl.com/UrgentConcerns to address immediately by the top management.
5. This Memorandum shall serve as Locator Slip.
6. Immediate dissemination of this Memorandum is desired.


VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: As Stated
Enclosure 1: Monitoring Tool

To be included in the Perpetual Index
Under the following subject
Monitoring Evaluation Tool Opening Classes

SGOD/smr/Opening of Classes
June 13, 2025



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
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Enclosure No 1 of Division Memo No. 343 s. 2025

MONITORING TOOL ON THE SCHOOL OPENING

Objective:

To conduct monitoring on the opening of classes, identify issues and emerging practices and provide needed technical assistance.

Part I: Profile

Name of School: _____

Type of School: _____

School Address: _____

School Head: _____

Enrolment Data:

Grade Level	Sex		Total Enrolment (LIS QUICK COUNT)	Total No. of Present
	Male	Female		
Kindergarten				
Grade 1				
Grade 2				
Grade 3				
Grade 4				
Grade 5				
Grade 6				
Grade 7				
Grade 8				
Grade 9				
Grade 10				
Grade 11				
Grade 12				
Total				



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Part II. Implementation

Direction: Please assess the DepEd's school opening of classes by putting check (/) under the appropriate column.

A. Physical Preparation of the School

INDICATOR	CONDITION (Check One)		REMARKS If not evident, describe the problem	Recommendation
	Evident	Not Evident		
1. Physical Arrangement of classrooms				
• Properly ventilated rooms with doors and windows opened				
• No curtains are hanged				
• Maximized space for learning(no unnecessary cabinets/furniture etc.)				
• No unnecessary posters/tarpaulins hanged				
Others: <i>(Please specify)</i>				
2. Clean learning environment and facilities				
3. Hazard-free learning environment(free from stagnant waters and hazardous materials/objects (debris, sharp hanging objects)				



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B. Readiness for Curriculum Implementation

	Indicator	CONDITION (Check One)		Remarks If not evident, describe the problem	Recommendation
		Evident	Not Evident		
1	The school has prepared the following:				
	a. Class Program				
	b. Teachers' Program				
	c. Workload of Teachers following the maximum 6-hour classroom teaching per day				
2	The teachers are ready with their DLLs/DLPs.				
3	The school has adequate:				
	a. Learners' Material				
	b. Teachers' Manual (Guide, Lesson Exemplars, MELCs, LCs)				
	c. Division-initiated LRs (Print & Non-Print)				
	d. Other learning resources (Pls. specify)				
4	Others:				
	Remarks:				

C. Health and Safety Practices

	Indicator	CONDITION (Check One)		Remarks If not evident, describe the problem	Recommendation
		Evident	Not Evident		
1.	Functional and clean comfort rooms				
2.	Functional hand-washing facilities				
3.	Functional canteen with sanitary permit, health permits for the personnel, and selling of food and drinks based on DO 8, s. 2007				



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D. PLANS

	Indicator	CONDITION (Check One)		Remarks If not evident, describe the problem	Recommendation
		Evident	Not Evident		
1.	The school has updated Annual Implementation Plan				
2.	The school has facilitated Psychosocial Support Activities.				
3.	The school has existing/available contingency plans for different hazards such as: <ul style="list-style-type: none"> • Earthquake • Typhoon • Fire • Pandemic 				

Part III. Concerns, Issues, Gaps and Proposed Solution (CIGPs) and Emerging Practices

Concerns/Issues/Gaps	TA Provided/Proposed Solutions
Emerging Practices	Suggestion/Recommendation

Respondent:

Monitored by:

Signature Over Printed Name

Signature Over Printed Name

Position

Position

Date

Date



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