



2508-1061

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

August 11, 2025

OFFICE MEMORANDUM

No. 55, s. 2025

To: Rodrigo Q. Reyes, Jr.
Chief Education Supervisor (SGOD)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-25-1637 National Assessment Systems for Basic Education (Continuing Appropriations)	Funds for the Administration of National Assessments (1 st Tranche).	92,925.00
ROI-25-1623 National Assessment Systems for Basic Education	Funds for the Administration of National Assessments (2 nd Tranche).	185,360.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program of Works, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
3. For information and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@depd.gov.ph
Website: www.depdvigancity.com



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Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310100100001000 National Assessment Systems for Basic Education		REFERENCE: OSEC-1-25-03023 dated 06/05/25 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-1637
FUND CODE: 01102101		ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2024 GAA RA No. 11975
Purpose: Transfer of funds for the Administration of National Assessments (1st Tranche).		DATE: August 5, 2025	
TO: The Schools Division Superintendent Division of Vigan City Vigan City		FISCAL YEAR: FY 2025	
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	92,925.00
Total			92,925.00
AMOUNT IN WORDS: NINETY-TWO THOUSAND NINE HUNDRED TWENTY-FIVE PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2025.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD I. VINO
Chief Administrative Officer
Finance Division

APPROVED:

TOLENTINO G. AQUINO
Director IV

DepED



Address: Flores St., Catbangan, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
Email address: region1@deped.gov.ph
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Republic of the Philippines
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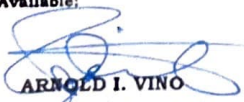
Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310100100001000 National Assessment Systems for Basic Education		REFERENCE: OSEC-1-25-03039 dated 06/05/25 (CMI)	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-1623
FUND CODE: 01101101		ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2025 GAA R.A. No. 12116
			DATE: August 5, 2025
			FISCAL YEAR: FY 2025
Purpose: Transfer of funds for the Administration of National Assessments (2nd Tranche).			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	185,360.00
Total			185,360.00
AMOUNT IN WORDS: ONE HUNDRED EIGHTY-FIVE THOUSAND THREE HUNDRED SIXTY PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2026.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

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Chief Administrative Officer
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