



2507-1513

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM
NO. 451 S, 2025

**ADMINISTRATION OF THE MULTI-FACTORED ASSESSMENT TOOL
(MFAT) TO GRADE 1 LEARNERS**

To: Asst. Schools Division Superintendent
Chief Education Supervisors- CID and SGOD
Public Elementary Schools
All Others Concerned

1. In reference to Regional Memorandum No. 917, s. 2025, titled Administration of the Multi-Factored Assessment Tool (MFAT) to Grade 1 Learners, and pursuant to DepEd Order No. 12, s. 2025 on the Multi-Year Implementing Guidelines on the School Calendar and Activities, all elementary schools in the Division of Vigan City are directed to administer the Multi-Factored Assessment Tool (MFAT) from June 16 to July 16, 2025.
2. The MFAT is designed to assess Grade 1 learners enrolled in regular classes who may show signs of developmental advancement or delays, or those exhibiting behavioral, social-emotional, or academic concerns.
3. The MFAT is a classroom activity-based assessment tool that evaluates learners in five domains:
 - Cognitive
 - Communication
 - Socio-Emotional
 - Psycho-Motor
 - Daily Living Skills
4. Only **trained Grade 1 teachers** are authorized to administer the MFAT and must ensure the completion of MFAT **Forms A and B**. The Regional Memo and MFAT forms are attached for reference and guidance.
5. Division SNED Focal Person shall collect the MFAT Forms A and B from schools and consolidate the results using **MFAT Form C**, which shall be submitted to the Regional SNED Supervisor on or before **August 15, 2025** to clmd.region1@deped.gov.ph and cc: maryanngrace.dulay@deped.gov.ph.



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
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6. The MFAT Form B or MFAT Tool per child shall be kept in the custody of Grade 1 Teachers. It shall contain the interventions to be implemented by the teachers.
7. All data gathered must be treated with strict confidentiality and must adhere to the provisions of RA 10173 (Data Privacy Act of 2012) and DepEd's Child Protection Policy.
8. Wide and immediate dissemination of this memorandum is directed for the compliance of all concerned.

Vilma D. Eda
VILMA D. EDA, CESO V
Schools Division Superintendent

Encls: MFAT Forms
References: DO No. 12 s. 2025, RM No. 917, s. 2025
To be indicated in the Perpetual Index
Under the following subject

ASSESSMENT SPECIAL EDUCATION



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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 917 s. 2025

**ADMINISTRATION OF THE MULTI-FACTORED ASSESSMENT TOOL (MFAT)
TO GRADE 1 LEARNERS**



To: Schools Division Superintendents

1. In reference to DepEd Order No. 12, s. 2025, titled *"Multi-Year Implementing Guidelines on the School Calendar and Activities"*, and as part of the Department's inclusive education initiatives, this Office directs all Schools Division Offices and schools in Region I to facilitate the administration of the Multifactor Assessment Tool (MFAT) from June 16 to July 16, 2025.
2. The MFAT is used to assess Grade 1 learners enrolled in regular schools, who may exhibit developmental advancement or delays and learners manifesting behavioral, social-emotional, or academic concerns.
3. This is a classroom activity-based assessment covering the five domains of learning: (a) Cognitive, (b) Communication, (c) Socio-Emotional, (d) Psycho-Motor, and (e) Daily Living Skills.
4. Only the Grade 1 trained teacher will conduct the assessment, enhancement, and intervention.
5. In order to plan for possible interventions, trained Grade 1 teachers are required to submit the MFAT result using the MFAT Forms A and B. A sample MFAT Form is found in Enclosure No. 1.
6. The District SNED Coordinator shall gather the MFAT Forms A and B of the schools in the district and consolidate the result using the MFAT Form D which is found in Enclosure No. 4 to be submitted to the Division SNED Supervisor/Coordinator.
7. In cases where there is no designated District SNED Coordinator, schools are instructed to submit the reports directly to the Division SNED Coordinator. This is to ensure timely consolidation and submission of accurate data to the Regional Office.
8. The Division SNED Supervisor/Coordinator shall submit the consolidated MFAT Form C to the Regional SPED Supervisor as a basis for monitoring and extending Technical Assistance. The said report shall be submitted on or before August 15, 2025, to clmd.region1@deped.gov.ph and cc: maryanngrace.dulay@deped.gov.ph using the attached template.



