



280K-2047

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

No. **59** s. 2025

**CONDUCT OF FEDERATED SCHOOL GOVERNANCE COUNCIL (SGC)  
ELECTION CUM SGC ORIENTATION**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
School Heads of Public Elementary, Secondary and Integrated Schools  
All Others Concerned

1. In accordance with **DepEd Order No. 26, s. 2022**, which provides the revised guidelines on the organization and strengthening of School Governance Council (SGC), and **Ordinance No. 33, s. 2023** amending the Education Code of Vigan City to institutionalize SGC operations, the Schools Division Office of Vigan City shall conduct the **Federated SGC Election** at the **SDO Conference Hall** on **September 16, 2025 (Tuesday), 9:00 AM**.
2. All School Heads, SGC Elected and Designated Co- Chairpersons are enjoined to attend and actively participate in the election proceedings and SGC orientation.
3. School Heads are requested to submit the updated list of School SGC Members via the link: **<https://tinyurl.com/FedSGC2025-2028>** , on or before **September 12, 2025**.
4. Immediate dissemination of and strict compliance to this Memorandum is desired.

**VILMA D. BDA, CESO V**  
*Schools Division Superintendent*

References: DO 26 s. 2022, City Ordinance No. 33 s. 2023  
Enclosure: None

To be included in the Perpetual Index  
Under the following subject  
SGC Election Orientation

SGOD/smr/SGC  
Aug. 26, 2025



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