



2506- 104

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

June 2, 2025

OFFICE MEMORANDUM

No. 35, s. 2025

To: Atty. Kim R. Tagorda
Administrative Officer V

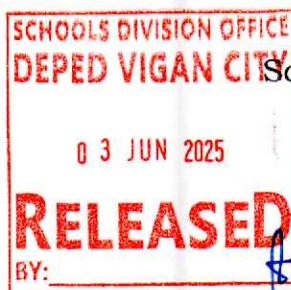
NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
RO1-25-0857 Reclassification of Positions (Current Appropriations)	Allotment to cover payment of Reclassification of Positions for FY 2025.	730,071.00

2. Please prepare the corresponding Payroll and/or necessary documents for the full payment of the Salary differentials of concerned personnel entitled for the reclassification for FY 2025.
3. For information and strict compliance.

Budget/mjps



VILMA D. EDA, CESO V
Schools Division Superintendent

X6/2



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
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Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310400100010000 Reclassification of Positions		REFERENCE: FY 2025 GAAAO dated 01/02/2025	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-0857
FUND CODE: 01101101		LEGAL BASIS: FY 2025 GAA R.A. No. 12116	DATE: May 28, 2025
ORGANIZATION CODE: 0801014		FISCAL YEAR: FY 2025	
Purpose: Allotment to cover payment of Reclassification of Positions for FY 2025.			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Lump-Sum for Reclassification of Positions		PS 5010499003	730,071 .00
Total			730,071 .00
AMOUNT IN WORDS: SEVEN HUNDRED THIRTY THOUSAND SEVENTY-ONE PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2025.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD I. VINO
Chief Administrative Officer
Finance Division

APPROVED:

TOLENTINO G. AQUINO
Director IV

DepED



Address: Flores St., Catbangen, City of San Fernando, La Union
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FY 2025 LIST OF NOSCA

TYPE	SDO	IMPLEMENTING UNIT		LIST	NOSCA NUMBER	APPROVED DATE	NOSCA AMOUNT	RLIP	FOR SUB-ARO	SUB-ARO NUMBER
Reclass	Vigan City	SDO Vigan City	IU	0174	0102025-05-0174	5/14/2025	247,804.00	23,884.00	223,920.00	ROI-25-0857
Reclass	Vigan City	SDO Vigan City	IU	0175	0102025-05-0175	5/14/2025	194,777.00	18,773.00	176,004.00	ROI-25-0857
Reclass	Vigan City	Ilocos Sur National High School	IU	0006	0102025-03-0006	5/14/2025	554,034.00	53,400.00	500,634.00	ROI-25-0857
Reclass	Vigan City	Vigan National High School	Non IU	0051	0102025-05-0051	5/14/2025	51,174.00	4,932.00	46,242.00	ROI-25-0858
Reclass	Vigan City	Vigan National High School East	Non IU	0337	0102025-05-0337	5/20/2025	314,188.00	30,283.00	283,905.00	ROI-25-0858

[Handwritten signature]