



#### Republic of the Philippines

## Department of Education

REGION I SCHOOLS DIVISION OF VIGAN CITY

Division Memorandum No. (1837), s. 2025

# ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026

TO: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public School Heads (Elementary & Secondary)
All Others Concerned

- 1. Pursuant to Regional Memorandum No. 1205, s. 2025 and in reference to the enclosed DM-OUHRD-2025-2481, the Bureau of Human and Organizational Development -School Effectiveness Division (BHROD-SED) has released the ARAL Tutor Teaching Load Simulator and Monitoring Tool.
- 2. This tool is designed to assist school heads in managing tutor-related data, including teaching load assignments, schedules and training status. The Simulator Tool and its accompanying user guide can be accessed at **bit.ly/ARALSimulator2025**. This tool serves the following purposes:
  - Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
  - Identify the need to engage additional ARAL Program Tutors;
  - Compute the total teaching load of tutors;
  - · Provide a basis for requesting external ARAL Tutors; and
  - Maintain a database of profiles of all engaged ARAL Tutors.
- 3. The School Head is directed to accomplish the ARAL Tutor Teaching Load Simulator and Monitoring Tool. The ARAL Tutor data, along with the accomplished Simulator and Monitoring Tool, shall be submitted through the official Data Submission Form at bit.ly/ARALSimulator-Submit on the following schedule:
  - Quarter 2 On or before October 25, 2025
  - Quarter 3 On or before January 23, 2026
  - Quarter 4 On or before March 31, 2026
- 5. To ensure smooth facilitation, effective data management, and to further guide Schools, a General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026 is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis and reporting of data.
- 6. For your appropriate action.

VILMA D. EPA, CESO V Schools Division Superintendent

Enclosure: As stated
References: DM-OUHRD-2025-2481 & RM 1205, s. 2025
To be indicated in the Perpetual Index
Under the following subjects:
SIMULATION TOOL
PERSONNEL









Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur Telephone No: (077) 722-20-23 / (077) 632-05-33

Email Address: vigan.city@deped.gov.ph
Website: www.depedvigancity.com







#### Republika ng Pilipinas

## Department of Education

### OFFICE OF THE UNDERSECRETARY HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM** DM-OUHROD-2025-248

FOR

: REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION

: ALL PUBLIC SCHOOLS

FROM

: WILFREDO E. CABRAL

Undersecretary for Human Resource and

Organizational Development

SUBJECT

: ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING

**TOOL FOR S.Y. 2025-2026** 

DATE

: September 4, 2025

In support of the implementation of the Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025-2026, the Bureau of Human and Organizational Development - School Effectiveness Division (BHROD-SED) is releasing the ARAL Tutor Teaching Load Simulator and Monitoring Tool. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

The ARAL Simulator tool includes the following functions:

- Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
- Identify the need to engage additional ARAL Program Tutors;

Compute the total teaching load of tutors;

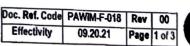
- Provide a basis for requesting external ARAL Tutors; and
- Maintain a database of profiles of all engaged ARAL Tutors.

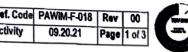
The Simulator Tool and its accompanying user guide can be accessed at bit.ly/ARALSimulator2025.

Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be accomplished by the School Head on a quarterly basis. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and









Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.

To ensure smooth facilitation, effective data management, and to further guide Schools, a General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026 is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.

For your appropriate action.

cc: Office of the Secretary, Department of Education



# General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026

1. ACCOMPLISHMENT OF THE ARAL TUTOR SIMULATOR TOOL	2. SUBMISSION OF ARAL TUTOR DATA	3. ANALYSIS AND REPORT GENERATION		
SCHOOL	SCHOOL	CENTRAL OFFICE		
School Head	School Head	BHROD-SED		
Accomplish the ARAL Tutor Simulator and Monitoring Tool for the corresponding quarter	Submit the ARAL Tutor data together with the accomplished Simulator and Monitoring Tool through the official Data Submission Form: bit.ly/ARALSimulator-Submit	Consolidate, validate, and analyze the ARAL Tutor data submitted by schools to generate official reports		
Prerequisites  DepEd Teacher data ARAL Learner data External Tutor data, if available	Prerequisite  Database extracted directly from the accomplished ARAL Tutor Simulator Tool (in CSV format)	Prerequisite  Complete and timely data submission from schools		
REPORTING PERIODS AND SUBMISSION DEADLINES				
Accomplishment	Submission	Analysis		
. Academic Quarter 2				
From September 8, 2025	On or before the end of the Quarter 2 (October 24, 2025)	November 2025		
Academic Quarter 3				
From beginning of Academic Quarter 3 (November 3, 2025)	On or before the end of Quarter 3 (January 23, 2026)	February 2026		
Academic Quarter 4				
From beginning of Academic Quarter 4 (January 26, 2026)	On or before the end of Quarter 4 or closing of the School Year (March 31, 2026)	April 2026		

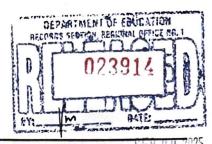
Access the ARAL Tutor Teaching Load Simulator and Monitoring Tool and its accompanying user guide at <a href="https://dxalsimulator2025">bit.ly/ARALSimulator2025</a>.



### Republic of the Philippines

## Department of Education

REGION I



#### REGIONAL MEMORANDUM

No. 105 s. 2025

# ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026

To: Schools Division Superintendents

- 1. In reference to the enclosed DM-OUHROD-2025-2481, the Bureau of Human and Organizational Development School Effectiveness Division (BHROD-SED) has released the ARAL Tutor Teaching Load Simulator and Monitoring Tool. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.
- 2. The Simulator Tool and its accompanying user guide can be accessed at bit.ly/ARALSimulator2025.
- 3. To ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be accomplished by the **School Head** on a **quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation.
- 4. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.
- 5. To ensure smooth facilitation, effective data management, and to further guide Schools, a General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026 is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.
- 6. Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.
- 7. For your appropriate action.

For the Regional Director:

RHODA T RAZON Director III

Encl.: As stated Reference: None

To be indicated in the Perpetual Index

Under the following subjects:

SIMULATION

TOOL PERSONNEL

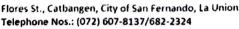
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CLMD-jps/jdd/RM\_ARALSimulationTool September 9, 2025









Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 1

