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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 413, s.2025

**NEW SCHEDULE AND VENUE ON THE CONDUCT OF SDO VIGAN CITY 2024
RESEARCH CONGRESS**

To: Assistant Schools Division Superintendent
SDO Personnel thru Chiefs of Division, Section and Unit Heads
All Public Elementary and Secondary School Heads

1. This is in reference to **Division Memorandum No. 436, s. 2024** on the “*Updates and Rescheduling of SDO Vigan City 2024 Research Congress*”, and **Division Memorandum No. 19, s. 2025** or the “*Postponement of SDO Vigan City 2024 Research Congress*”.
2. In line with these memoranda, this Office finally announces that the said activity titled “***Transforming Education Through Research: The SDO Vigan City 2024 Research Congress***” is now set on **July 16, 2025** (8:00am-5:00pm) with a new venue at **Vigan Convention Center**.
3. The updated program matrix, list of participants, program management team, list of researches for dissemination and guidelines for best research presenters, research papers and research posters are contained in enclosures 1-7 of this memorandum.
4. All participants are advised to wear their *Filipiniana-inspired* attire.
5. Meals and snacks shall be served during the activity, and no registration fee shall be collected.
6. This memorandum shall serve as locator slip of all the participants.
7. Immediate and wide dissemination of this memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Encl: none
Reference: DM No. 436, s. 2024, DM No. 19, s. 2025

To be indicated in the Perpetual Index
under the following subject:

RESEARCH CONGRESS RESEARCH MANAGEMENT

SGOD/aff/DM_Research_Congress_2024
July 1, 2025



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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Enclosure 1 page 1 of Division Memorandum No. _____, s. 2025

PARTICIPANTS

A. School Heads and Designated School Research Coordinators

Schools	School Head/Assistant Principal	Designated School Research Coordinator
BPES	1. Rosario A. Organo, SP2	1. Nenita P. Tabaniag, MT1
GESIIMS	2. Eric A. Bilgera, HT3	2. Julius P. Agapinan, T3
MES	3. Azenith A. Ramos, HT3	3. Margie A. Bulaoat, MT1
SPBES	4. Avelina T. Alon, SP1	4. Sheryl L. Pata, MT2
TES	5. Leticia A. Pugrad, SP1	5. Eva Marie P. Raquel, T3
VCS	6. Ana A. Castor, SP3	6. Ella G. Celana, MT1
APES	7. Marie-Sol A. Castañeda, SP3	7. Marites E. Organo, MT1
BMSW	8. Karen A. Frando, SP1	8. Crispulo V. Arquerro III, MT1
CAPES	9. Vivian T. Del Castillo, SP1	9. Marinel T. Valdez, T3
JSES	10. Paulino B. Aninag Jr., SP1	10. Elizabeth A. Choi, MT1
PIS	11. Maggie P. Aytona,	11. Daniel Gabriel Prades, T1
SJES	12. Pablo B. Bañaga Jr. HT2	12. Rodelio R. Rivera, MT1
BMSE	13. Dina Q. Rivad, SP2	13. Alexis T. Ricanor, MT1
CCES	14. Nora P. Paroligan, SP3	14. Maria Fatima G. Ponce, T3
CAMES	15. Royston F. Quidolit, SP1	15. Allan C. Palecpec, T3
NES	16. Richard A. Agtutubo, SP2	16. Nerissa G. Bagorio, MT1
RES	17. Racquel A. Follante, SP2	17. Jeffrey L. Acena, MT2
RPES	18. Lany Q. Corpuz, SP1	18. Jovilory A. Filart, MT2
ISNHS	19. Editha C. Bagcal, SP4	19. Clark V. Cortez, MT2 (JHS)
	20. Raymond J. Florendo, Asst. Principal 2	
	21. Salvador S. Avisa, Asst. Principal 2	20. Efren A. Molina, T3 (SHS)
	22. Glenn U. Tadena, Asst. Principal 2	
VNHSE	23. Anita R. Presto, SP3	21. Jefferson Borillo, T2
VNHSW	24. OIC/Designated School Head or TIC	22. Monette A. Refuerzo, MT2

