



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 655, s.2025

CALL FOR PARTICIPANTS ON THE REVISED TEACHER INDUCTION PROGRAM

TO: Assistant Schools Division Superintendent
School Heads of BMSE and ISNHS
All Others Concerned

- In reference to Regional Memorandum No. 1133, s. 2025, the Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) will continue with the implementation of the Revised Teacher Induction Program (RTIP), formerly Induction Program for Beginning Teachers (IPBT) in accordance with the five-point agenda set by the Department.
- Generally, the RTIP intends to provide school-based integration to the workplace structure and systems to better understand what is expected of a DepEd teacher.
- Participants and details of the activity are indicated below:

Name	Position/ Designation	School/ Office	Activity	Date and Venue
Dina Rivad	School Principal II	BMSE	Guiding with Purpose: Empowering Mentors and Program Facilitators for the Revised Teacher Induction Program (Cluster 1 - CAR, Region 1, Region 2, Region III)	September 23 - 26, 2025
Maria Theresa Redondo	Head Teacher VI	ISNHS		NEAP Training Facility, Baguio City

- Separate memorandum shall be released indicating the final list of participants and other details pertaining to the conduct of the activity.
- For queries, please contact the Human Resource Development Division through email at hrdd.region1@deped.gov.ph or call (072) 682-23-24 local 122.
- Attached is the Regional Memorandum No. 1133, s. 2025 for further reference.
- Immediate dissemination of this Memorandum is desired.

Vilma D. Eda
VILMA D. EDA, CESO V
Schools Division Superintendent



Encl: Regional Memorandum No. 1133, s. 2025
Reference: As stated

To be indicated in the Perpetual Index under the following subject:
TEACHER PROGRAM

SGOD/HRD/pgt/DM_RTIP
September 8, 2025



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedvigancity.com

Your Feedback is Important to us. Visit this link bit.ly/SDOViganCityCSM





Republic of the Philippines
Department of Education
 REGION I

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 DEPARTMENT OF EDUCATION
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 BY: /m DATE:
 AUG 26 2025

REGIONAL MEMORANDUM

No. 1133, s. 2025

CALL FOR PARTICIPANTS ON THE REVISED TEACHER INDUCTION PROGRAM

To: Schools Division Superintendents
 All others concerned

- The Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) will continue with the implementation of the Revised Teacher Induction Program (RTIP), formerly Induction Program for Beginning Teachers (IPBT) in accordance with the five-point agenda set by the Department.
- Generally, the RTIP intends to provide school-based integration to the workplace structure and systems to better understand what is expected of a DepEd teacher.
- In line with this, series of activities will be conducted per cluster relative to the implementation of the RTIP. Other details of the activity are listed below for reference.

Activity	Date and Venue	Target Participants (SDO)
Guiding with Purpose: Empowering Mentors and Program Facilitators for the Revised Teacher Induction Program (Cluster 1 - CAR, Region 1, Region 2, Region III)	September 23-26, 2025 NEAP Training Facility, Baguio City	Three (3) per SDO: 1 Public Schools District Supervisor 1 School Head 1 Head Teacher/ Master Teacher

- The Schools Division Offices (SDOs) are requested to endorse participants who will attend the activity. The endorsed participants (PSDS, School Heads, Heat Teachers/Master Teachers) must meet the following qualifications:

General:

- Demonstrate excellent communication, facilitation, and mentoring skills
- Has strong commitment to support the professional development of new school heads
- Willing to undergo orientation and participate in all program activities, as needed
- Endorsed by the Schools Division Superintendent



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Public Schools District Supervisors (PSDS):

- a. Currently serving as PSDS
- b. Must have previously served as a full-fledged school head position, with at least 3 years of experience in that role
- c. Recognized as outstanding PSDS with substantial contribution to instructional leadership and school management
- d. With proven exceptional track record in mentoring or coaching experience at the school or district level
- e. Willing to participate in the training of coaches and mentors and be part of the NEAP Faculty as a trainer

School Heads:

- a. Currently serving as a school head (Principal 2,3 or 4)
- b. Has at least 10 years of experience as a full-fledge school head
- c. With proven track record in school leadership, instructional supervision, and school-based monitoring
- d. Willing to participate in the training of coaches and mentors and be part of the NEAP Faculty as a trainer

Head Teachers or Master Teachers:

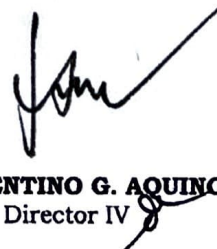
- a. Has at least 3 years of experience as Head Teacher/Master Teacher
- b. With proven track record in school leadership, instructional supervision, and school-based monitoring
- c. Willing to participate in the training of coaches and mentors and be part of the NEAP Faculty as a trainer

5. The SDOs through the HRD SEPS/EPS II shall submit an Endorsement letter using the attached template and upload through this link: <https://tinyurl.com/RTIPSDOEndorsement> on or before **September 5, 2025** for consolidation of the Regional Office and submission of final list to NEAP.

6. Separate memorandum shall be released indicating the final list of participants from the Regional Office and SDOs and other details pertaining to the conduct of the activity.

7. For queries, please contact the Human Resource Development Division through email at hrdd.region1@deped.gov.ph or call (072) 682-23-24 local 122.

8. For information and compliance.



TOLENTINO G. AQUINO
Director IV

Encl.: As stated
Reference: Letter of DM-OULS-2025-048
To be indicated in the Perpetual Index
Under the following subjects:

TEACHER PROGRAM

HRDD/aac/RM_RTIPSDOPax
August 19, 2025

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DepEd RO1 HRDD251038



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Endorsement Letter Template

(Use SDO Letterhead)

DATE : [Insert Date]

FROM : [Schools Division Superintendent's Name]
Position

TO : **TOLENTINO G. AQUINO**
Director IV

THRU : **DINAH C. BONAO**
Chief Education Supervisor
Human Resource Development Division

SUBJECT : **ENDORSEMENT OF PARTICIPANTS ON THE REVISED
TEACHER INDUCTION PROGRAM (RTIP)**

The Schools Division Office of _____ respectfully endorses the following individuals to participate in the series of activities relative to the implementation of the Revised Teacher Induction Program who met the required Qualification Standards (QS):

List of Endorsed Participants (add rows per table as may be necessary):

Name	Designation	Sex (M/F)	Division	DepEd Email
1.				
<Add rows as needed>				

All endorsed personnel have undergone a thorough evaluation at the regional and division levels and have met the necessary QS aligned with the objectives of the activity.

We look forward to the Regional Office's confirmation and further instructions.

Thank you.

