



TC: 2507-2216

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 477, s. 2025

**NEW SCHEDULE ON THE CONDUCT OF CAPACITY- BUILDING WORKSHOP
ON UTILIZING INCLUSIVE DATA FOR RESEARCH AND INNOVATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors-CID and SGOD
Public Elementary, Secondary & Integrated School Heads
All Others Concerned

1. This is in reference to Division Memorandum No. 416, s. 2025, titled "Conduct of Capacity-Building Workshop on Utilizing Inclusive Data for Research and Innovation," which was originally scheduled for July 24-25, 2025. This activity was postponed due to suspension of classes and work caused by Typhoon Emong.
2. This activity is hereby rescheduled on July 31 to August 1, 2025 at Hotel Salcedo, Vigan City.
3. All other details in the original memorandum remain in effect.
4. Immediate dissemination of this memorandum to all concerned is desired.



VILMA D. EDA, CESO V
Schools Division Superintendent



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DIVISION MEMORANDUMNo. 416, s. 2025**CAPACITY-BUILDING WORKSHOP ON UTILIZING INCLUSIVE DATA
FOR RESEARCH AND INNOVATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary, Secondary & Integrated School Heads
All Others Concerned

1. In line with Republic Act No. 11650, otherwise known as the Inclusive Education for Learners with Disabilities Act of 2022, Republic Act 11106 known as the Filipino Sign language Act and in support of the Schools Division of Vigan City's commitment to strengthen inclusive and equitable education for all learners, a Capacity-Building Workshop on Utilizing Inclusive Data for Research and Innovation shall be conducted on July 24-25, 2025 at Hotel Salcedo de Vigan, V. delos Reyes cor. Calle Gen. Luna, Vigan City.

2. This activity aims to equip participants with the necessary competencies in utilizing inclusive data to develop research and innovation initiatives that identify educational gaps, inform responsive policies, and support the diverse needs of all learners.

3. The participants of this activity are the Special Needs Education (SNED) teachers, Receiving Teachers, Open High School Program (OHSP) Coordinators, and Alternative Learning System (ALS) teachers.

4. Participants are requested to bring laptop and extension cord for the workshop.

5. All expenses to be incurred for the conduct of this activity shall be charged against the 2025 Downloaded Special Needs Education (SNED) Program Support Fund, subject to the usual government accounting and auditing rules and regulations.

6. This memorandum shall serve as the locator slip for all participants.

7. Enclosed in this Memorandum are the list of identified participants, members of the Program Management Team (PMT), and the detailed activity matrix.

8. Immediate dissemination of this memorandum to all concerned is desired.

Encls.: As stated

Reference: RA 11650

To be indicated in the Perpetual Index
under the following subjects:

INCLUSIVE EDUCATION RESEARCH SPECIAL EDUCATION WORKSHOP



VILMA D. EDA, CESO V
Schools Division Superintendent



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(Enclosure No. 1 to Division Memorandum No. 46 s, 2025)

**Capacity-Building Workshop on Utilizing Inclusive Data
 for Research and Innovation**

Date: **July 24-25, 2025**

Venue: **Hotel Salcedo de Vigan, Vigan City**

#	Name	School
1	Jasmin Nina D. Rusibin	VCS
2	Elnore Rose M. Pagalanan	VCS
3	Alicia D. Pescador	VCS
4	Edgar E. Arizabal	VCS
5	Mcloyd Paa	VCS
6	Ella G. Celana	VCS
7	Rolly R. Raceles	ISNHS
8	Grace Raposas	ISNHS
9	Haidee Cynthia A. Calvo	VNHSE
10	Wilmarie T. Amongol	VNHSE
11	Jeffrey Pido	ISNHS
12	Miriam Grace T. Battad	ISNHS
13	Mary Mae A. Javier	ISNHS
14	Dexter P. Acena	ISNHS
15	Sancelle A. Recaido	ISNHS
16	Jeneth K. Alegre	ISNHS
17	Evelyn Paa	ISNHS
18	Arnel de los Santos	ISNHS
19	Josephine P. Rabaca	ISNHS
20	Riza A. Amancio	ISNHS
21	Caryn Quario	ISNHS
22	Carlito Regua	ISNHS
23	Maricar B. Soriano	ISNHS
24	Angeline A. Rafanan	ISNHS

