



Republic of the Philippines  
**Department of Education**  
**REGION I**  
**SCHOOLS DIVISION OF VIGAN CITY**

**DIVISION MEMORANDUM**

No. 556s, 2025

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors, SGOD and CID  
 Public Elementary and Secondary School Heads (ISNHS and VCS)

**PARTICIPANTS TO THE ORIENTATION OF DEPED OFFICIALS  
 ON SPECIAL NEEDS EDUCATION PROGRAM, POLICIES,  
 ACTIVITIES AND GUIDELINES**

1. In reference to Regional Memorandum No. 1072, s. 2025, the Bureau of Learning Delivery – Student Inclusion Division (BLD-SID) will conduct an Orientation for DepEd Officials from the Luzon Cluster on the New Programs, Activities, Policies, and Guidelines for Special Needs Education on August 13–15, 2025, at the Great Eastern Hotel, Quezon Avenue, Quezon City.

2. The following shall serve as the official participants from this Division:

Name	Position	School
Elsie C. Amarin	Education Program Supervisor	SDO-CID
Ana A. Castor	Principal IV	Vigan Central School
Raymond J. Florendo	Assistant Principal II	ISNHS

3. Travel expenses and other related costs of the participants shall be charged to the FY 2025 SNED Program Support Funds (downloaded to the RO). Should the allocated funds be insufficient, any deficiency shall be charged against local funds, subject to existing government accounting and auditing rules and regulations.

4. All participants are advised to secure their Authority to Travel prior to their departure.

5. For information, guidance and immediate dissemination.

**VILMA D. EDA, CESO V**  
 Schools Division Superintendent

Encl.: RM No. 1072, s. 2025  
 References: None  
 To be included in the Perpetual Index  
 Under the Subject

ORIENTATION



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Republic of the Philippines  
Department of Education  
REGION I



**PANREHIYONG MEMORANDUM**

No. 1072 s. 2025

**PAGSASAGAWA NG ORYENTASYON PARA SA MGA OPISYAL NG DEPED MULA SA LUZON CLUSTER HINGGIL SA BAGONG PROGRAMA, GAWAIN, PATAKARAN, AT ALITUNTUNIN PARA SA EDUKASYONG MAY ESPESYAL NA PANGANGAILANGAN**

Sa Mga: Pansangay na Tagapamanihala ng Mga Paaralan

1. Kaugnay ng pagpapatupad ng Programang Special Needs Education (SNED) at ng probisyon sa ilalim ng RA 11650 na kilala bilang "Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education Act," ang Bureau of Learning Delivery - Student Inclusion Division (BLD-SID) ay magsasagawa ng Oryentasyon para sa mga Opisyal ng DepEd mula sa Luzon Cluster hinggil sa Bagong Programa, Gawain, Patakaran, at Alituntunin para sa Edukasyong May Espesyal na Pangangailangan sa darating na Agosto 13-15, 2025 sa Great Eastern Hotel, Quezon Avenue, Lungsod Quezon.
2. Ang Panggapan na ito ay humihiling ng pakikilahok ng sumusunod na pinuno ng edukasyon na binubuo nang proporsyonal ng mga superbisor, punongguro, at mga pinuno ng paaralan mula sa bawat Schools Division Office, ayon sa nakatalagang bilang na makikita sa nakalakup na listahan para sa sanggunian.
3. Ang gugugulin para board and lodging ng mga kalahok ay magmumula sa FY 2025 SNED Program Support Funds. Ang gastusin sa paglalakbay at iba pang kaugnay na gastusin ng mga kalahok ay magmumula rin FY 2025 SNED Program Support Funds (na na-download sa RO). Sakaling hindi sapat ang naibabang pondo, ang kakulangan ay magmumula sa lokal na pondo alinsunod sa kaukulang mga tuntunin at regulasyon sa accounting at auditing ng pamahalaan.
4. Para sa katanungan o anumang paglilinaw, makipag-ugnayan sa BLD-SID sa pamamagitan ni G. Vic Emerson C. Danao, Supervising Education Program Specialist, sa telepono bilang 8637-4346 o sa email na bld.sid@deped.gov.ph.
5. Hinihiling ang agarang pagpapalaganap sa Memorandum na ito.

**TOLENTINO G. AQUINO**  
Director IV



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Kalakip: Bilang ng mga Kalahok bawat SDO  
Sanggunian: DM-CT—2025-031  
Maitala sa Perpetual Index  
Sa sumusunod na paksa:

## ORYENTASYON

CLMD/magd/RM\_ ORYENTASYONPARASAMGAOPISYALNGDEPED  
August 11, 2025



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**ORYENTASYON PARA SA MGA OPISYAL NG DEPED MULA SA LUZON CLUSTER  
HINGGIL SA BAGONG PROGRAMA, GAWAIN, PATAKARAN, AT ALITUNTUNIN  
PARA SA EDUKASYONG MAY ESPEYAL NA PANGANGAILANGAN  
Great Eastern Hotel, Quezon City  
Agosto 13-15, 2025**

