



2506- 992

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

June 17, 2025

OFFICE MEMORANDUM

No. 42, s. 2025

To: Rodrigo Q. Reyes, Jr.  
Chief Education Supervisor (SGOD)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-25-1005 Child Protection Program - Continuing Appropriations)	Funds for the Implementation of the LRP on Wheels.	10,000.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.

3. For information and strict compliance.



**VILMA D. EDA, CESO V**  
Schools Division Superintendent  
Y6/h



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Republic of the Philippines  
Department of Education  
Regional Office 1

Finance Division  
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:  200000100009000  Child Protection Program		REFERENCE:  OSEC-1-25-02505 dated 04/15/25 (CMI)	SUB-ALLOTMENT RELEASE  ORDER NO:  ROI-25-1005
		LEGAL BASIS:  FY 2024 GAA RA No. 11987	DATE:  June 11, 2025
FUND CODE:  01102101	ORGANIZATION CODE:  0801014		FISCAL YEAR:  FY 2025
Purpose:  Transfer of funds for the implementation of the LRP on Wheels			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	10,000.00
Total			10,000.00
AMOUNT IN WORDS: TEN THOUSAND PESOS.			
NOTE: The Allotment herein sub-alloted is valid for obligation until December 31, 2025.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD I. VINO  
Chief Administrative Officer  
Finance Division

APPROVED:

TOLENTINO G. AQUINO  
Director IV



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