#	Name	School
25	Jeffrey R. Gannaban	ISNHS
26	Marlon Rapanut	VCS
27	Teresita Pugal	VCS
28	Jona Lei Ariola	VCS
29	Emilou Alimari	VCS
30	Christina Quional	VCS
31	Jessa Nove Celana	VCS
32	Elizabeth Aquino	VCS
33	Jaycelle Villaruz	VCS
34	Flordeliz Fermato	VCS
35	Loricor Timbreza	VCS
36	Precy Lenie Navado	VCS
37	Marc John Mecinarei E. Acena	ALS
38	Joe Darwin Q. Queja	ALS
39	Ariel R. Peralta	ALS
40	Mary Mae A. Filarca	ALS
41	Laila V. Barcena	ALS
42	Kathleen Joy Donato	ALS
43	Kurtney Love. N. Ocado	ALS
44	Marinella Joi C. Sumaguina	ALS
45	Janet A. Berzamina	ALS
46	Mabelle T. Antonio	ALS
47	Renelyn M. Ayala	ALS
48	Cherry Lyn D. Moreta	ISNHS

PROGRAM MANAGEMENT TEAM

Consultants	VILMA D EDA, CESO V
	ANNIE D. PAGDILAO, CESO VI
Program Manager	MARIE CHRISTINE L. NATIVIDAD
Program Proponent	ELSIE C. AMORIN
QAME	GRACE F. CASTANEDA
Secretariat	ALDRICH QUIOCHO
Resource Persons	PETER JOHN A. FRIAL/EFREN A. MOLINA/ AURELYN F. FIELDAD



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(Enclosure No. 2 to Division Memorandum No. 446 s, 2025)

Activity Matrix:

**Capacity-Building Workshop on Utilizing Inclusive Data
for Research and Innovation**

Time	Activity	Person-In -Charge
7:30-8:00	Registration/Attendance	PMT
8:00 -8:15	Opening Program	PMT
	- Singing of the Philippine National Anthem - Prayer - DepEd Quality Policy Statement - Acknowledgment of Participants and PMT - Welcome Remarks - Message - Statement of Purpose	AVP AVP Elsie C. Amarin Annie D. Pagdilao, EdD, CESO VI Vilma D. Eda, CESO V Marie Christine L. Natividad
8:15- 9:00	Presentation of Inclusive Data (SNED, ALS, ADM-OHSP)	Elsie C. Amarin
9:00-10:00	Presentation of SDO Vigan City Research Management Guidelines per Division Order No. 3, s. 2025	Aurelyn F. Fieldad
10:00-10:15	Health Break	
10:15- 12:00	Essential Parts of Basic and Action Research	Peter John A. Frial
12:00-1:00	Lunch Break	
1:00-3:00	Quantitative and Qualitative Research	Efren A. Molina
3:00-3:15	Health Break	
3:15- 5:00	Workshop 1	
2 nd Day		
8:00-8:15	Management of Learning	PMT
8:15-9:45	Utilization of Research Data on the Provision of Technical Assistance	Peter John A. Frial
9:45-10:00	Health Break	



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10:00-10:30	Research Sample on Inclusive Education	Peter John A. Frial
10:30-12:00	Workshop 2	
12:00-1:00	Lunch Break	
1:00-3:00	Continuation of Workshop	
3:00- 4:00	Presentation and critiquing of draft Research Output	Peter John A. Frial /Efren Molina
4:00-4:30	Closing Program	



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