



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 649 s. 2025

**IMPLEMENTATION OF UNDISTURBED INSTRUCTIONAL ENGAGEMENT
BETWEEN TEACHERS AND LEARNERS FOR SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Elementary and Secondary School Heads
All Other Concerned

1. Pursuant to Regional Memorandum No. 1168 , s. 2025, this Office reiterates the strict implementation of Regional Memorandum No. 1479, s. 2024 titled Implementing the Undisturbed Instructional Engagement Between Teachers and Learners for School Year 2024-2025. All provisions therein remain effective and shall be enforced for School Year 2025-2026.
2. All school-based, district-wide, or division-wide activities- whether curricular or non-curricular-must not interrupt the scheduled instructional time. Maximizing contact time between teachers and learners remains a top priority in order to support the full delivery of the curriculum.
3. If schools intend to conduct activities beyond class hours or on weekends, all preparations, meetings and rehearsals related to these activities shall likewise be conducted outside regular class hours. No aspect of these activities shall cause early dismissal, rescheduling or disruption of any academic subject.
4. Learners participating in such after-school or weekend activities must secure written parental consent. Teachers and school personnel involved shall exercise extraordinary diligence and the highest degree of care in supervising learners, consistent with DepEd and CSC rules and regulations.
5. All activities scheduled beyond regular class hours must have prior written approval from the school head and must be reflected in the school's consolidated calendar of activities submitted to the Schools Division Office for monitoring purposes.



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Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 1168 s. 2025

**IMPLEMENTATION OF UNDISTURBED INSTRUCTIONAL ENGAGEMENT
 BETWEEN TEACHERS AND LEARNERS FOR SCHOOL YEAR 2025-2026**

To: Schools Division Superintendents

1. The Department of Education Regional Office I reiterates the strict implementation of Regional Memorandum No. 1479, s. 2024 titled *Implementing the Undisturbed Instructional Engagement Between Teachers and Learners for School Year 2024-2025*. All provisions therein remain effective and shall be enforced for School Year 2025-2026.
2. All school-based, district-wide, or division-wide activities—whether curricular or non-curricular—must not interrupt the scheduled instructional time. Maximizing contact time between teachers and learners remains a top priority in order to support the full delivery of the curriculum.
3. If schools intend to conduct activities beyond class hours or on weekends, all preparations, meetings, and rehearsals related to these activities shall likewise be conducted outside regular class hours. No aspect of these activities shall cause early dismissal, rescheduling, or disruption of any academic subject.
4. Learners participating in such after-school or weekend activities must secure written parental consent. Teachers and school personnel involved shall exercise extraordinary diligence and the highest degree of care in supervising learners, consistent with DepEd and CSC rules and regulations.
5. All activities scheduled beyond regular class hours must have prior written approval from the school head and must be reflected in the school's consolidated calendar of activities submitted to the Schools Division Office for monitoring purposes.
6. The practice of pulling out teachers or learners during instructional hours for contest practice, club meetings, or school celebrations is strictly prohibited. Violators shall be subject to administrative review.
7. For contests or events with national-level participation or events that require regional representation, Schools Division Offices are directed to prepare appropriate contingency plans to ensure that involved learners shall not miss essential lessons. This may include the provision of learning activity sheets, asynchronous learning tasks, or special make-up classes supervised by subject teachers.
8. SDOs are directed to monitor the implementation of this policy and submit a monthly compliance report to the Regional Office. Schools found circumventing this directive may face corresponding administrative sanctions.



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 2



9. This reiteration is issued to safeguard the sanctity of instructional hours, uphold the rights of learners to uninterrupted learning, and promote a culture of instructional focus and academic excellence.
10. Strict compliance with this memorandum is desired.



TOLENTINO G. AQUINO
Director IV

Encl.: None
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

INSTRUCTION POLICY

CLMD-jps/jdd/RM_UndisturbedContactHours
September 2, 2025

