



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 12308083

**Procuring Entity** DEPARTMENT OF EDUCATION - DIVISION OF VIGAN CITY

**Title** Procurement of Meals, Snacks and Venue for the Career Guidance Program School-based training of Career Advocates

**Area of Delivery** Ilocos Sur

|  |  |                              |                     |
|--|--|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | depedvigancity-2025-036  | <b>Status</b>                | <b>Pending</b>      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations   |                              |                     |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)   | <b>Associated Components</b> | 1                   |
| <b>Classification:</b>                   | Goods - General Support Services   | <b>Bid Supplements</b>       | 0                   |
| <b>Category:</b>                         | Hotel and Lodging and Meeting Facilities   | <b>Document Request List</b> | 0                   |
| <b>Approved Budget for the Contract:</b> | PHP 165,000.00   |                              |                     |
| <b>Delivery Period:</b>                  | 4 Day/s  |                              |                     |
| <b>Client Agency:</b>                    |  | <b>Date Published</b>        | 13/08/2025          |
| <b>Contact Person:</b>                   | Marie Christine Lazo<br>Natividad<br>Head, BAC Secretariat<br>Mena Crisologo St. corner<br>Rivero St.<br>Vigan City<br>Ilocos Sur<br>Vigan City<br>Ilocos Sur<br>Philippines 2700<br>63-077-6320533<br>63-077-6320533<br>vigan.city@deped.gov.ph | <b>Last Updated / Time</b>   | 12/08/2025 17:41 PM |
|  |  | <b>Closing Date / Time</b>   | 18/08/2025 01:00 AM |

#### Description

Meals, Snacks and Venue for 66 pax  
 Day 1: AM Snack: Seafood Lomi and Fruit Juice  
 Lunch: Lechon Kawali with Sauted beans, fresh lumpia, plain rice and caramel bar  
 PM Snack: Spanish Bread, Pancit Luglug and Fruit Juice  
 Day 2: AM Snack: Chicken Salad Sandwich and Fruit Juice  
 Lunch: Fried Chicken, Sweet and Sour Fish, Plain rice, caramel bar and water  
 PM Snack: Pancit Canton, Mamon and Fruit Juice  
 Day 3: AM Snack: Carbonara, 2 pc Mac and Chees and Iced Tea  
 Lunch: Embutido Meal, Tofu, 4 pcs Shanghai Roll, Plain Rice, Choco cake slices  
 PM Snack: Cream Cheese Ensaymada and Fruit Juice  
 Day 4: AM Snack: Spaghetti, 2 pcs. Fish Fingers & Sago't Gulaman  
 Lunch: Fried Chicken, 3 pcs Sweet and Sour Meatballs, Plain Rice, Butter Scotch Bar and Water  
 PM Snack: Chicken Burger with Cheese and Juice in Can

\*Note for Items 1-4: All food served must be in reusable or biodegradable container and utensils

#### FUNCTION HALL

- Available starting 7:00 AM onwards on September 16-19, 2025
- Can accommodate 54 participants and 10 Technical Working Group (PMT) and 2 Resource Speakers
- Well-lighted and well-ventilated.
- With working tables and chairs.

- With complete and clear audio-visual equipment with stand-by technicians/assistants (e.g., LCD, projection screen, whiteboard, whiteboard eraser, clear sound system, clear microphone, extension cords, microphone stands, lectern, etc.)
- With unlimited access to stable and strong internet/wi-fi in all areas of the venue (for online monitoring and evaluation purposes)
- No pillars or posts in the middle of the function room, or anything that may obstruct participant's view.
- Waived charges on electricity (laptops, LCD, printer, etc.)
- With accessible comfort rooms.
- With water and/or coffee station.

**OTHER REQUIREMENTS**

- Cleanliness – function hall, restroom, hallway, coffee/tea area, dining area
- Provision for the backdrop of the activity
- With standby waiters, security officers, front desk personnel, and housekeeping services
- Free use of service vehicle (for emergency purposes)
- Readily available meal buffer

Prospect Service Provider: within Vigan City

**Line Items**

| Item No. | Product/Service Name               | Description                                   | Quantity UOM |     | Budget (PHP) |
|----------|------------------------------------|---|--------------|-----|--------------|
| 1        | Meals, Snacks and Venue for 4 days | Meals, Snacks and Venue for 4 days for 66 pax | 1            | Lot | 165,000.00   |

**Created by** Marie Christine Lazo Natividad

**Date Created** 12/08/2025

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