



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**DIVISION MEMORANDUM**

No. 683, s.2025

**PARTICIPATION TO THE REGIONAL TRAINING OF SPORTS CLUB  
FACILITATORS ON THE TEACHING OF SPORTS - SPECIFIC SKILLS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (SGOD & CID)  
School Head – PIS, VNHSE, ISNHS, VCS, CAMES and SJES  
All Others Concerned

1. This is in reference to Regional Memorandum no. 1196, s. 2025 & Regional Memorandum No. 1196 s. 2025 titled Regional Training of Sports Club Facilitators on the Teaching of Sports – Specific Skills and Administrative Notes on the Regional Training of Sports Club Facilitators on the Teaching of Sports-Specific Skills. The training will be conducted at Regional Training of Sports Club Facilitators at Sky World Hotel in Camp 7, Kennon Road, Baguio City on September 23-26, 2025.
2. This training aims to develop life-saving skills and enhance the officiating knowledge of both coaches and technical officials for swimming.
3. Below are the training requirements:
  - Technical Proficiency: Participants should demonstrate thorough understanding of the rules, techniques, and strategies specific to the sport they are assigned to manage. This includes the ability to effectively coach and train.
  - Experience: Participants are expected to have a sports-related track record (i.e. athlete, coach, officiating official, tournament manager, former varsity member) or have a minimum of 40 hours of sports-related training.
  - Knowledge on Organization and Management: Participants should be familiar with the fundamentals of organization and management concepts. This knowledge is crucial for ensuring the smooth execution of sports activities and for fostering a positive and productive environment.
  - Commitment to Development: Participants should be committed to the ongoing development of their skills and knowledge, staying current with best practices and advancements in their respective sports.
  - Be physically fit to perform practicum.
  - Present the signed Travel Authority, Medical Certificates, and PAR-Q+ during registration.
  - All recommended participants are required to register by September 12, 2025, via <https://forms.glc/R43DyPwyhcz42yvU6>. Please see enclosed list of participants to the training.





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4. Participants are advised to wear appropriate sports attire and bring necessary sports paraphernalia for the practicum sessions for the entire duration of the training.
5. School Heads must assign alternate teachers to handle the affected classes in accordance with DepEd Order No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance.
6. Travel and other incidental expenses of participants shall be charged against school funds subject to the usual accounting and auditing rules and regulations.
7. Enclosed is the Regional Memorandum no. 1196 & 1218, s. 2025 for reference.
8. Immediate dissemination of this memorandum is desired.

*[Signature]*  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent

Encls.: Regional Memorandum 1196 s., 2025  
Regional Memorandum 1218 s., 2025

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects:

SPORTS CLUB      TRAINING

PROGRAM

SGOD/DSO



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Your Feedback is important to us. Visit this link [bit.ly/SDOViganCityCSM](http://bit.ly/SDOViganCityCSM)





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SCHOOLS DIVISION OF VIGAN CITY

