



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No: 425 s. 2025

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 213, s. 2025
 (PARTICIPANTS TO THE SKILLS ENHANCEMENT ON SCRIPTWRITERS AND
 STORYBOARD DEVELOPMENT OF MICROLEARNING RESOURCES BASED ON SLM
 CONTENTS FOR BATCH 4- ESP/VALUES EDUCATION and TLE)**

TO: Asst. Schools Division Superintendent
 Chief Education Supervisor- CID
 Public Secondary School Heads
 All Others Concerned

1. Per Division Memorandum No. 213, s. 2025 titled *Participants to the Skills Enhancement on Scriptwriters and Storyboard Development of Microlearning Resources based on SLM Contents* at Ariana Hotel, Paringao, Bauang, La Union on July 6-11, 2025, this Office informs the field of the replacement of participant for Batch 4 (EsP).

| Name | School/Office | Participant needing replacement | School/Office | Role |
|---------------------------|---------------|---------------------------------|---------------|---------------|
| Aldrich B. Quiocho | SDO | Glenn U. Tadena | VNHSW | Layout Artist |

2. All other provisions in DM 213, s. 2025 remains in effect.
3. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
 Schools Division Superintendent

Enclosure: as stated
 Reference: RM No. 681, s. 2025, DM 213, s. 2025
 To be indicated in the Perpetual Index
 Under the following subjects:
 MICROLEARNING RESOURCES



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
 Telephone No: (077) 722-20-23 / (077) 632-05-33
 Email Address: vigan.city@deped.gov.ph
 Website: www.depedviganacity.com

Your Feedback is important to us. Visit this link bit.ly/SDOViganCityCSM





Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No: 213 s. 2025

**PARTICIPANTS TO THE SKILLS ENHANCEMENT ON SCRIPTWRITING
 AND STORYBOARD DEVELOPMENT OF MICROLEARNING RESOURCES
 BASED ON SLM CONTENTS**

TO: Asst. Schools Division Superintendent
 Chief Education Supervisor- CID
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Per Regional Memorandum No. 519, s. 2025, the Skills Enhancement on Scriptwriting and Storyboard Development of Microlearning Resources will be conducted at Ariana Hotel, Paringao, Bauang, La Union in five (5) batches with the first batch starting on April 21, 2025.
2. This initiative intends to enhance the competencies of the field personnel in writing scripts and developing storyboards essential in developing micro-learning resources to address remote and virtual teaching environments using bite-sized lessons designed for specific learning outcomes.
3. Attached is the list of participants in this division and their respective schedules.
4. Identified participants shall accomplish the Pre-Registration link using the DepEd email account: <https://tinyurl.com/MLRs-PrePod>.
5. Participants are advised to secure approved authority to travel using the prescribed format prior to attendance to the said activity. They are expected to observe and perform the Terms of Reference (TOR) in Annex A of the regional memorandum. They are also expected to be at the venue at least an hour before the activity starts. Moreover, they are requested to bring laptop and extension cord to facilitate the completion of expected outputs.
6. Meals, venue, accommodation, supplies and travel expenses of the participants shall be charged to FY 2025 GAA subject to the usual government accounting rules and regulations. Travel expenses of the participants will be downloaded to the Schools Division Office thru the issuance of Sub-Allotment Release Order (SARO). Participants involved in the activity shall be entitled to service credit in accordance with the guidelines specified in DepEd Order No. 53, s. 2003 titled, "Updated Guidelines on Grant of Vacation Service Credits of Teachers" and Civil



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
 Telephone No: (077) 722-20-23 / (077) 632-05-33
 Email Address: vigan.city@depd.gov.ph
 Website: www.depdedvigan.gov.ph

For feedback is important to us. Visit the link: bit.ly/SDOViganCityCSM





Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, whichever is appropriate and applicable.

7. Teacher-participants whose flexible 30-day uninterrupted break schedule (DO 09, s. 2025) falls on the dates in the performance of their specified TORs are requested to resubmit their intent and new schedule to their school heads.
8. Attached is the Regional Memorandum No. 519, s. 2025 for reference.
9. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Enclosure: as stated
Reference: RM No. 519, s. 2025, DO 9, s. 2025
To be indicated in the Perpetual Index
Under the following subjects:

MICROLEARNING



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@depd.gov.ph
Website: www.depdivigancity.com

Your feedback is important to us. Visit bit.ly/SDOViganCityCSM