DIBISYON	TAGAPAMAHALA NG PROGRAMA SA EDUKASYON NG DIBISYON	SUPERBISOR/PUNONG GURO/MGA PINUNO NG PAARALAN	KABUOAN
Alaminos City	1	2	3
Batac City	1	2	3
Candon City	1	2	3
Dagupan City	1	3	4
Ilocos Norte	1	4	5
Ilocos Sur	1	4	5
La Union	1	4	5
Laoag City	1	2	3
Pangasinan I	1	4	5
Pangasinan II	1	4	5
San Carlos City	1	3	4
San Fernando City	1	2	3
Urdaneta City	1	2	3
Vigan City	1	2	3
<b>KABUOAN</b>	<b>14</b>	<b>40</b>	<b>54</b>



Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM**  
**DM-CT-2025-031**

**TO : REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
ALL OTHERS CONCERNED**

*Carmela Oracion*  
**FROM : CARMELA C. ORACION**  
Assistant Secretary  
Officer-in-Charge, Office of the Undersecretary  
for Curriculum and Teaching

**SUBJECT : CONDUCT OF ORIENTATION OF LUZON CLUSTER DEPED  
OFFICIALS ON NEW SPECIAL NEEDS EDUCATION PROGRAM,  
ACTIVITIES, POLICIES, AND GUIDELINES**

**DATE : 07 July 2025**

In view of the implementation of the Special Needs Education (SNED) Program and the provisions under Republic Act (RA) 11650 otherwise known as "Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education Act," the Bureau of Learning Delivery – Student Inclusion Division (BLD-SID) will conduct the final leg of the cluster-based **Orientation of DepEd Officials on New Special Needs Education Program, Activities, Policies, and Guidelines**.

This orientation is essential to be conducted in person to ensure that school leaders and supervisors are fully informed and capacitated in implementing the new SNED policies and guidelines. Given the evolving demands of inclusive education and the mandate of RA 11650, this activity will provide a critical platform for standardizing practices, aligning understanding of recent issuances, and building the capacity of local leaders to champion inclusive practices within their respective contexts.

The said activity aims to:

- Familiarize school heads and supervisors with the new SNED program, activities, policies, and guidelines;
- Conduct simulation activities to assess their proficiency in managing various SNED programs and activities; and
- Gather feedback on different DepEd policy issuances concerning the implementation of SNED programs.



DepEd R01 REC 2508900



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Republic of the Philippines  
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OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Below are the details of the activity:

Cluster	Date and Venue
Luzon Cluster (Regions I, II, III, V, CAR, NCR, CALABARZON, and MIMAROPA)	<u>August 13 to 15, 2025</u> , Great Eastern Hotel, Quezon Avenue, Quezon City

This Office requests the participation of the following education leaders proportionately composed of school heads, principals, and supervisors from each region, with corresponding slots shown.

Region	Regional Office	Schools Division Office	Schools	Total Participants
CAR	4	8	21	33
NCR	8	16	41	65
I	7	14	36	57
II	5	9	23	37
III	10	20	51	81
IV-A (CALABARZON)	11	23	59	93
IV-B (MIMAROPA)	4	7	18	29
V	6	13	34	53

The board and lodging of the participants shall be chargeable to **FY 2025 SNED Program Funds**. The participants' traveling and incidental expenses shall be chargeable to the FY 2025 SNED Program Support Funds (PSF) downloaded to their respective Regional and Schools Division Offices, in accordance with accounting and auditing procedures. All participants are requested to bring their laptops and fully commit themselves to the activity. The indicative Program Matrix is indicated in Annex A.

For queries or clarifications, please contact the BLD-SID, through **Mr. Vic Emerson C. Danao**, Supervising Education Program Specialist, at email address [vic.danao@deped.gov.ph](mailto:vic.danao@deped.gov.ph) copy furnished [blid.sid@deped.gov.ph](mailto:blid.sid@deped.gov.ph).

Immediate dissemination of this Memorandum is desired.

Copy Furnished:  
MALCOLM S. GARMA  
Assistant Secretary  
Officer-in-Charge, Office of the Undersecretary for Operations



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Republic of the Philippines  
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 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**Annex A: Indicative Program Matrix**

**Orientation of Luzon Cluster DepEd Officials on New Special Needs Education Program, Activities, Policies, and Guidelines**

Time	Day 1	Day 2	Day 3
8:00 am – 9:00 am	Opening Program		
9:00 am – 12:00 nn	Inclusive Education and ILRC • DepEd Order No. 21, s. 2019 or Policy Guidelines on the K to 12 Basic Education Program, Annex 5: Inclusive Education Policy Framework for Basic Education Act • RA 11650 Instituting a Policy of Inclusion and Services for Learners with Disabilities in Support of Inclusive Education Act	• Providing Financial Support to Implement SNED Program • DepEd Order No. 42 s. 2021 Guidelines on the Utilization of Program Support Funds for Special Education Program Provision of Support Services through ILRC • The ILRC in 16 Regions	• Workshop on Gathering of Feedback from the Inputs of Resource Persons and Simulation Activities • Planning Workshop for 2024 SNED Program Implementation
12:00 nn – 1:00 pm	Lunch Break		
1:00 pm – 5:00 pm	• The Filipino Sign (FSL) Act • DepEd Order No. 44, s. 2021 or Policy Guidelines on the Provision of Educational Programs and Services for Learners with Disabilities in the K to 12 Basic Education Program Locating LWDs • DepEd Order No. 21 s. of 22 “Child Find Policy for Learners with Disabilities Towards Inclusive Education”	• Simulation Activities: Provision of TA to teachers • Child Find Policy • Implementation process of SNED Program	Closing Program



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