



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 663s, 2025

SUBMISSION OF WORK AND FINANCIAL PLAN (WFP), SUPPLEMENTARY ANNUAL PROCUREMENT PLAN (SAPP), AND CONDUCT OF ORIENTATION IN RELATION TO DEPED MEMORANDUM NO. 073, S. 2025

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID an SGOD)
School Principals, Head Teachers and Teacher-In-Charge
of Non-Implementing Schools
All others concerned

1. DepEd Memorandum 073, s. 2025 sets the basis and guidelines on the **Allocation and Release of the School Innovation and Improvement Fund (SIIF) to Eligible Schools to Strengthen Decentralization and Accelerate Literacy Interventions of the Department of Education for Fiscal Year 2025**, the **Field Technical Assistance Team-School-Based Management (FTAT-SBM)** will conduct an orientation at the **Schools Division Office (SDO) Conference Hall on September 17, 2025, at 9:00 AM.**
2. The orientation aims to:
 - a. Discuss the salient provisions of the SIIF guidelines.
 - b. Discuss the necessary fund utilization and reporting requirements.
 - c. Orient participants on the use of the SIIF Online Forms and Division Validation and Monitoring Tool.
 - d. Clarify concerns and issues.
3. To manage and ensure implementation of the SIIF, the following responsibilities shall be observed in various DepEd governance levels:
 - a. Schools shall revisit and review the Priority improvement Area on improving literacy and numeracy based on their School Improvement Plan and Annual Implementation Plan and existing learner assessment data
 - b. Schools shall ensure that appropriate interventions are identified to address the priority improvement areas on literacy and numeracy.
 - c. Schools Division Offices (SDOs) shall ensure alignment of identified interventions with the needs of target learners, and whenever necessary provide feedback and technical assistance.
4. All school heads and Administrative Officers II of non-implementing units are enjoined to attend the said activity.



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@depd.gov.ph
Website: www.depdeviganity.com

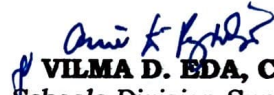
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5. To ensure proper and timely implementation of the program, Non-Implementing Public Schools shall submit Work and Financial Plan (WFP) and Supplementary Annual Procurement Plan (SAPP) not later than **September 11, 2025**, following the attached list of allocation per school (Attachment 1).
6. Further school heads are requested to bring the following during the orientation:
 - a. 2025-2026 Updated Annual Implementation Plan (incorporating the ARAL program and other literacy and numeracy programs and other interventions)
 - b. ARAL Program Action Plan
 - c. WFP and SAPP
 - d. Laptop
7. Schools must use the SIIF strictly for learner performance improvement initiatives, following COA Circular 2012-001, DepEd Order No. 29, s. 2019 and NBC No 595.
8. Attached is the copy of DepEd Memorandum 073, s. 2025 for your reference.
9. Immediate dissemination and strict compliance to this Memorandum is desired.

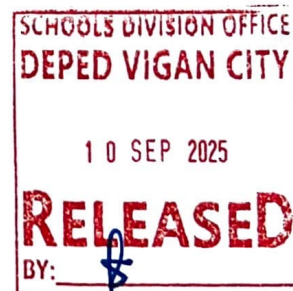

VILMA D. BDA, CESO V
Schools Division Superintendent

Reference: DepEd Memo 73, s. 2025
Enclosure: As stated

To be included in the Perpetual Index
Under the following subject

SIIF SBM Interventions

SGOD/smr/Assessment
Sept.8, 2025



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedvigancity.com

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Republic of the Philippines
Department of Education

AUG 29 2025

DepEd MEMORANDUM

No. **073**, s. 2025

**ALLOCATION AND RELEASE OF THE SCHOOL INNOVATION AND IMPROVEMENT
FUND TO ELIGIBLE PUBLIC SCHOOLS TO STRENGTHEN DECENTRALIZATION
AND ACCELERATE LITERACY INTERVENTIONS OF THE DEPARTMENT
OF EDUCATION FOR FISCAL YEAR 2025**

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Attached Agencies
All Others Concerned

1. Pursuant to Republic Act No. 9155, otherwise known as the Governance of Basic Education Act of 2001, and in line with the Department of Education's (DepEd) commitment to strengthen the operationalization of decentralization as embodied in DepEd Order No. 007, s. 2024, titled Policy Guidelines on the Implementation of the Revised School-Based Management System, the Department embarks on providing non-implementing public schools in 4th- and 5th-class municipalities with a School Innovation and Improvement Fund (SIIF) that primarily aims to mitigate the effects of inequities in access to education resources.