Enclosure No. 1 to Division Memorandum No. 683, s. 2025

**PARTICIPANTS TO THE REGIONAL TRAINING OF SPORTS CLUB  
FACILITATORS ON THE TEACHING OF SPORTS - SPECIFIC SKILLS**

| No. | NAME                       | SCHOL | SPORTS EVENT |
|-----|----------------------------|-------|--------------|
| 1.  | Jukonn Niño A. Rivad       | PIS   | Arnis        |
| 2.  | Peter Andrew Duruin        | VNHSE | Arnis        |
| 3.  | Cloudette P. Cariño        | ISNHS | Arnis        |
| 4.  | Josephine Rabaca           | ISNHS | Arnis        |
| 5.  | Cesar Palacpac             | ISNHS | Dancesports  |
| 6.  | Raymart John Ablog         | ISNHS | Dancesports  |
| 7.  | Jude Christopher Cabralles | VNHSE | Dancesports  |
| 8.  | Jessa Nova Celana          | VCS   | Dancesports  |
| 9.  | Jade Cesar Fernandez       | ISNHS | Pencak Silat |
| 10. | R-Jay Hidalgo              | ISNHS | Pencak Silat |
| 11. | Mary Anne Lescano          | ISNHS | Pencak Silat |
| 12. | Lani Rose A. Pascua        | ISNHS | Pencak Silat |
| 13. | Inad Aaron Castillo        | ISNHS | Sepak Takraw |
| 14. | Roger Aludino              | ISNHS | Sepak Takraw |
| 15. | Jerrick Cloyd Tactay       | CAMES | Sepak Takraw |
| 16. | Florvie Farales            | CAMES | Sepak Takraw |
| 17. | Estrella D. Adolfo         | BMSW  | Table Tennis |
| 18. | Grace Lorelie Acena        | SJES  | Table Tennis |
| 19. | Jessybelle S. Tapat        | ISNHS | Table Tennis |
| 20. | Angelica P. Ugale          | ISNHS | Table Tennis |
| 21. | Owen Cagalingan II         | ISNHS | Wushu        |
| 22. | Pamela Marinas             | ISNHS | Wushu        |
| 23. | John Lorenzo Catura        | ISNHS | Wushu        |





Republic of the Philippines  
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**REGIONAL MEMORANDUM**

No. 1196, s. 2025

SEP 09 2025

**REGIONAL TRAINING OF SPORTS CLUB FACILITATORS ON  
 THE TEACHING OF SPORTS - SPECIFIC SKILLS**

To: Schools Division Superintendents  
 Division Sports Officer

1. The Department of Education, Regional Office 1, through the Educational Support Services Division (ESSD), will conduct a Regional Training of Sports Club Facilitators on the Teaching of Sports-Specific Skills at Sky World Hotel in Camp 7, Kennon Road, Baguio City on September 23-26, 2025.

2. It is requested that each Schools Division send twenty-three (23) participants, categorized by sports event as follows:

| SPORTS EVENT    | NUMBER OF PARTICIPANTS |
|-----------------|------------------------|
| 1. Arnis        | 4                      |
| 2. Dancesports  | 4                      |
| 3. Pencak Silat | 4                      |
| 4. Sepak Takraw | 4                      |
| 5. Table Tennis | 4                      |
| 6. Wushu        | 3                      |
| <b>TOTAL</b>    | <b>23</b>              |

3. Participants must meet the following criteria:

- **Technical Proficiency:** Participants should demonstrate a thorough understanding of the rules, techniques, and strategies specific to the sport they are assigned to manage. This includes the ability to effectively coach and train.
- **Experience:** Participants are expected to have a sports-related track record (i.e. athlete, coach, officiating official, tournament manager, former varsity member) or have a minimum of 40 hours of sports-related training.
- **Knowledge on Organization and Management:** Participants should be familiar with the fundamentals of organization and management concepts. This knowledge is crucial for ensuring the smooth execution of sports activities and for fostering a positive and productive environment.
- **Commitment to Development:** Participants should be committed to the ongoing development of their skills and knowledge, staying current with best practices and advancements in their respective sports.
- Be physically fit to perform practicum.
- Present the signed Travel Authority, Medical Certificates, and PAR-Q+ during registration.

All recommended participants are required to register by September 12, 2025, via this link: <https://forms.gle/R43DyPwyhez42yvU6>.

4. School heads are requested to assign alternate teachers to handle the affected classes in accordance with DepEd Order No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance.

5. The first meal will be PM Snacks on September 23, and the last meal will be lunch on September 26.

6. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

  
**RHODA T. RAZON**  
Director III

Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

TRAINING  
PROGRAMS

ESSD/jp/RegionalTrainingofSportsClubFacilitators



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Department of Education  
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SEP 11 2025

REGIONAL MEMORANDUM  
No. 1218 s. 2025

**ADMINISTRATIVE NOTES ON THE REGIONAL TRAINING OF SPORTS CLUB  
FACILITATORS ON THE TEACHING OF SPORTS-SPECIFIC SKILLS**

