Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DTS 2506-1048

DIVISION MEMORANDUM
No. 350, s. 2025

RECONSTITUTION OF THE DIVISION MONITORING AND TECHNICAL WORKING GROUP (TWG) FOR CANTEEN OPERATIONS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Section/Unit Heads
Public Elementary and Secondary School Heads
All others concerned

1. In line with the implementation of DepEd Order No. 13, s. 2017 the Policy and Guidelines on Healthy Food and Beverage Choices in Schools and DepEd Offices and DepEd Order No. 8, s. 2007 the Revised Implementing Guidelines on the Operation and Management of School Canteens in Public Elementary and Secondary Schools, there is a need to reconstitute the Division Monitoring and Technical Working Group (TWG) to ensure strict adherence to policies and effective monitoring of school canteen operations.

2. The following are the composition of the reconstituted Monitoring and Technical Working Group:

Name	Position	Role in TWG
1. Rodrigo Q. Reyes Jr.	Chief Education Supervisor	Chairperson
2. Dr. Arlyn D. Batulan	Medical Officer III	Vice Chairperson
3. Susiemar M. Rapisura	Education Program Supervisor	Member
4. Amelyn P. Abella	Education Program Supervisor	Member
5. Christopher Michael T. Gasmen	Accountant III	Member
6. Atty. Kim R. Tagorda	Administrative Officer V	Member
7. Alimar C. Ablog	Education Program Specialist II	Member
8. Aphrodite Hope E. Martinez	Program Development Officer II - DRRM	Member
9. Maria Korynne P. Taborda	Nurse II	Member
10. Laurie Angela M. Agati	Nurse II	Member

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2. The reconstituted Division TWG shall be responsible for:

   a. Monitoring compliance with existing DepEd policies on canteen operations, food safety and healthy food choices;
   b. Providing technical assistance to school heads and canteen managers;
   c. Conducting regular on-site monitoring and evaluation visits;
   d. Recommending improvements and policy adjustments to the Schools Division Office.
   e. Conduct quarterly TWG meeting.

3. Immediate and wide dissemination of this memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
18 JUN 2025
RELEASED
BY: