



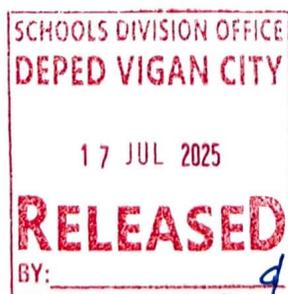
Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM NO. 446, S. 2025

**UPLOADING OF WASH IN SCHOOLS (WinS) DATA FOR SY 2024-2025  
 UNDER THE NEWLY ENHANCED ONLINE MONITROING SYSTEM (e-OMS)**

**TO:** Public Elementary and Secondary School Heads  
 All WINS Programs School Coordinators  
 All School Health and Nutrition Personnel  
 All Others Concerned

1. In reference to the Memorandum OM-OUOPS 2025 08-03503 dated June 27, 2025 titled "Uploading of the Wash In School (**WinS**) Data through the Enhanced Online Monitoring System (e-OMS)", this Office announces the National Uploading and Validation of the Wash In Schools (**WinS**) Program for SY 2024-2025 which officially start on *June 30* and continue through *August 29, 2025*.
2. All schools are requested to download the template in the said system and ensure to accomplish completely and accurately their WINS data for SY 2024-2025 on or before **July 21, 2025**. Validation team shall conduct onsite validation in the 21 schools on **July 22-31, 2025**.
3. The validation team is composed of:
  - School Health & Nutrition Personnel
  - Division Planning Officer
  - Division Contract of Service Technical Assistant I
  - City Nutrition Action Officer
4. This will serve as locator slip for the validation team.
5. Enclosed is the copy of the memorandum for reference.
6. Widest dissemination of this memorandum is desired.



*Vilma D. Eda*  
**VILMA D. EDA, CESO V**  
 Schools Division Superintendent



Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2025-02-03503**

**TO : ALL REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER  
 SCHOOLS DIVISION SUPERINTENDENTS  
 ALL REGIONAL AND SCHOOLS DIVISION WINS COORDINATORS  
 SCHOOL HEADS CONCERNED**

**FROM**

  
**JOCELYN DR. ANDAYA**  
*Assistant Secretary for Operations  
 Officer-In-Charge  
 Office of the Undersecretary for Operations*

**SUBJECT : UPLOADING OF THE WASH IN SCHOOLS (WinS) DATA FOR SY 2024-2025 THROUGH THE ENHANCED ONLINE MONITORING SYSTEM (e-OMS)**

**DATE : June 24, 2025**

The Department of Education (DepEd) Order No. 10, s. 2016, also known as the Policy and Guidelines for the Comprehensive Water, Sanitation, and Hygiene (WASH) in Schools (WinS) Program, establishes quality standards for water, sanitation, hygiene, deworming, and health education. It aims to promote proper hygiene and sanitation practices among schoolchildren and ensure a clean, safe, and healthy school environment.

The WinS Program uses the Three-Star Approach (TSA), an integrated system for monitoring, quality assurance, and performance recognition. Outlined in DepEd Memorandum No. 19, s. 2018, it promotes continuous improvement and measurable results in school communities.

After years of implementing the WinS policy, DepEd and its partners recognized the need to integrate the WinS Online Monitoring System (OMS) into the Basic Education Information System (BEIS). To support this, BLSS-SHD, in collaboration with GIZ, UNICEF, and Save the Children Philippines, is amending DepEd Memorandum No. 194, s. 2018, to strengthen WinS monitoring and implementation, ensuring alignment with educational priorities and technological advancements.



Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
 Telephone Nos.: (02) 8633-5313; (02) 8631-8492  
 Email Address: oure@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUOPS	Rev	01
Effectivity	03.23.23	Page	1 of 2



032603



Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2025- -**

**TO : ALL REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER  
SCHOOLS DIVISION SUPERINTENDENTS  
ALL REGIONAL AND SCHOOLS DIVISION WINS COORDINATORS  
SCHOOL HEADS CONCERNED**

**FROM :**



**JOCELYN DR. ANDAYA**

*Assistant Secretary for Operations*

*Officer-In-Charge*

*Office of the Undersecretary for Operations*

**SUBJECT : UPLOADING OF THE WASH IN SCHOOLS (WinS) DATA FOR SY 2024-2025 THROUGH THE ENHANCED ONLINE MONITORING SYSTEM (e-OMS)**

**DATE : June 27, 2025**

The Department of Education (DepEd) Order No. 10, s. 2016, also known as the Policy and Guidelines for the Comprehensive Water, Sanitation, and Hygiene (WASH) in Schools (WinS) Program, establishes quality standards for water, sanitation, hygiene, deworming, and health education. It aims to promote proper hygiene and sanitation practices among schoolchildren and ensure a clean, safe, and healthy school environment.

The WinS Program uses the Three-Star Approach (TSA), an integrated system for monitoring, quality assurance, and performance recognition. Outlined in DepEd Memorandum No. 19, s. 2018, it promotes continuous improvement and measurable results in school communities.

After years of implementing the WinS policy, DepEd and its partners recognized the need to integrate the WinS Online Monitoring System (OMS) into the Basic Education Information System (BEIS). To support this, BLSS-SHD, in collaboration with GIZ, UNICEF, and Save the Children Philippines, is amending DepEd Memorandum No. 194, s. 2018, to strengthen WinS monitoring and implementation, ensuring alignment with educational priorities and technological advancements.

The results of the uploading for SY 2023-2024, which took place from June 15 to September 15, 2024, recorded a total participation rate of 96.95%, with 48,653 out of 50,183 schools nationwide. This marks a slight increase from the SY 2022-2023 results. This achievement reflects the combined efforts and dedication of our field implementers, who have diligently overseen the program's implementation.

In this regard, this Office officially announces the **National Uploading and Validation of the WASH in Schools (WinS) Program for SY 2024-2025** which will officially start on **June 30** and continue through **August 29, 2025**.

Furthermore, in relation to the said activity, the following are being advised:

1. All public elementary and secondary schools converted into integrated schools that are experiencing difficulties in uploading WinS data shall coordinate with their Schools Division Office (SDO) WinS coordinators. These schools shall submit their raw Excel files to the SDO WinS coordinators, who will then upload the data to the e-OMS.
2. In the case of system maintenance, the Regional Office WinS coordinators shall be informed.
3. Any other issues or concerns that arise should be addressed through the submission of a **support ticket**, which shall undergo a formal escalation process through the User Support Division (USD) and Solutions Development Division (SDD) of the Information and Communications Technology Service (ICTS).
4. To ensure proper guidance, all RO and SDO WinS coordinators are highly encouraged to revisit **DO 10, s. 2016** and **DM 194, s. 2018**.

For further inquiries or clarifications, please contact Dr. Maria Corazon C. Dumlao, Chief Health Program Officer; Ms. Magdalene Portia T. Cariaga, Senior Education Program Specialist; Ms. Christine Isabel B. Buenvenida, Health Education and Promotion Officer II; or Mr. Dranoel Cyrus C. Baguio, Technical Assistant II of the BLSS-SHD via telephone at 8632-9935 or email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph).

For immediate dissemination and implementation.



# Department of Education WASH in Schools Monitoring System

Version: 2025-06-30

## A. School Profile

Date of Survey: (yyyy-mm-dd)	
School Year	
Level	
School Name	
School ID	
School District	
Division	
School Address	
Name of the School Head	
Contact Number	

Total Enrolment	Male	Female	Total
Shift 1			0
Shift 2			0
Shift 3			0

## B. Water Access

1. Does the school provide drinking water?	
2. Is the drinking water provided by the school for free?	
3. Does the school coordinate with the LGU or water district to test the quality of drinking water?	
4. How many times was the quality of drinking water tested in the previous school year?	
5. Did the test result show that water is safe for drinking	

What other mechanisms are used to ensure that drinking water in school is safe? Check all applicable	
Teachers ask the learners to bring their own drinking water to school	<input type="checkbox"/>
If drinking water is from a refilling station, the school requires a water quality certificate	<input type="checkbox"/>
Water from an accessible water source is boiled	<input type="checkbox"/>
Water from an accessible water source is filtered	<input type="checkbox"/>
Others	
7. In the previous week, how often is water for daily handwashing and cleaning of toilets available in the school regardless of source? (This includes water delivered to the school or collected from rain)	
Is drinking water from the main source currently available at school?	

### C. Sanitation

8. How many toilet seats are available for children in the school? Do not include toilet seats for teachers.	Male	Female	Shared/ Communal	Total	Pupil Toilet Ratio
Usable (accessible, functional & private)				0	
Not Usable				0	

9. Are all functional toilets secure, private and have door with lock?	
Do all functional toilets have lighting? (includes natural light or alternative sources)	
Do all functional toilets have adequate ventilation?	
10. Do all exclusively female toilets have wrapping materials and trash bins for used sanitary pads?	
11. How many exclusively female toilets have a washing facility inside the toilet?	
12. Are detached toilets for girls within view of school building and people?	

Are there toilet/s designed for persons with limited mobility? (These toilets must have a ramp, railing and adequate space for a wheelchair)	
14. How often are the sanitation facilities cleaned?	
15. Does the school burn its waste?	
16. Are segregated trash bins with cover available in the following areas?	
Classrooms	<input type="checkbox"/>
Toilets	<input type="checkbox"/>
Canteens	<input type="checkbox"/>
Offices	<input type="checkbox"/>
Clinics	<input type="checkbox"/>
Play areas	<input type="checkbox"/>
Gardens	<input type="checkbox"/>
Hallways	<input type="checkbox"/>
Gyms/Stage	<input type="checkbox"/>
17. Are the students segregating their solid waste properly?	
18. Does the school have policies/sanctions which promote the practice of solid waste segregation?	
19. How regular is garbage being collected from the school?	
20. Does the school have a compost pit for biodegradable waste?	
21. Does the school have a refuse pit for non-biodegradable waste?	
22. Does the school have a materials recovery facility (MRF)?	
23. Do all toilets in the school have functional septic tank/s?	
24. Does the school have a functional drainage from the kitchen and all wash areas to ensure that there is no stagnant water?	
25. In the past year, did the school experience any floods?	
26. Does the school adopt the following mechanisms to address stagnant water?	
Pumping out of water	<input type="checkbox"/>
Filling of stagnant water	<input type="checkbox"/>
Soak pit (a water catchment area which contains gravel, sand, or other materials that absorbs water to prevent pooling)	<input type="checkbox"/>
Treatment of stagnant water to prevent breeding of mosquitoes (use of larvicides, fish, etc.)	<input type="checkbox"/>

Not applicable (e.g., no stagnant water because of sandy soil or school didn't experience any floods.)	<input type="checkbox"/>
27. Does the school have a canteen?	
28. Does the school canteen have a sanitary permit?	
29. Do food handlers practice the following food safety measures?	
Wearing of hairnet, gloves, masks and apron	<input type="checkbox"/>
Handwashing	<input type="checkbox"/>
Separate the storage of dry and wet food materials	<input type="checkbox"/>
30. Have all food handlers been oriented on food safety measures?	
31. Do all food handlers in the school have health certificates?	

**D. Hygiene**

32. Are there handwashing facilities at the school?		
Are both soap and water currently available at the handwashing facilities?		
How many times in a week is supervised group handwashing with soap conducted for all children in the school? (Write 0 if this is not done in school.)		
33. What is the extent of student participation in supervising group handwashing? Check all applicable		
Students are participants supervised by teachers	<input type="checkbox"/>	
Students assist teachers in supervising handwashing activities	<input type="checkbox"/>	
Students are assigned to lead handwashing activities	<input type="checkbox"/>	
34. How many handwashing facilities are available in your school?		
	Number of Facilities	Number of faucets/ water outlets/ punch holes
Individual handwashing facility		
Group handwashing facility *		

\* A group handwashing facility should have at least:

- 10 water outlets in the elementary level, and
- 4 water outlets in the secondary level

Note: A water outlet may be any opening where water comes out for handwashing (eg. Faucets, punch pipes, etc.)