To: Schools Division Superintendents  
Division Sports Officer

1. This refers to the Regional Memorandum No. 1196 s. 2025 dated September 9, 2025 titled "Regional Training of Sports Club Facilitators on the Teaching of Sports-Specific Skills".
2. Travel and other incidental expenses of participants and resource speakers shall be charged against their MOOE/local funds subject to the usual government accounting and auditing rules and regulations. While travel and other incidental expenses of training/program committee from the Regional Office shall be charged against FY 2025 GAA.
3. Participants are advised to wear appropriate sports attire and bring necessary sports paraphernalia for the practicum sessions for the entire duration of the training.
4. Attached are copies of training matrix and list of training/program committee for reference.
5. All other provisions of the said memorandum are still in effect.
6. Immediate dissemination of this Memorandum is desired.

For the Regional Director:

**OSCAR P. FLORES**  
Chief Education Supervisor  
Quality Assurance Division

Encl.: rm no. 1196 s. 2025

Reference:

To be indicated in the Perpetual Index  
Under the following subjects:  
PROGRAM  
SPORTS



ESSD/jp/RM\_RegionalTrainingofSportsClubFacilitators  
September 10, 2025



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## TRAINING/PROGRAM COMMITTEE

1. Tolentino G. Aquino, Regional Director
2. Rhoda T. Razon, Assistant Regional Director
3. Sarah Q. Casuga, Chief Education Supervisor, ESSD
4. Atty. Rhea Joy Carbonell-Dulay, Chief Administrative Officer, AD
5. Ramon O. Caniezo, Supervising Administrative Officer, AD
6. Ryan E. Bantiding, Education Program Supervisor, QAD
7. Rodolfo B. Ligawad Jr., Education Program Supervisor, CLMD
8. Darius C. Nieto, Project Development Officer IV, ESSD
9. Mark R. Sordilla, Technical Assistant I, ESSD
10. Joshua Plaza, Technical Assistant I, ESSD



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|                 | DAY 1 (September 23)                                                                                                      | DAY 2 (September 24)                                                                                                               | DAY 3 (September 25)                  | DAY 4 (September 26)                                   |
|-----------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------------------|
|                 | <b>BREAKFAST</b>                                                                                                          | <b>BREAKFAST</b>                                                                                                                   | <b>BREAKFAST</b>                      | <b>BREAKFAST</b>                                       |
| 8:00-9:00       |                                                                                                                           | <b>-Plenary Lecture and Practicum</b><br>- Arnis<br>- Dance Sports<br>- Pencak Silat<br>- Sepaktakraw<br>- Table Tennis<br>- Wushu | Continuation of Lecture and Practicum | Closing Ceremony<br><br>Last meal to be served (LUNCH) |
|                 | <b>LUNCH</b>                                                                                                              | <b>LUNCH</b>                                                                                                                       | <b>LUNCH</b>                          | <b>LUNCH</b>                                           |
| 1:00 PM-1:45 PM | Preliminaries<br>- Opening Ceremony<br>- Prayer<br>- National Anthem<br>- Welcome Remarks<br>-Orientation of Participants | Continuation of Lecture and Practicum                                                                                              | Continuation of Lecture and Practicum | Home Sweet Home                                        |
| 1:45 PM-2:45 PM | Session 1. Comprehensive School Sports Program (CSSP)                                                                     |                                                                                                                                    |                                       |                                                        |
| 2:45 PM-3:00 PM | HEALTH BREAK                                                                                                              |                                                                                                                                    |                                       |                                                        |
| 3:00 PM-4:00 PM | Session 2. LRP                                                                                                            |                                                                                                                                    |                                       |                                                        |
| 4:00 PM-5:00 PM | Session 3. SHD                                                                                                            |                                                                                                                                    |                                       |                                                        |
|                 | Session 4. School Sports Club (SSC)                                                                                       |                                                                                                                                    |                                       |                                                        |
|                 |                                                                                                                           |                                                                                                                                    |                                       |                                                        |
|                 |                                                                                                                           |                                                                                                                                    |                                       |                                                        |
|                 | <b>DINNER</b>                                                                                                             | <b>DINNER</b>                                                                                                                      | <b>DINNER</b>                         |                                                        |