



2505-2025

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 270, s. 2025

Ms. Ma. Cristina Emely P. Ramos

Administrative Officer II

Gov. Evaristo Singson II Memorial School

SDO Vigan City

DESIGNATION ORDER

In view of the official travel of **Ms. Vivian T. Del Castillo**, Head Teacher III of Gov. Evaristo Singson II Memorial School, you are hereby designated as the Officer-In-Charge of Office of the Head Teacher- Gov. Evaristo Singson II Memorial School on **June 3 to 5, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

Please be guided accordingly.

VILMA D. EDA, CESO V
Schools Division Superintendent



Copy furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor-CID & SGOD
School Heads
201-Ma.E Ramos



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