2. The SIIF shall be utilized exclusively for fiscal year 2025, to support school initiatives that target the improvement of learner performance, addressing the incidence of learning poverty as evidenced by the status of literacy and numeracy among Filipino learners.

3. To manage and ensure implementation of the SIIF, the following responsibilities shall be observed in various DepEd governance levels:

- a. Schools shall revisit and review the Priority Improvement Areas on improving literacy and numeracy based on their School Improvement Plan and Annual Implementation Plan and existing learner assessment data;
- b. Schools shall ensure that appropriate interventions are identified to address the priority improvement areas on literacy and numeracy;
- c. Schools division offices (SDOs) shall ensure alignment of identified interventions with the needs of target learners, and whenever necessary, provide feedback and technical assistance;

- d. Regional offices shall continuously capacitate the SDOs as providers of technical assistance; and
 - e. The Central Office shall ensure the effective implementation of the policy by
 - i. allocating funds for school innovation and improvement;
 - ii. providing necessary communication and advocacy materials; and
 - iii. developing training programs for teachers, school heads, and other relevant DepEd personnel.
4. For more information, please contact the **Bureau of Human Resource and Organizational Development-School Effectiveness Division** through email at bhrod.sed@deped.gov.ph or telephone number (02) 8633-5397.
5. Immediate dissemination of this Memorandum is desired.


SONNY ANGARA
Secretary 

Encl.:
As stated

References:
DepEd Order (Nos. 007, s. 2024) and 008, s. 2019

To be indicated in the Perpetual Index
under the following subjects:

FUNDS
LEARNERS
OFFICIALS
PROGRAMS
PROJECTS
SCHOOLS

(Enclosure to DepEd Memorandum No. 073, s. 2025)

ALLOCATION AND RELEASE OF THE SCHOOL INNOVATION AND IMPROVEMENT FUND TO ELIGIBLE PUBLIC SCHOOLS TO STRENGTHEN DECENTRALIZATION AND ACCELERATE LITERACY INTERVENTIONS OF THE DEPARTMENT OF EDUCATION (DEPED) FOR FISCAL YEAR (FY) 2025

I. RATIONALE

The Department of Education (DepEd), through DepEd Order No. 007, s. 2024, or the *Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System*, promotes effective school management by fostering stakeholder collaboration to improve the learning environment. Guided by Republic Act (RA) No. 9155, the SBM Framework advances decentralized decision-making and participatory governance through mechanisms such as the School Governance Council (SGC). While the law does not mandate specific resources, it empowers schools to respond to local needs and address inequities more directly.

Despite these policies, disparities persist among schools in resources, stakeholder engagement, and access to basic education inputs. Results of the Comprehensive Rapid Literacy Assessment (CRLA) for School Year 2024–2025 show a national increase of 22 percentage points in the proportion of grade-level readers between the beginning and end of the school year (BOSY vs. EOSY). Despite this, data shows that some schools face acute challenges resulting in lower than average improvements or even backsliding of learners during the school year. Notably, many of these schools are in LGUs with below-average funding under their Special Education Fund (SEF). This demonstrates that while progress is being made nationally, inequities remain concentrated in the most disadvantaged schools and communities.

In recognition of these challenges, the School Innovation and Improvement Fund (SIIF) aims to empower under-resourced schools to implement evidence-based and locally-driven interventions to improve literacy and numeracy outcomes. The urgency of this effort is underscored by alarming national data showing that 91% of Filipino 10-year-olds struggle with reading comprehension, and many older learners perform below grade level. By directing resources to schools most affected by learning poverty, the SIIF offers a strategic way to address these learning gaps, strengthen school capacity, and promote inclusive and quality education for all learners.

II. SCOPE

All eligible public schools shall adopt the foregoing guidelines in availing of additional resources under the SIIF. The policy covers the application, process, release of funds, and other relevant information.



