



TC-2506-1120

Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Division Memorandum  
No. 363, s. 2025

**COMPLIANCE TO HEALTH AND SANITARY PERMITS FOR  
SCHOOL CANTEEN OPERATIONS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Section/Unit Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

- Pursuant to** DepEd Order No. 8, s. 2007, "*Revised Implementing Guidelines on the Operation and Management of School Canteens in Public Elementary and Secondary Schools*," and **DepEd Order No. 13, s. 2017**, "*Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices*," all school canteens are **required to secure valid Health and Sanitary Permits** to continue their operations.
- This aims to ensure the safe and hygienic operation of school canteens by requiring the acquisition of valid Health and Sanitary Permits in compliance with DepEd policies on food safety and nutrition standards.
- In line with this, school heads are advised to secure the canteen permits to continue the operations **until June 30, 2025**.
- To facilitate the application of permits, the School Governance and Operations Division through its Health and Nutrition Unit (HNU) shall provide technical assistance on the submission of documents to the local government unit. Please contact *Dr Arlyn D. Batulan*, Medical Officer III at 09771031648 for the needed assistance.
- Moreover, schools are also advised to submit their **monthly menu every last Friday of the month** starting **June 27, 2025** to ensure the compliance with Food Color Coding implementation in every school. Copy of the monthly menu shall be submitted through this link: <https://tinyurl.com/SchoolCanteenReports>
- Immediate dissemination and compliance of this memorandum is desired.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



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