



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 587, s. 2025

CONDUCT OF MANAGEMENT REVIEW ON AUGUST 26, 2025

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Unit Heads and Section Heads
 Education Program Supervisors
 All Program Owners
 All others concerned

- To ensure alignment and continued suitability, adequacy, effectiveness, and sustainability with the objectives, quality policy, and strategic directions of the Quality Management System (QMS), this office shall conduct a **Management Review** on **August 26, 2025** from 9:00-12:00 noon, at the Conference Hall, DepEd Vigan Division Office.
- The following management review agenda will be discussed:

1. Status of Actions from Previous Management Review	Atty. Kim R. Tagorda Administrative Officer V
2. Status of Planning Documents	Marie Christine Natividad Rodrigo Q. Reyes, Jr Chief Education Supervisors
3. Customer Satisfaction and Feedback	Atty. Kim R. Tagorda
4. Status of OPCRF	Chief Education Supervisors
5. Status of Programs, Activities, and Projects	Program Owners
6. Status of Nonconformities and Requests for Actions	Atty. Kim R. Tagorda Administrative Officer V
7. Monitoring and Measurement Results	Susiemar Rapisura Education Program Supervisor
8. Internal Quality Audit Results and COA Findings	Atty. Kim R. Tagorda Administrative Officer V
9. Performance of External Providers	Allen Sinogo AO IV-Supply Officer
10. Adequacy of Resources	Mary Joy Suero



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	Administrative Officer V
11. Risk Monitoring and Review	Functional Division Heads
12. Opportunities for Improvement	Atty. Kim R. Tagorda Administrative Officer V
13. Other Matters	

- The participants in this activity are the Chief Education Supervisors, Unit and Section Heads and Program Owners.
- Expenses incurred relative to the activity and other incidental expenses shall be charged to Local Funds, subject to the existing accounting and auditing rules and regulations.
- Wide and immediate dissemination and compliance of this memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent



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