III. GENERAL GUIDELINES AND PROCEDURES

1. **Eligibility:** Public schools in the 4th and 5th class municipalities, which are non-implementing units, are eligible for SIIF support. The schools shall be identified by the Finance Service – Budget Division (FS-BD). See **Annex A** for the complete list of Recipient Schools.
2. **Funding Allocation:** Identified eligible schools shall receive SIIF based on the number of enrollees. The use of funds shall be subject to applicable budgeting, accounting, and auditing rules and regulations.
3. **Source and Use of Funds:** SIIF comes from the FY 2024 General Appropriations Act (RA 11975) under MOOE. With support from SDO, schools **must fully utilize the funds by December 31, 2025** following **item no. 23 of DepEd Order No. 29, s. 2019** *“only the maintaining balance and funding for outstanding checks issued, if any, should remain in the schools Bank account after the unexpended balance and net interest income earned as of December 31 of every year”*; and **section 3.5 of the NBC no. 595** *“After the end of validity period, all unreleased appropriations, unobligated allotments, and obligated allotments for goods/services/projects not yet delivered, rendered, or completed, and accepted shall revert to the unappropriated surplus of the General Fund and shall not thereafter be available for expenditure except by subsequent legislative enactment.”*
4. **Program Basis:** Activities must align with Priority Improvement Areas (PIAs) in the SIP and AIP, **focusing on literacy and numeracy goals.**
5. **Allowable Activities:** Initiatives must target improvements in basic and functional literacy and numeracy for learners in Key Stages 1–3, as defined in **DepEd Order No. 10, s. 2024**, provided that the expenses charged against the SIIF are eligible under **DepEd Order No. 008, s. 2019**, *Revised Implementing Guidelines on the Direct Release, Use, Monitoring and Reporting of Maintenance and Other Operating Expenses Allocation of Schools, Including Other Funds Managed by Schools*, or any other relevant policies and guidelines issued by oversight agencies and DepEd.

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IV. PROCEDURES

Process Flow on Revisiting, Aligning, Validating, and Implementing School Plans

Revisiting and Reviewing the SIP and AIP	Submitting the SIP and AIP for Quality Assurance	Implementing Initiatives
School (1 st week of September)	School (1 st week of September)	School (September-December 2025)
The School Community Planning Team (SPT), in collaboration with the SGC, shall revisit and review the SIP and AIP. Schools shall also use their existing learner assessment data to identify appropriate interventions focused on improving learning outcomes focused on literacy and numeracy. The identified interventions shall be encoded in the SIIF Online Form.	After the review, School Heads of eligible schools shall accomplish the SIIF Online Form, ensuring that appropriate interventions are selected based on learner needs.	The school implements the approved projects and activities targeting the improvement of literacy and numeracy.
	SDO (Whenever necessary)	
	SDO provides technical assistance and based on the feedback, the school updates its data inputs using the "Edit Response" feature of the SIIF Online Form.	

1. REVISITING, ALIGNING, VALIDATING, AND IMPLEMENTING SCHOOL PLANS

a. School Improvement Plan Review and Alignment

Schools shall revisit their SIP and AIP to ensure that literacy and numeracy are identified as PIAs. Further, the SGC, upon the approval of the School Head, may propose programs to the Local School Board (LSB) to support projects that enhance learners' literacy and numeracy.

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ADDITIONAL MOOE ALLOCATION FOR FY 2025 (4th and 5th Class LGUs)						ANNEX A - ES
P/A/P: 310400100002000 - OPERATION OF SCHOOLS - ELEMENTARY						
FUND SOURCE: FY 2024 GAA, CONTINUING APPROPRIATION						
Region	Division Code	Division	Municipality	BEIS School ID	School Name	MOOE Allocation (In Pesos)
Region I - Ilocos	0801003	Division of La Union	BURGOS	100938	Tumapoc ES	50,000
Region I - Ilocos	0801003	Division of La Union	BURGOS	100939	Upper Tumapoc ES	75,000
Region I - Ilocos	0801003	Division of La Union	BURGOS	500600	Libtong Integrated School	60,000
Region I - Ilocos	0801003	Division of La Union	BURGOS	502574	Delles Integrated School	56,000
		Division of La Union Total				1,357,000
Region I - Ilocos	0801005	Division of Pangasinan II	SANTO TOMAS	102057	Doña Aurea ES	143,000
Region I - Ilocos	0801005	Division of Pangasinan II	SANTO TOMAS	102058	Ernesting Gonzalez CS	191,000
Region I - Ilocos	0801005	Division of Pangasinan II	SANTO TOMAS	102059	Salvacion ES	87,000
Region I - Ilocos	0801005	Division of Pangasinan II	SANTO TOMAS	102060	San Jose ES	132,000
		Division of Pangasinan II Total				553,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100784	Bulala-Paratong Elementary School	118,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100790	Gov. Evaristo Singson II MES	71,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100792	Mindoro Elementary School	72,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100797	Salindeg ES (Salindeg-Pong-ol, Barraca ES)	77,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100799	Tamag Elementary School	57,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100800	Vigan Central School	275,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100783	Ayusan-Paoa Elementary School	111,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100786	Burgos Memorial School West	237,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100789	Capangpangan Elementary School	66,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100791	Jose Singson Elementary School	67,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100798	San Julian Elementary School	108,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	502583	Pantay Integrated School	113,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100785	Burgos Memorial School East	85,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100787	Cabaroan-Cabalangangan Elementary School	75,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100788	Camangaan Elementary School	93,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100793	Nagsangalan Elementary School	161,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100795	Raols Elementary School	75,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	100796	Rugsuanan-Puroc ES	72,000
		Division of Vigan City Total				1,933,000
Region I - Ilocos Total						4,306,000
Region II - Cagayan Valley	0802001	Division of Batanes	BASCO (Capital)	102311	Basco Central School	216,000
Region II - Cagayan Valley	0802001	Division of Batanes	BASCO (Capital)	102312	Chanarian Elementary School	50,000
Region II - Cagayan Valley	0802001	Division of Batanes	BASCO (Capital)	102313	Diptan Elementary School	103,000
Region II - Cagayan Valley	0802001	Division of Batanes	BASCO (Capital)	102314	Tukon Elementary School	50,000
Region II - Cagayan Valley	0802001	Division of Batanes	BASCO (Capital)	501736	Valugan Integrated School	51,000

