



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 677 s. 2025

**ADVISORY ON THE CONDUCT OF THE REGIONAL TRAINING OF TRAINERS
ON THE IMPLEMENTATION OF ELLN PROGRAM**

To: Assistant Schools Division Superintendent
Chief Education Supervisor-CID
Public Elementary School Heads (BMSW, CCES, NES, PIS and SJES)

1. In reference to Regional Memorandum No. 1197, s. 2025 and Division Memorandum No. 659, s. 2025, the conduct of the Regional Training of Trainers on the Implementation of ELLN Program is rescheduled from September 15-19, 2025 to November 25-29, 2025 at NEAP R-I, San Vicente, San Fernando, La Union.
2. Service credits for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel will be granted in lieu of the workshop/training days that will fall on either holidays or weekends in accordance with the provisions of CSC and DepEd Joint Circular No. 2, s. 2004, and CSC-DBM Circular No.2, s. 2015 entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees, respectively.
3. Immediate dissemination of this Memorandum is desired.

Am E. Eda
f **VILMA D. EDA, CESO V**
Schools Division Superintendent

Encl: None

References: Regional Memorandum No. 1197, s. 2025

Division Memorandum No. 659, s. 2025

To be indicated in the Perpetual Index

Under the following subjects:

LITERACY

PEDAGOGY

READING EDUCATION

CID/pfc/DM_ELLN2025

September 10, 2025



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1197 s. 2025

**ADVISORY ON THE CONDUCT OF THE REGIONAL TRAINING
OF TRAINERS ON THE IMPLEMENTATION OF ELLN PROGRAM**

To: Schools Division Superintendents

1. In reference to RM 1162 s. 2025, the conduct of the Regional Training of Trainers on the Implementation of ELLN Program is rescheduled from September 15-19, 2025 to November 25-29, 2025 at NEAP R-1, San Vicente, San Fernando La Union.
2. Likewise, this Office requests the participation of Education Program Supervisors in charge of English, Filipino, Mathematics, and Kindergarten of SDO San Fernando City to attend the said activity.
3. Identified participants are requested to accomplish the pre-registration form through this link on or before November 10, 2025 <https://forms.gle/tcL97tc9832TCzqW9>.
4. Service credits for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel will be granted in lieu of the workshop/training days that will fall on either holidays or weekends in accordance with the provisions of CSC and DepEd Joint Circular No.2, s. 2004, and CSC-DBM Circular No.2, s. 2015 entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees, respectively.
5. All other provisions of the said Memorandum are still in effect.
6. Should you have any concerns or queries, please contact the CLMD at telephone: (072) 682-2324, loc. 120 or email: clmd.region1@deped.gov.ph.
7. For information, guidance, and compliance.

For the Regional Director:

RHODA T. RAZON
Director

Encl.: None

Reference: RM 1162 s. 2025

To be indicated in the Perpetual Index
Under the following subjects:

TRAINING PROGRAMS LITERACY
PEDAGOGY READING EDUCATION



CLMD-jdd/RM_Rescheduling on the Regional Training of Trainers on the Implementation of ELLN Program
September 8, 2025



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