



2508-269

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

August 4, 2025

OFFICE MEMORANDUM

No. 54, s. 2025

To: Rodrigo Q. Reyes, Jr.  
Chief Education Supervisor (SGOD)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

| Sub-ARO No.   | Purpose   | Amount (PhP) |
|---|---|--------------|
| OSEC-1-25-3860 BEFF-Electrification of On-Grid Schools & Installation of Solar Panels of Off-Grid Schools (Continuing Appropriations) | Funds to cover funding requirements for the Electrification of Un-Energized Schools and Modernization of Electrical Systems on-Grid Schools Batch 25. | 4,067,870.00 |

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program of Works, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
3. For information and strict compliance.



*[Signature]*  
VILMA D. EDA, CESO V  
Schools Division Superintendent



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Republic of the Philippines  
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2025

|  |   |   |  |
|--|---|---|--|
| <b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b><br>PPAS09<br>310200100006000 - Continuing Appropriations<br>BEPF - Electrification of On-Grid Schools and Installation of Solar Panels of On-Grid Schools |   | <b>REFERENCE:</b><br>BMB-F-24-0000864 dated 03/04/2024                          | <b>SUB-ALLOTMENT RELEASE ORDER NO.:</b><br>OSEC-1-25-03860 |
|  |   | <b>LEGAL BASIS:</b><br>FY 2024 GAA   R.A. No. 11975 (Continuing Appropriations) | <b>DATE:</b><br>28-Jul-25                                  |
| <b>FUND CODE:</b><br>01102101  | <b>ORGANIZATION CODE:</b><br>070010100000 |   | <b>FISCAL YEAR:</b><br>FY 2025                             |
| <b>PURPOSE:</b><br><i>Transfer of funds to cover funding requirements for the Electrification of Un-Energized Schools and Modernization of Electrical Systems On-Grid Schools Batch 25.</i>                |   |   |  |
| <b>To:</b> The Schools Division Superintendent<br>Schools Division of Vigan City<br>DepEd - Region I<br>070010801014   |   |   | <b>Region :</b> 1  |
| <b>PARTICULARS</b>   |   | <b>ALLOTMENT CLASS/<br/>ACCOUNT CODE</b>  | <b>AMOUNT AUTHORIZED</b>                                   |
| School Buildings   |   | CO 5060404002   | 4,067,870.00   |
| <b>AMOUNT IN WORDS:</b> *** Four Million Sixty Seven Thousand Eight Hundred Seventy Pesos Only ***   |   |   | <b>Total:</b> 4,067,870.00                                 |
| <b>NOTE:</b> The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.  |   |   |  |

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**Certification of Availability of Allotment:**

*[Signature]*  
CHOLITA E. TIONG  
Chief Administrative Officer  
Budget Division

**Approval for Transfer/Downloading of Funds:**

*[Signature]* JUL 30 2025  
ATTY. EDSON BYRON K. SY  
Assistant Secretary for Finance  
OIC, Office of the Undersecretary for Finance