ADDITIONAL MOOE ALLOCATION FOR FY 2025 (4th and 5th Class LGUs)						ANNEX A-JHS
P/A/P: 310400100003000 - OPERATION OF SCHOOLS - JUNIOR HIGH SCHOOL						
FUND SOURCE: FY 2024 GAA, CONTINUING APPROPRIATION						
Region	Division Code	Division	Municipality	BEIS School ID	School Name	MOOE Allocation (in Pesos)
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	300088	Vigan National High School East	270,000
		Division of Vigan City Total				462,000
Region I - Ilocos Total						1,758,000
Region II - Cagayan Valley	0802001	Division of Batanes	BASCO (Capital)	501736	Valugan Integrated School	51,000
Region II - Cagayan Valley	0802001	Division of Batanes	ITBAYAT	500063	Raele Integrated School	56,000
Region II - Cagayan Valley	0802001	Division of Batanes	IVANA	300415	Ivana National High School	79,000
Region II - Cagayan Valley	0802001	Division of Batanes	MAHATAO	300416	Mahatao National High School	74,000
Region II - Cagayan Valley	0802001	Division of Batanes	UYUGAN	300413	Batanes General Comprehensive High School (BPC-Uyugar	50,000
Region II - Cagayan Valley	0802001	Division of Batanes	UYUGAN	500062	Itbud Integrated School	55,000
		Division of Batanes Total				365,000
Region II - Cagayan Valley	0802002	Division of Cagayan	RIZAL	300464	Illuru High School	211,000
Region II - Cagayan Valley	0802002	Division of Cagayan	RIZAL	300478	Mauanan High School	151,000
Region II - Cagayan Valley	0802002	Division of Cagayan	RIZAL	501586	San Juan Integrated School	64,000
Region II - Cagayan Valley	0802002	Division of Cagayan	RIZAL	501587	Bural Integrated School	50,000
Region II - Cagayan Valley	0802002	Division of Cagayan	SANTA PRAXEDES	300489	Sta. Praxedes High School	169,000
		Division of Cagayan Total				645,000
Region II - Cagayan Valley	0802004	Division of Nueva Vizcaya	AMBAGUIO	300525	Tiblac National High School	97,000
Region II - Cagayan Valley	0802004	Division of Nueva Vizcaya	AMBAGUIO	300617	Ambaguio National High School	199,000
Region II - Cagayan Valley	0802004	Division of Nueva Vizcaya	AMBAGUIO	501901	Dulli Integrated School	59,000
Region II - Cagayan Valley	0802004	Division of Nueva Vizcaya	AMBAGUIO	502194	Balong Integrated School	61,000
		Division of Nueva Vizcaya Total				416,000
Region II - Cagayan Valley	0802005	Division of Quirino	SAGUDAY	501562	Salvacion Integrated School	68,000
		Division of Quirino Total				68,000
Region II - Cagayan Valley Total						1,494,000
Region III - Central Luzon	0803004	Division of Nueva Ecija	NAMPICUAN	300837	Recuerdo National High School	165,000
Region III - Central Luzon	0803004	Division of Nueva Ecija	NAMPICUAN	300838	Nampicuan National High School (Recuerdo National High	268,000
Region III - Central Luzon	0803004	Division of Nueva Ecija	PALAYAN CITY (Capital)	300787	Barangay Militar National High School	235,000
Region III - Central Luzon	0803004	Division of Nueva Ecija	PALAYAN CITY (Capital)	306803	Maligaya National High School Annex - Doña Josefa	73,000
		Division of Nueva Ecija Total				741,000
Region III - Central Luzon	0803006	Division of Tarlac	ANAO	502675	Bantog Integrated School	50,000
Region III - Central Luzon	0803006	Division of Tarlac	RAMOS	502346	Toledo Integrated School	51,000
Region III - Central Luzon	0803006	Division of Tarlac	RAMOS	502347	San Juan Integrated School	50,000
Region III - Central Luzon	0803006	Division of Tarlac	SAN CLEMENTE	300950	Bamban National High School	213,000
Region III - Central Luzon	0803006	Division of Tarlac	SAN CLEMENTE	300963	Dueg High School (resettlement school)	64,000
Region III - Central Luzon	0803006	Division of Tarlac	SAN CLEMENTE	501609	San Clemente Integrated School	243,000