B. Research Presenters

School/Office	Name	Position/School
ISNHS-JHS	1. Salvador S. Avisa	Assistant Principal II, ISNHS-SHS
ISNHS-JHS	2. Clark V. Cortez	Master Teacher II, ISNHS-JHS
ISNHS-JHS	3. Amelyn Q. Sanchez	Teacher III, ISNHS
ISNHS-JHS	4. Cherry Ann D. Andres	Master Teacher I, NES
ISNHS-JHS	5. Raymond J. Florendo	Assistant Principal II, ISNHS-JHS
ISNHS-SHS	6. Doriden de Classica A. Fabre	Master Teacher II, ISNHS-SHS Teacher II, ISNHS-SHS
	Jeffrey B. Roberonta	
ISNHS-SHS	7. Tracy Ann M. Pajo	Teacher I, ISNHS
BPES	8. Giggily Ahnn A. Rafanan	Master Teacher I, BPES
RES	9. Jeffrey L. Acena	Master Teacher II, RES
VCS	10. Jona Lie J. Areola	Teacher III, VCS

C. Chief Education Supervisor and Education Program Supervisors

1. Marie Christine L. Natividad, CES-CID
2. Susiemar M. Rapisura, EPS-SGOD
3. Elsie A. Amorin, EPS-ALS
4. Felipa T. Regaspi, EPS-Filipino
5. Pelagio F. Cardenas, EPS-Mathematics
6. Edgar L. Pescador, EPS-Araling Panlipunan
7. Solito S. Cortel, EPS-MAPEH
8. Nelson A. Robinol, EPS-English
9. Peter John A. Frial, EPS-Science
10. Clarito A. Siababa, EPS-ESP
11. Amelyn P. Abella, EPS-EPP/TLE/TVL
12. Rommel R. Rabo, EPS-LRMDS

D. Department Heads/Subject Group Heads

1. Ronald P. Alejo, Head Teacher VI (Filipino)-ISNHS
2. Ma. Theresa O. Redondo, Head Teacher VI (Mathematics)-ISNHS
3. Erlinda F. Anicas, Head Teacher VI (Araling Panlipunan)-ISNHS
4. Joseph Q. Obrero, Head Teacher VI (ESP)-ISNHS
5. Efren A. Armandico, Head Teacher VI (TLE)-ISNHS
6. Eloisa B. Aquino, Head Teacher VI (Science)-ISNHS
7. Aileen Joy R. Manzano, Head Teacher VI (English)-ISNHS
8. Dennis A. Quillopo, Head Teacher VI (MAPEH)-ISNHS
9. Ricky F. Bosque, Master Teacher II (STEM/ABM)-ISNHS
10. Janice V. Alonzo, Master Teacher II (HUMSS/GAS)-ISNHS
11. Romano F. Quitevis, Master Teacher II (TVL)-ISNHS
12. Monette Refuerzo, Master Teacher II -VNHSW
13. Marites P. Iniba, Master Teacher II -VNHSE

E. 2023-2025 BERF Recipients

1. Annie D. Pagdilao, CESO VI, ASDS
2. Peter John A. Frial, Education Program Supervisor-Science
3. Clarito A. Siababa, Education Program Supervisor -ESP
4. Laurence A. Agtutubo, Education Program Specialist II-ALS
5. Amelyn Q. Sanchez, Teacher III, ISNHS-JHS
6. Ricky F. Bosque, Master Teacher II, ISNHS-SHS
7. Star Jewel A. Bisenio, Teacher II, ISNHS-JHS
8. Jessie A. Ponce, Master Teacher I-VCS



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Enclosure 2 of Division Memorandum No. _____, s. 2025

