



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent


DIVISION MEMORANDUM

No. 579, s.2025

**NEW SCHEDULE OF THE CONDUCT OF FEDERATED PARENT-TEACHER
ASSOCIATION ELECTION FOR SCHOOL YEAR 2025-2026**

To: Chiefs, CID and SGOD
All Public Elementary and Secondary School Heads
All Others Concerned

1. This is in reference to the **Division Memorandum No. 557, s. 2025** titled "*Conduct of Federated Parent-Teacher Association Election for School Year 2025-2026*," which was scheduled for August 15, 2025.
2. The activity was postponed due to Executive Order No. 18, series of 2025, declaring the suspension of classes in all levels in public and private schools and work in public offices in the Province of Ilocos Sur.
3. As such, the FPTA election is hereby rescheduled on **August 22, 2025 (Friday)** at 9:00 o'clock in the morning at the Division Conference Hall.
4. All other details in the memorandum remain in effect.
5. Immediate dissemination of this memorandum to concerned is desired.


VILMA D. EDA, CESO V
Schools Division Superintendent





2508-1081

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Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 554, s.2025

CONDUCT OF FEDERATED PARENT-TEACHER ASSOCIATION ELECTION FOR SCHOOL YEAR 2025-2026

To: Chiefs, CID and SGOD
All Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 13, s. 2022, Omnibus Guidelines on the Operations of Parent-Teacher Associations, the SDO Vigan City will be holding an election of Federated PTA SY 2025-2026 at the SDO Conference Hall on August 15, 2025 (Friday) at 9:00 AM
2. In the same DepEd Order, particularly Section 17.2 on Election Procedures, it states that the SDS may pattern the composition of election after Section 10.3., in which the following shall compose the ELECOM:

Chairperson	Ms. Vilma D. Eda, CESO V
Members	School Heads Mr. Royston Quidolit (CAMES) Mrs. Dina Rivad (BMSE) Outgoing FPTA Board of Directors Lourdes Avigail Rimarim (NES) Irene A. Torres (CCES) Ezperanza Forneas (SJES) Marichu Disono (PIS)

3. To ensure the orderly conduct of FPTA elections, the **Division Election Committee (ELECOM)** shall oversee the proper conduct of the elections and ensure adherence to DepEd policies and democratic principles.
4. Anent this, all School Heads, school PTA Presidents, members of the ELECOM, and School Federated PTA Officers S.Y 2024- 2025 are requested to attend and participate in the activity.
5. Moreover, school heads are advised to submit the list of SPTA, thru the link: <https://tinyurl.com/54xts99a> or the QR code below not later than August 13, 2025.



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@depd.gov.ph





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6. Further, members of the ELECOM shall attend the orientation at the SGOD office Hall on August 14, 2025, at 3:00PM.

7. Widest dissemination of this memorandum is desired

VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: DepEd Order No. 13, s. 2022
Enclosure: As stated

To be indicated in the perpetual index

Under the following subject
conduct of Federated PTA Election

SGOD/aca /PTA
August 11, 2025



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
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Website: www.doped.vigan.city





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Program of Activities
August 15, 2025
SDO Vigan City Conference Hall
9:00 – 11:30 AM

Time	Activity	Persons Involved
9:00 AM	Registration	
9:30 AM	Preliminaries	
	Opening Remarks	Mr. Rodrigo Q. Reyes Jr. Chief Education Supervisor, SGOD
9:45 AM	Presentation of Participants	
10:00 AM	Physical and Financial Accomplishment Report (SY 2024-2025)	Mr. Brett Rojas Federated PTA President SY 2024-2025
10:15 AM	Roll Call	Emcee
10:30 AM	Mechanics of the Election	Ms. Cherry Joy D. Garma Senior Education Program Specialist ELECOM
10:40 AM	Election Proper	
11:00 AM	Presentation of the New Sets of PTA Officers	Mr. Rodrigo Q. Reyes Jr. Chief Education Supervisor, SGOD
11:10 AM	Oath-Taking Ceremony	Ms. Vilma D. Eda, CESO V Officiating Officer Schools Division Superintendent
	Message	
11:20 AM	Closing Remarks	Dr. Annie D. Pagdilao, CESO VI Assistant Schools Division Supt.

Master of Ceremony: Alimar C. Ablog

