



1509-540

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo. 637 s, 2025**COMPOSITION OF THE DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT) ON SCHOOL-BASED MANAGEMENT (SBM)**


To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
All Schools Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In adherence with RA 9155 or the *Governance of Basic Education Act of 2001*, the Department of Education is committed to providing quality basic education through effective technical assistance. Guided by RM No. 481, s. 2024, DM No. 73, s. 2025, and RM No. 924, s. 2025, the Division Field Technical Assistance Team (DFTAT) on School-Based Management (SBM) is hereby constituted as follows:

Composition of DFTAT-SBM

Name	Position/Designation
Susiemar Rapisura	EPS-SGOD-Division SBM/TA Focal Person
Gloria P. Cabotaje	Planning Officer III
Felipa T. Regaspi	EPS-CID TA Focal Person

2. The roles and functions of the DFTAT on SBM are the following:
- Validate the School Innovation and Improvement Fund interventions and provide necessary technical support.
 - Ensure that the school's SIP is strategic data-driven aligned with the objective of the SIIF and check the consistency in the identified learner beneficiaries.
 - Serve as technical experts in addressing SBM concerns.
3. This memorandum shall serve as designation orders of the members of DFTAT on SBM.
4. For information and compliance of all concerned.


VILMA D. EDA, CESO V
Schools Division Superintendent

Encl.: None
References: RM No. 481, s. 2024, DM No. 73, s. 2025, RM No. 924, s. 2025
To be indicated in the Perpetual Index
Under the following subjects:
SBM SIIF

SGOD/smr

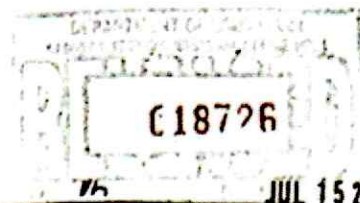


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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 924 s. 2025

**COMPOSITION OF THE DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT)
ON SCHOOL-BASED MANAGEMENT**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
CID/SGOD Chiefs
Division SBM/SGC Coordinators
All Others Concerned

1. The Department of Education (DepEd) has issued guidelines for the implementation of the Revised School-Based Management (SBM) system. These guidelines aim to strengthen the policy of decentralizing decision-making authority to school administrations regarding matters that affect school operations in the public elementary and secondary schools. Additionally, they establish a mechanism for continuous improvement and the provision of technical assistance.
2. In this regard, the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED), through the Field Technical Assistance Division (FTAD), is requesting the Schools Division Offices (SDOs) to update the SBM Directory for FY 2025 using the following Google Drive link: [<https://tinyurl.com/2025SBM-Directory>].
3. The select members of the Division Field Technical Assistance Team (DFTAT) are as follows: a) Division SBM Coordinator who is a Senior Education Program Specialist from the SGOD-School Management Monitoring and Evaluation; b) one member from the Planning Unit; and c) one member from the Curriculum Implementation Division. These members are required to provide the necessary information via the link provided.
4. Immediate dissemination of this Memorandum is desired.


TOLENTINO G. AQUINO
Director IV

Encl.: None

Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

SCHOOL GOVERNANCE COUNCIL
SCHOOL-BASED MANAGEMENT
DFTAT

FTAD/rgm/RM_CompositionSBM
July 15, 2025



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