PROGRAM OF ACTIVITIES

- I. Title of Activity:
“Transforming Education Through Research: SDO Vigan City 2024 Research Congress”
- II. Date: **June 20, 2025**
- III. Venue: **Vigan Convention Center**
- IV. Activity Matrix:

Time	Activity	Personnel Concerned
7:30 8:00	Registration	All participants
OPENING PROGRAM		
8:00 – 8:45	National Anthem	AVP
	Prayer	AVP
	DepEd Quality Policy	AVP
	Opening Remarks	ANNIE D. PAGDILAO, EdD, CESO VI Asst. Schools Division Superintendent SDRC Chairperson
	Message	Ms. VILMA D. EDA, CESO V Schools Division Superintendent
	Introduction of the Keynote Speaker/ Research Evaluator	Masters of Ceremony
	Keynote Speech	DR. REGINALD G. UGADDAN
8:00 – 8:45	Introduction of the Guest Research Evaluators and Criteria for Judging	Masters of Ceremony
	PRESENTATION OF RESEARCH FINDINGS	
8:45 – 9:15	• 1 st Presenter	Clark V. Cortez, MT2
9:15 – 9:45	• 2 nd Presenters	Doriden de Classica A. Fabre, MT2 Jeffrey B. Roberonta, T2
9:45 – 10:00	Health Break	
10:30 – 11:00	• 3 rd Presenter	Tracy Ann Pajo, T1
11:00 – 11:30	• 4 th Presenter	Raymond J. Florendo, Asst. Principal II
11:30 – 12:00	• 5 th Presenter	Cherry Ann Andres, MT1
12:00 – 1:00	LUNCH BREAK	
1:00 – 1:30	• 6 th Presenter	Amelyn Q. Sanchez, T3
1:30 – 2:00	• 7 th Presenter	Salvador S. Avisia, Asst. Principal II
2:00 – 2:30	• 8 th Presenter	Giggily Ahnn A. Rafanan, MT1
2:30 – 3:00	• 9 th Presenter	Jeffrey L. Acena. MT2
3:00 – 3:30	• 10 th Presenter	Jona Lie J. Areola, T3
3:30 – 3:45	Health Break	
3:45 – 4:30	Judging for Best Research Poster Tabulation of Results	Guest Research Evaluators Tabulators
CLOSING PROGRAM		
4:30 – 5:00	Impressions/Insights, Announcement of Winners, Awarding of Certificates, End of Day Evaluation	
	Closing Remarks	MR. RODRIGO Q. REYES JR. Chief Education Supervisor-SGOD

Masters of Ceremony: **Dr. Royston F. Quidolit**, School Principal I
Ms. Maggie P. Aytona, Master Teacher II



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Enclosure 3 of Division Memorandum No. _____, s. 2025

PROGRAM MANAGEMENT TEAM

Consultants:	Vilma D. Eda, CESO V Schools Division Superintendent Annie D. Pagdilao, EdD, CESO VI Assistant Schools Division Superintendent, SDRC Chair
Program Managers:	Rodrigo Q. Reyes Jr., CES-SGOD , SDRC Co-Chair Aurelyn F. Fieldad, EPS II , SDRC Research Coordinator
Monitoring and Evaluation:	Grace F. Castaneda, SP2
Welfare Officer	Maria Korynne P. Taborda, Nurse 2
Logistics/ Secretariat/ Documenter:	Princess G. Torricer, SEPS Gloria P. Cabotaje, Planning Officer III , SDRC Secretariat Sherwin A. Fabre, PDO 1
Masters of Ceremony/ Moderator:	Dr. Royston Quidolit, School Principal I Maggie P. Aytona, MT2



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Enclosure 4 page 1 of Division Memorandum No. _____, s. 2025

