



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 334, s. 2025

**Ms. Monette A. Refuerzo**

Master Teacher II  
Vigan National High School West  
Vigan City

**Designation Order**

In view of the official travel of **Mr. Glenn U. Tadena**, Officer – In – Charge of the Office of the School Principal of Vigan National High School West, you are hereby designated as Officer-in-Charge of the Office of the School Principal on **July 06 – 11, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

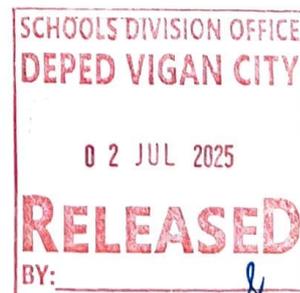
This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 2<sup>nd</sup> day of July, 2025.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent

Copy Furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – M. Refuerzo



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
Telephone No: (077) 722-20-23 / (077) 632-05-33  
Email Address: vigan.city@deped.gov.ph  
Website: www.depedvigancity.com

Your Feedback is important to us. Visit this link [bit.ly/SDOViganCityCSM](https://bit.ly/SDOViganCityCSM)