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9. The MFAT Form B or MFAT Tool per child shall be kept in the custody of Grade 1 Teachers. It shall contain the interventions to be implemented by the teachers.

10. All data gathered must be treated with strict confidentiality and must adhere to the provisions of RA 10173 (Data Privacy Act of 2012) and DepEd's Child Protection Policy.

11. For more information or queries, contact the CLMD through telephone number (072) 682-2324 local 120.

12. For information and compliance.



TOLENTINO G. AQUINO
Director IV *aq*

Encl.: MFAT Forms
Reference: DepEd Order No. 12, s. 2025
To be indicated in the Perpetual Index
Under the following subject

MFAT

CLMD/magd/RM_ObservanceofNationalCelebrationsonAdvocacyPrograms
July 14, 2025



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FORM A. SAMPLE INDIVIDUAL MFAT RESULT
(Template shall be used by the Grade 1 Teacher)

Name of School: _____ Grade 1 Learner: _____
Direction: Check the column for YES if the learners met the indicator and NO if not.

Communication			Cognitive			Daily Living Skills			Daily Living Skills			Motor Skills		
Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No	Item No.	Yes	No
1	/		26		/	51	/		76	/		101	/	
2	/		27		/	52	/		77		/	102	/	
3	/		28		/	53	/		78		/	103	/	
4	/		29		/	54		/	79		/	104	/	
5	/		30		/	55		/	80		/	105	/	
6	/		31		/	56		/	81	/		106	/	
7	/		32		/	57		/	82	/		107		/
8		/	33		/	58	/	/	83	/		108		/
9		/	34	/		59		/	84		/	109	/	
10		/	35		/	60		/	85		/	110	/	
11		/	36		/	61	/		86		/	111	/	
12		/	37		/	62	/		87		/	112	/	
13	/		38	/		63	/		88		/	113	/	
14	/		39	/		64		/	89		/	114		/
15	/		40	/		65		/	90	/		115	/	
16		/	41	/		66		/	91	/		116	/	
17		/	42	/		67		/	92	/		117	/	
18	/		43		/	68		/	93	/		118	/	
19	/		44		/	69		/	94	/		119	/	
20	/		45		/	70	/		95	/		120	/	
21	/		46		/	71		/	96	/		121		/
22	/		47		/	72		/	97		/	122		/
23	/		48		/	73		/	98		/	123		/
24	/		49		/	74		/	99		/	124		/
25	/		50		/	75		/	100		/	125		/
TOTAL	18	7		6	19		7	18		14	11		17	8

Prepared by: _____

NOTED: _____

Signature over Printed Name
Grade 1 Teacher

Signature over Printed Name
School Head

FORM B. MFAT RESULTS PER LEARNER
 (Template shall be used by the Grade 1 Teacher)

Division: _____ **School:** _____
Name of Assessor: _____

DOMAIN/S	ITEM CODE	ASSESSMENT ACTIVITY (From)	LEARNER'S RESPONSES/ASSESSOR'S OBSERVATIONS	RECOMMENDATIONS (To)

Instruction: (Use additional sheets)

Domain: refers to the learning domain tested

Code: refers to the code of the learning domain

Assessment Activity: Activity given or done in assessing the child as reflected in the assessment tool

Observations: How did the learner respond? What difficulties/inconveniences did you encounter in doing the activity? What made the activity inappropriate? What should be done/changed?

Recommendations: How should the activity be done? What should be used? Write the suggested Assessment Activity.

Prepared by: _____ **NOTED:** _____
 Signature over Printed Name
 Gr. 1 Teacher/Assessor
 School Head