LIST OF RESEARCHES FOR DISSEMINATION

TITLE	RESEARCH TYPE	RESEARCHER/S	SCHOOL
1. Capabilities of Technology and Livelihood (TLE) Teachers on the Conduct and Management of Educational Research	Basic Research	Clark V. Cortez	ISNHS
2. Sharing Expertise through Team Teaching Approach: Innovative Strategy in Increasing Student's Learning Outcome in Research Classes	Basic Research	Doriden de Classica A. Fabre Jeffrey B. Roberonta	ISNHS
3. Development of a Matrix Evaluation Tool for Research Class Workshops in the Senior High School	Basic Research	Tracy Ann Pajo	ISNHS
4. Use of Chrisbert's Electron Abacus in Improving the Conceptual Skills of Grade 9 Learners on Quantum Mechanical Model of an Atom	Action Research	Raymond J. Florendo	ISNHS
5. Development of a Teacher-Made Video Lesson and Its Effect on the Letter Sound Recognition Skills of Kindergarten Learners	Action Research	Cherry Ann D. Andres	ISNHS
6. Kabisaan ng Fifteen Minute Reading Intervention sa Pagpapaunlad ng Kasanayan ng mga Mag-Aaral ng Grade 10 sa Pagbasa at Pag-unawa	Action Research	Amelyn Q. Sanchez	ISNHS
7. Enhancing the Conceptual Skills of Grade 7 Learners on the Layers of the Atmosphere Using a Teacher-Developed Storybook	Action Research	Salvador S. Avisia	ISNHS
8. Enhancing the Conceptual Skills of Grade 4 Learners on Creating Weather Instruments Through Improvisation	Action Research	Giggily Ahnn A. Rafanan	BPES
9. Utilizing Polya's Problem Strategy in Enhancing the Problem-Solving Skills of Grade 5 Learners on Circumference of a Circle	Action Research	Jeffrey L. Acena	RES
10. Effectiveness of a Story Pyramid in Enhancing the Retelling and Reading Comprehension Skills on Tales of Grade 2 Learners	Action Research	Jona Lie J. Areola	VCS
11. Competence of Public Elementary Teachers in Teaching Edukasyon sa Pagpapakatao: Basis for a Training Plan	Basic Research	Jermaine A. Siababa	CAPEP

12. Paggamit ng Marungko Teknik sa Pagpapaunlad ng Lebel ng Pagbasa ng mga Mag-Aaral sa Ikalimang Baitang	Action Research	Nenita Tabaniag	BPES
13. Implementation of Wash In (WINS) Program in Public Elementary Schools of Schools Division of Vigan City: Basis for a Capability Enhancement Program	Basic Research	Bernadette Frial Cheryl Ortiz Maylene Alcartado	CAMES
14. Effects of Work Immersion Program on the Social Development of Pioneer Senior High School (SHS) Graduates	Basic Research	Marites P. Iniba	VNHSE
15. 21st Century Skill and Critical Thinking of Science Teachers in the Schools Division of Vigan City	Basic Research	Jefferson Borillo	VNHSE
16. Bridging Students Educational STEM Careers to College Future Perspectives: Inputs for Curriculum Support System Plan	Basic Research	Peter John A. Frial	SDO
17. The Homeroom Guidance Program in Public Schools of SDO-Vigan City: Basis for a Contextualized Intervention Approach	Basic Research	Clarito A. Siababa	SDO
18. Effectiveness of Science Teaching Enriched with Scratch Programming to of Grade 4 Learners in Identifying Parts and Functions of the Digestive System	Action Research	Angelica T. Bucarili	SJES
19. Effectiveness of Bantay-Basa Program in Improving the Reading Abilities of Key Stage 1 Learners	Action Research	Marinel T. Valdez	CAPES
20. Use of Manipulatives in Improving the Problem-Solving Skills on Subtraction of Fractions Among Grade 5 learners	Action Research	Francisca T. Figueres Manilyn E. Quilana	CAMES