35. Is there a regular supply of soap for handwashing?	
36. Are handwashing facilities with soap available in the following areas?	
Classrooms	<input type="checkbox"/>
Toilets	<input type="checkbox"/>
Canteen/Eating Areas	<input type="checkbox"/>
Play areas	<input type="checkbox"/>
Clinics	<input type="checkbox"/>
Laboratories	<input type="checkbox"/>
Agricultural areas (eg. Gulayan, livestock area)	<input type="checkbox"/>
37. Do children perform individual handwashing the following times?	
Before meals/eating/handling food	<input type="checkbox"/>
After using the toilet	<input type="checkbox"/>
After handling soil and animals	<input type="checkbox"/>
After cleaning activities/handling garbage	<input type="checkbox"/>
After playing	<input type="checkbox"/>
38. How many times in a week is group toothbrushing with flouride conducted for all children in the school?	
39. What is the extent of student participation in supervising group toothbrushing	
Students are participants supervised by teachers	<input type="checkbox"/>
Students assist teachers in supervising toothbrushing activities	<input type="checkbox"/>
Students are assigned to lead toothbrushing activities	<input type="checkbox"/>
40. Is there a regular supply of toothbrush and toothpaste for toothbrushing?	
41. Are the repair and maintenance requirements for WASH facilities reflected in the following:	
School improvement plan (SIP)	<input type="checkbox"/>
Annual improvement plan (AIP)	<input type="checkbox"/>

What are the sources of funds for WinS Supplies? Please check all that apply.	School MOOE	Private/ Individual donations	PTA	LGU Funds	Voluntary donations from internal staff	Children bri their own
Soap	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toothbrush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toothpaste	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleaning materials/supplies for toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Repair and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

43. Where can learners avail of sanitary pads?	
School Canteen	<input type="checkbox"/>
School Clinic	<input type="checkbox"/>
Guidance Office	<input type="checkbox"/>
Class Adviser/Teacher	<input type="checkbox"/>
Others	
44. Is there information on proper disposal of sanitary napkins in the girls toilet?	
45. Are there DepEd Approved Instructional materials on Menstrual Health for Teachers?	
46. Are there DepEd Approved Information, Education and Communications (IEC) materials on Menstrual Health for Students?	
47. Is there a designated rest space/changing room for girls with menstrual discomfort?	

#### E. Deworming

48. Is deworming done semi-annually?	
49. What is the total number of students dewormed?	

#### F. Health Education

40. Which areas in the school have IEC materials for WinS?	Hygiene	Menstrual Health	Sanitation	Food safety
Bulletin board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Classrooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handwashing facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Canteen/Eating areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

51. Are there organized structures (eg. TWGs, student clubs) to promote WinS?	
52. Is WinS a part of INSET?	
53. Are learning materials available for teaching WinS?	
54. Is WinS being advocated in the GPTCA assembly?	
55. Are there planned and organized activities for advocating WinS to parents/stakeholders?	
56. Is WinS part of the co/extra-curricular program for students?	

### G. Resilience

Does the school have existing and active school committee (i.e, representative from school admin, student organization, PTA, community/barangay representative to increase resilience and response to:	
Disease outbreaks?	
Natural disasters (e.g., typhoon, volcanic eruption, earthquake)?	
Security risk?	

**Disability inclusion questions**

Is drinking water accessible to young children and persons with limited mobility or vision?	
Are the handwashing facilities accessible to young children and persons with physical disability or impaired vision?	

**I. School Based Feeding Program**

<b>I.1. Number of enrolled school children receiving School meals:</b> <i>(Note: These question apply only to elementary schools. Please report the number of enrolled school children for School Year (SY) 2024–2025 only. )</i>	<b>Male</b>	<b>Female</b>	<b>TOTAL</b>
<b>Kinder</b>			
<b>Grade 1</b>			
<b>Grade 2</b>			
<b>Grade 3</b>			
<b>Grade 4</b>			
<b>Grade 5</b>			
<b>Grade 6</b>			
<b>SPED</b>			
<b>Non-graded/Multi-grade</b>			
<b>TOTAL</b>			

<b>I.2. Other than SBFP, does your school have any other feeding activities supported by partners, canteen operation, LGUs and others?</b>	
--	--

**Definition:**

**School meals** refer to the regular provision of food (either hot meals or nutritious food products) to enrolled school children through DepEd School-based Feeding Program for at least 120 days.