

Department of Education

REGION I SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. ________, s.2025

LEADERSHIP TRAINING FOR REGIONAL FEDERATED LEARNER GOVERNMENT OFFICERS, TEACHER-ADVISERS AND PDOs

To: Assistant Schools Division Superintendent Chief Education Supervisor (SGOD & CID) School Head- ISNHS, VNHSE and VNHSW All Others Concerned

- 1. In reference to Regional Memorandum No. 1149, s. 2025, the Education Support Services Division in collaboration with Human Resource Development Division will conduct Leadership Training for Regional Federated Learner Government Officers, Teacher-Advisers and PDOs. The training will take place at J&V Hotel and Resort, Sevilla Center, City of San Fernando, La Union from September 15-18, 2025.
- 2. The training aims to:
 - a) Capacitate the student-leaders, teacher-adviser and PDOs on leadership.
 - b) Further develop the leadership skills of learner leaders and teacher advisers;
 - c) Equip participants with essential skills for the effective implementation and management of projects, programs, and activities within their organizations.
- 3. Participants to the training are teacher-advisers and Division Federated Supreme Secondary Learner Government (SSLG) Officers. Please refer to enclosure No. 1 for the list of participants.
- 4. Participants are expected to arrive at the venue on September 15, 2025, check-in time shall be at 2:00 PM and dinner shall be the first meal to be served. Check-out is on September 18, 2025 at 5:00 PM in the afternoon with the final meal is PM snacks.
- 5. Duly accomplished parental consent and waiver form is required for participating learners and must be submitted during the registration. To ensure physical fitness, participants must undergo medical assessment.
- 6. The Election and oath-taking for SY 2025-2026 officers and teacher-advisers of the regional federated organizations will take place during the event while election for Supreme Elementary Learner Government will be held online.
- 7. Travel and other incidental expenses of participants including learners related to this training shall be charged against to ROI-25-1497/AC-25-6038-LSP-003 subject to the usual accounting and auditing rules and regulations.







Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur Telephone No: (077) 722-20-23 / (077) 632-05-33

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- 8. Enclosed is the Regional Memorandum No. 1149, s. 2025 for reference.
- 9. Immediate dissemination of this memorandum is desired.

VILMA D. EDA, CESO V Schools Division Superintendent

ELECTION









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REGION I SCHOOLS DIVISION OF VIGAN CITY

Enclosure No. 1 to Division Memorandum No. _____, s. 2025

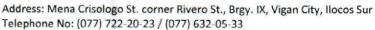
LIST OF TRAINING PARTICIPANTS

| NO. | NAME | POSITION | SCHOOL | |
|-----|-------------------------|---------------------------|----------------------------|--|
| 1. | Niña Paulette F. | DFSSLG Teacher Adviser | Vigan National High School | |
| | Agsaullo | President | East | |
| 2. | | | Ilocos Sur National High | |
| ۷. | Renan Y. Soriano | DFSSLG Teacher Adviser | School | |
| 3. | | | Vigan National High School | |
| | Ericson P. Alambat | DFSSLG President | East | |
| 4. | Xyrelle Darwin A. | | Vigan National High School | |
| | Rutab | DFSSLG Vice President | West | |
| - | | | Vigan National High School | |
| 5. | Cristel D. Alcantara | DFSSLG Treasurer | East | |
| 6. | | - | Vigan National High School | |
| | Maylene A. Latag | DFSSLG Auditor | West | |
| 7. | | DFSSLG Public Information | Ilocos Sur National High | |
| | Cassandra P. Ordonio | Officer | School | |
| 0 | | | Ilocos Sur National High | |
| 8. | Kiella Brizel A. Frando | DFSSLG Board of Director | School | |
| 9. | Sariah Claire M. | | Ilocos Sur National High | |
| | Siriban | DFSSLG Board of Director | School | |









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Republic of the Philippines Department of Education

REGION I



REGIONAL MEMORANDUM

LEADERSHIP TRAINING FOR REGIONAL FEDERATED LEARNER GOVERNMENT OFFICERS, TEACHER-ADVISERS AND PDOs.

To: Schools Division Superintendents

- 1. The Education Support Services Division, in collaboration with the Human Resource Development Division, will conduct a Leadership Training for Regional Federated Learner Government Officers, Teacher-Advisers and PDOs. This training will take place at J&V Hotel and Resort, Sevilla Center, City of San Fernando, La Union from September 15-18, 2025.
- 2. The objectives of this training are to:
 - a. Capacitate the student-leaders, teacher-adviser and PDOs on leadership.
 - Further develop the leadership skills of learner leaders and teacher advisers: and
 - c. Equip participants with essential skills for the effective implementation and management of projects, programs, and activities within their organizations.
- Participants to this training are the following:
 - a. All Division Federated Supreme Secondary Learner Government Officers.
 - b. One (1) Division Federated Supreme Secondary Learner Government Teacher-Adviser (President), and
 - c. One (1) Project Development Officer I (Division Learner Formation Coordinator - Learner Government Program focal person)
- 4. The Election and oath-taking for SY 2025-2026 officers and teacher-advisers of the regional federated organizations will take place during the event.
- 5. Parental consent is required for participating learners and must be submitted at the registration (copy attached).
- Election for Supreme Elementary Learner Government will be held online.









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| Doc. Ref. Code | RM-ORD | Rev | 00 |
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| Effectivity | 11.18.2024 | Page | 1 of 3 |





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- 7. Participants are expected to arrive at the venue on September 15, 2025, check-in time shall be at 2 o'clock in the afternoon and dinner shall be the first meal to be served. Check-out is on September 18, 2025 at 5 o'clock in the afternoon with the final meal being PM snacks.
- 8. Travel and other incidental expenses of participants including learners related to this training shall be charged against any available local or school funds subject to the usual accounting and auditing rules and regulations.
- 9. Participants with comorbidities are discouraged to participate in the training.
- 10. Proper documentation and reporting are required.

11. Immediate and wide dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO

Director IV

Encl.: As stated Reference: None

To be indicated in the <u>Perpetual Index</u> Under the following subjects:

CONFERENCES
MEETINGS
ORIENTATION
OFFICIALS
SEMINARS
TRAINING PROGRAMS

$$\begin{split} & ESSD/dcn/dsp/RM_Leadership\text{-}Training_2025\text{-}2026 \\ & September \ 1, \ 2025 \end{split}$$





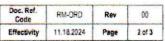








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| Enclosure No. | 1 to | RM N | o, | s. 2025 | (Parental | Consent) |
|---------------|------|------|----|---------|-----------|----------|
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PARENTAL CONSENT AND WAIVER FORM

I hereby freely and voluntarily give my consent to my child/ren's participation in the **LEADERSHIP TRAINING FOR REGIONAL FEDERATED LEARNER GOVERNMENT OFFICERS, TEACHER-ADVISERS AND PDOs** at J&V Hotel and Resort, Sevilla Center, Diversion, City of San Fernando, La Union. I also attest that I had sought the views of my child/ren and he/she has expressed willingness to participate in the activity.

I have considered the benefits that my child/ren will derive from participating in this activity provided that due care and precautions will be observed and ensure the comfort and safety of my child/ren.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarifications, you may contact the Education Support Services Division via landline at 072-682-2324 local 119 or via email at essd.regionl@deped.gov.ph.

| Signature of Parent/Guardian over Printed Name | Contact Number |
|--|----------------|
| Name of Learner | Date |