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

Enclosure 5 page 1 of Division Memorandum No. _____, s. 2025

GUIDELINES FOR THE BEST RESEARCH PRESENTER

1. This category is open to the **first ten (10) researchers** who have successfully completed either a basic or action research study within **SY 2024–2025**.
2. All powerpoint presentations shall be uploaded to this link: <https://tinyurl.com/ypskf27f> on or before **June 18, 2025**. Use the filename- **PPT_ RESEARCHER'S NAME** (ex. PPT_DELACRUZ_JUAN)
3. Each participant shall be given a maximum of **15 minutes** for an oral presentation focusing on the highlights of the study, particularly the intervention, utilization, effectiveness, and its contribution to DepEd's organizational goals and outcomes.
4. Below is the prescribed presentation outline:

OUTLINE	CONTENT
a. Title of the Study (1 slide)	Title, name of researcher/s, and affiliated school/office
b. Introduction/Rationale/Background (1 slide)	Brief context or problem that motivated the study
c. Statement of the Problem (1 slide)	Key research questions
d. Research Methods (1 slide)	Research design, locale, participants, and ethical considerations
e. Intervention – for Action Research (1-2 slides)	Description of the strategy/intervention/output implemented
f. Results (1-3 slides)	Major findings and conclusions; use of graphs/pictures is encouraged
g. Implementation/Level of effectiveness and extent of utilization (1-2 slides)	How the output/intervention was applied and scaled at classroom/school/division level
h. Pictures and other documentations (1-2 slides)	Supporting images/documents during research implementation

5. A **15-minute Q&A session** will follow each presentation. Evaluation shall be conducted by a panel composed of invited experts from the academe.
6. Below is the criteria for judging:

CRITERIA	DESCRIPTION
Content and Relevance (30pts)	<ol style="list-style-type: none"> a. The research topic is relevant to current educational needs and challenges. (10pts) b. The content addresses significant issues and contributes to knowledge in the field of education. (10pts) c. The research objectives, methodology, results, and conclusions are clear and aligned with the theme of the congress. (10pts)
Clarity of Presentation (25pts)	<ol style="list-style-type: none"> a. The presenter clearly explains the research problem, objectives, methodology, and findings. (15pts) b. The presentation is well-structured, logical, and easy to follow. (5pts) c. Visual aids (slides, graphs, charts) enhance understanding of the research. (5pts)



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Engagement and Interaction (20pts)	<ul style="list-style-type: none"> a. The presenter effectively engages the audience through questions, discussions, or interactive activities. (10pts) b. The presenter shows confidence and enthusiasm during the presentation. (5pts) c. The presenter responds thoughtfully and accurately to questions from the audience or panel. (5pts)
Originality and Innovation (15pts)	<ul style="list-style-type: none"> a. The research demonstrates originality, creativity, and innovation in addressing educational challenges. (10pts) b. The presenter offers fresh insights or new approaches to problems or issues. (5pts)
Professionalism and Delivery (10pts)	<ul style="list-style-type: none"> a. The presenter displays confidence, poise, and professionalism. (4pts) b. The presentation is within the allotted time and delivered smoothly without unnecessary pauses. (3pts) c. The presenter uses clear, concise language and maintains good posture, eye contact, and voice projection. (3pts)
TOTAL POINTS	100 Points

7. Decision of the judges is final and irrevocable.



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Enclosure 6 of Division Memorandum No. _____, s. 2025

GUIDELINES FOR THE BEST RESEARCH PAPER

1. This category is open to the **first ten (10) researchers** who have successfully completed either a basic or action research study within **SY 2024–2025**.
2. Each participant shall submit the research manuscript in PDF format to this link: <https://tinyurl.com/mr3ckn8f> on or before **June 18, 2025** Use the filename- **PAPER_RESEARCHER'S NAME** (ex. **PAPER_DELACRUZ_JUAN**)
3. Three (3) printed copies shall also be submitted to the Division Office for evaluation of the research panelists/judges on or before **June 18, 2025**.
4. The manuscript shall follow the prescribed outline for completed research based on **DepEd Order No. 16, s. 2017** or "Research Management Guidelines".
5. Below is the criteria for judging:

