Department of Education
Schools Division Office
VIGAN CITY
Supplemental Annual Procurement Plan for CY 2025

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Program Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
	Procurement of Meals and Snacks during the conduct of the 2nd Leadership Forum	SGOD	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP (Sub-ARO)	Human resource development for personnel	36,000.00	36,000.00		Meals and Snacks during the conduct of the 2nd Leadership Forum
	Procurement of Supplies during the conduct of the 2nd Leadership Forum	SGOD	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP (Sub-ARO)	Human resource development for personnel	5,000.00	5,000.00		Supplies during the conduct of the 2nd Leadership Forum
	Procurement of Hotel Accommodation for the Resource Speaker for the 2nd Leadership Forum	SGOD	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP (Sub-ARO)	Human resource development for personnel	4,000.00	4,000.00		Hotel Accommodation for the Resource Speaker for the 2nd Leadership Forum
	Honorarium of the Resource Speaker for the 2nd Leadership Forum	SGOD	NA	July 2025	July 2025	July 2025	July 2025	GoP (Sub-ARO)	Human resource development for personnel	15,000.00	15,000.00		Honorarium of the Resource Speaker for the 2nd Leadership Forum
										60,000.00	60,000.00		

Prepared by:

MARIE CHRISTINE L. NATIVIDAD
Head, BAC Secretariat

Certified Funds Available/Certified Appropriate Funds Available:

CHRISTOPHER MICHAEL T. GASMEN
Accountant III
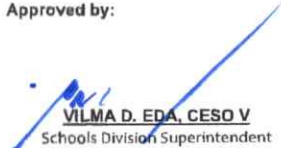
Recommending Approval:

ANNIE D. PAGDILAO, Ed.D., CESO VI
BAC Chairperson

Approved by:

VILMA D. EDA, CESO V
Schools Division Superintendent

SAPP-2025-034
07/02/2025