ADDITIONAL MOOE ALLOCATION FOR FY 2025 (4th and 5th Class LGUs)						ANNEX A-JHS
P/A/P: 310400100003000 - OPERATION OF SCHOOLS - JUNIOR HIGH SCHOOL						
FUND SOURCE: FY 2024 GAA, CONTINUING APPROPRIATION						
Region	Division Code	Division	Municipality	BEIS School ID	School Name	MOOE Allocation (In Pesos)
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	BESAO	305237	Besao National High School	82,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	BESAO	319208	Tamboan National High School	53,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	BESAO	319215	Banguitan National High School	52,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	BESAO	319225	Agawa National High School	61,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SABANGAN	305257	Namatec National High School	74,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SABANGAN	305262	Pingad National High School	152,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SABANGAN	305263	Sabangan National High School	110,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SABANGAN	319206	Data National High School	57,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SADANGA	305238	Betwagan National High School	128,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SADANGA	305264	Sadanga National Technical-Vocational and Skills Training	129,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SADANGA	319204	Belwang National High School	51,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SADANGA	319219	Saclit National High School	62,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SAGADA	305234	Bangaan National High School	119,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SAGADA	305265	Sagada National High School	128,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SAGADA	305266	Ankileng National High School	96,000
Cordillera Administrative Region (CAR)	0814006	Division of Mt. Province	SAGADA	319222	Balugan National High School	70,000
		Division of Mt. Province Total				1,640,000
Cordillera Administrative Region (CAR) Total						5,347,000
Region I - Ilocos	0801001	Division of Ilocos Norte	ADAMS	300001	Adams National High School	107,000
Region I - Ilocos	0801001	Division of Ilocos Norte	CARASI	300009	Carasi National High School	74,000
		Division of Ilocos Norte Total				181,000
Region I - Ilocos	0801003	Division of La Union	BAGULIN	300105	Cambaly National High School	94,000
Region I - Ilocos	0801003	Division of La Union	BAGULIN	300149	Suyo National High School	127,000
Region I - Ilocos	0801003	Division of La Union	BAGULIN	300150	Tagudtod National High School	107,000
Region I - Ilocos	0801003	Division of La Union	BAGULIN	500350	Baay Integrated School	87,000
Region I - Ilocos	0801003	Division of La Union	BAGULIN	500352	Dagup Integrated School	115,000
Region I - Ilocos	0801003	Division of La Union	BURGOS	300102	Burgos National High School	180,000
Region I - Ilocos	0801003	Division of La Union	BURGOS	321009	Upper Tumapoc National High School	105,000
Region I - Ilocos	0801003	Division of La Union	BURGOS	500600	Libtong Integrated School	63,000
Region I - Ilocos	0801003	Division of La Union	BURGOS	502574	Delles Integrated School	50,000
		Division of La Union Total				928,000
Region I - Ilocos	0801005	Division of Pangasinan II	SANTO TOMAS	321203	San Antonio National High School	187,000
		Division of Pangasinan II Total				187,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	300089	Vigan National High School West	142,000
Region I - Ilocos	0801014	Division of Vigan City	CITY OF VIGAN (Capital)	502583	Pantay Integrated School	50,000