CRITERIA	DESCRIPTION
Relevance to Theme and Educational Impact (30pts)	<ol style="list-style-type: none">a. The research aligns with the theme "Transforming Education Through Research" and addresses pressing educational issues. (10pts)b. The findings offer potential solutions or improvements in the areas of curriculum, instructional strategies, or school governance. (10pts)c. The research has a clear and significant impact on the education system or practices within the Schools Division. (10pts)
Research Design and Methodology (25pts)	<ol style="list-style-type: none">a. The research problem, objectives, and questions are clearly defined. (8pts)b. The methodology is appropriate, well-justified, and rigorously applied. (7pts)c. The sampling, data collection, and analysis procedures are clearly explained and scientifically sound. (10pts)
Originality and Innovation (20pts)	<ol style="list-style-type: none">a. The paper presents original ideas or novel approaches to educational challenges. (10pts)b. It demonstrates creativity in conceptualizing the research or applying innovative solutions to issues in the field of education. (10pts)
Clarity of Presentation and Organization (15pts)	<ol style="list-style-type: none">a. The research paper is well-organized, with a clear structure that includes an introduction, literature review, methodology, results, discussion, and conclusion. (5pts)b. The writing is coherent, concise, and free of grammatical or typographical errors. (5pts)c. Data and findings are presented clearly, with appropriate use of tables, graphs, or other visual aids. (5pts)
Practicality and Applicability for adoption in real-world educational settings. (10pts)	<ol style="list-style-type: none">a. The research findings are practical, actionable, and can be implemented within the Schools Division. (5pts)b. The paper includes concrete recommendations that are feasible (5pts)
TOTAL POINTS	100 Points

6. Decision of the judges is final and irrevocable.



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Enclosure 7 of Division Memorandum No. _____, s. 2025

GUIDELINES FOR THE BEST RESEARCH POSTER

1. This category is open to the **first twenty (20) researchers** who have successfully completed either a basic or action research study within **SY 2024–2025**.
2. Each participant shall submit their research poster (in tarpaulin) with a size of **2.5 ft x 5 ft** (with stand) and shall be placed along the hallway of the venue.
3. All 20 Researchers are required to submit a tri-fold copy of their study for dissemination. Submit the copy in JPEG Format to this link: <https://tinyurl.com/yyscbbfh> **on or before June 18, 2025**. Use the filename- **POSTER_ RESEARCHER'S NAME** (ex. **POSTER_DELACRUZ_JUAN**)
4. Below is the criteria for judging:

CRITERIA	DESCRIPTION
Content and Relevance (30pts)	<ol style="list-style-type: none">a. The poster effectively communicates the key elements of the research (problem, objectives, methodology, findings, and conclusions). (10pts)b. The content aligns with the congress theme, "Transforming Education Through Research." (10pts)c. The research presented addresses significant educational issues or contributes to innovative practices. (10pts)
Visual Appeal and Design (25pts)	<ol style="list-style-type: none">a. The poster has a clear and logical layout, making it easy to follow. (10pts)b. Visual elements (charts, graphs, images) are used effectively to enhance understanding. (10pts)c. The design is aesthetically pleasing, with appropriate font sizes, colors, and spacing. (5pts)
Clarity and Conciseness (20pts)	<ol style="list-style-type: none">a. The information presented is concise, avoiding unnecessary jargon or overly complex language. (5pts)b. Key points are highlighted and easily understood by the audience at a glance. (10pts)c. The poster is free of typographical and grammatical errors. (5pts)
Originality and Creativity (15pts)	<ol style="list-style-type: none">a. The poster demonstrates creativity in presenting the research in an engaging way. (8pts)b. Unique or innovative approaches are taken in the design and content to make the poster stand out. (7pts)
Engagement and Presentation (10pts)	<ol style="list-style-type: none">a. The researcher effectively explains the content during poster presentations. (5pts)b. The presenter engages with viewers, answers questions confidently, and demonstrates deep knowledge of the research. (5pts)
TOTAL POINTS	100 Points

5. Decision of the judges is final and irrevocable