



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**OFFICE ORDER**  
No. 395, s. 2025

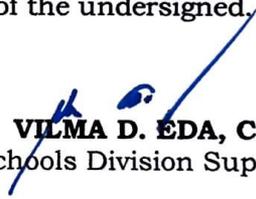
**ATTY. KIM R. TAGORDA**  
Administrative Officer V  
SDO Vigan City

**DESIGNATION ORDER**

In view of the official travel of the undersigned to deliver relief goods at Agno Pangasinan, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **July 31, 2025**.

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201- Atty. K. Tagorda



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