



2508- 1530

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

August 18, 2025

OFFICE MEMORANDUM

No. 58, s. 2025

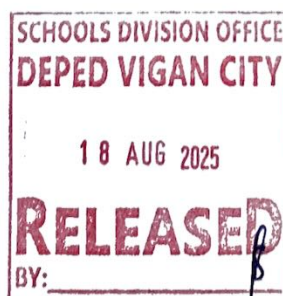
To: Atty. Kim R. Tagorda  
Administrative Officer V

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
OSEC-1-25-3878 Improvement and Acquisition of School Sites (Continuing Appropriations)	Funds for the Survey and Titling of School Sites and Registration of Special Patents.	298,840.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase/Service Request (PR/SR), Itinerary of Travel and/or other necessary documents for the full implementation of the program within fifteen (15) calendar days upon receipt of this memorandum.
3. For information and strict compliance.



**VILMA D. EDA, CESO V**  
Schools Division Superintendent

78/K

Budget/mjps



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
Telephone No: (077) 722-20-23 / (077) 632-05-33  
Email Address: [vigan.city@deped.gov.ph](mailto:vigan.city@deped.gov.ph)  
Website: [www.depedvigan.city](http://www.depedvigan.city)



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