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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Division Memorandum
No. 687, s. 2025

**ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL
FOR S.Y. 2025-2026**

TO: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public School Heads (Elementary & Secondary)
All Others Concerned

1. Pursuant to Regional Memorandum No. 1205, s. 2025 and in reference to the enclosed DM-OUHRD-2025-2481, the Bureau of Human and Organizational Development -School Effectiveness Division (BHROD-SED) has released the ARAL Tutor Teaching Load Simulator and Monitoring Tool.
2. This tool is designed to assist school heads in managing tutor-related data, including teaching load assignments, schedules and training status. The Simulator Tool and its accompanying user guide can be accessed at **bit.ly/ARALSimulator2025**. This tool serves the following purposes:
 - Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
 - Identify the need to engage additional ARAL Program Tutors;
 - Compute the total teaching load of tutors;
 - Provide a basis for requesting external ARAL Tutors; and
 - Maintain a database of profiles of all engaged ARAL Tutors.
3. The School Head is directed to accomplish the ARAL Tutor Teaching Load Simulator and Monitoring Tool. The ARAL Tutor data, along with the accomplished Simulator and Monitoring Tool, shall be submitted through the official Data Submission Form at **bit.ly/ARALSimulator-Submit** on the following schedule:
 - Quarter 2 – On or before October 25, 2025
 - Quarter 3 – On or before January 23, 2026
 - Quarter 4 – On or before March 31, 2026
5. To ensure smooth facilitation, effective data management, and to further guide Schools, a General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026 is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis and reporting of data.
6. For your appropriate action.


VILMA D. EDA, CESO V
Schools Division Superintendent

Enclosure: As stated
References: DM-OUHRD-2025-2481 & RM 1205, s. 2025
To be indicated in the Perpetual Index
Under the following subjects:
SIMULATION TOOL
PERSONNEL



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Your Feedback is important to us. Visit this link bit.ly/SDOViganCityCSM





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2025-2461

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : **ALL PUBLIC SCHOOLS**

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource and
Organizational Development*

SUBJECT : **ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING
TOOL FOR S.Y. 2025-2026**

DATE : September 4, 2025

In support of the implementation of the **Academic Recovery and Accessible Learning (ARAL) Program for School Year 2025-2026**, the Bureau of Human and Organizational Development – School Effectiveness Division (BHROD-SED) is releasing the **ARAL Tutor Teaching Load Simulator and Monitoring Tool**. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.

The ARAL Simulator tool includes the following functions:

- Determine the number of DepEd teachers required for the ARAL Program based on learner enrollment;
- Identify the need to engage additional ARAL Program Tutors;
- Compute the total teaching load of tutors;
- Provide a basis for requesting external ARAL Tutors; and
- Maintain a database of profiles of all engaged ARAL Tutors.

The Simulator Tool and its accompanying user guide can be accessed at bit.ly/ARALSimulator2025.

Further, to ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be **accomplished by the School Head on a quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and

Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.

To ensure smooth facilitation, effective data management, and to further guide Schools, a **General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026** is likewise issued (*see Annex A*), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.

Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.

For your appropriate action.

cc: Office of the Secretary, Department of Education

Annex A

**General Process Flow for ARAL Tutor Data Gathering
and Report Generation for S.Y. 2025-2026**

1. ACCOMPLISHMENT OF THE ARAL TUTOR SIMULATOR TOOL	2. SUBMISSION OF ARAL TUTOR DATA	3. ANALYSIS AND REPORT GENERATION
SCHOOL <i>School Head</i>	SCHOOL <i>School Head</i>	CENTRAL OFFICE <i>BHROD-SED</i>
Accomplish the ARAL Tutor Simulator and Monitoring Tool for the corresponding quarter	Submit the ARAL Tutor data together with the accomplished Simulator and Monitoring Tool through the official Data Submission Form: bit.ly/ARALSimulator-Submit	Consolidate, validate, and analyze the ARAL Tutor data submitted by schools to generate official reports
Prerequisites • DepEd Teacher data • ARAL Learner data • External Tutor data, if available	Prerequisite • Database extracted directly from the accomplished ARAL Tutor Simulator Tool (in CSV format)	Prerequisite • Complete and timely data submission from schools
REPORTING PERIODS AND SUBMISSION DEADLINES		
<i>Accomplishment</i>	<i>Submission</i>	<i>Analysis</i>
Academic Quarter 2		
From September 8, 2025	On or before the end of the Quarter 2 (October 24, 2025)	November 2025
Academic Quarter 3		
From beginning of Academic Quarter 3 (November 3, 2025)	On or before the end of Quarter 3 (January 23, 2026)	February 2026
Academic Quarter 4		
From beginning of Academic Quarter 4 (January 26, 2026)	On or before the end of Quarter 4 or closing of the School Year (March 31, 2026)	April 2026

Access the ARAL Tutor Teaching Load Simulator and Monitoring Tool and its accompanying user guide at **bit.ly/ARALSimulator2025**.



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1205 s. 2025

ARAL TUTOR TEACHING LOAD SIMULATOR AND MONITORING TOOL FOR S.Y. 2025-2026

To: Schools Division Superintendents

1. In reference to the enclosed DM-OUHROD-2025-2481, the Bureau of Human and Organizational Development - School Effectiveness Division (BHROD-SED) has released the ARAL Tutor Teaching Load Simulator and Monitoring Tool. This tool is designed to assist School Heads in managing tutor-related data, including teaching load assignments, schedules, and training status.
2. The Simulator Tool and its accompanying user guide can be accessed at bit.ly/ARALSimulator2025.
3. To ensure timely and consistent program monitoring, the ARAL Simulator Tool shall be accomplished by the **School Head** on a **quarterly basis**. This will facilitate proper monitoring of teaching loads and the provision of support and supervision throughout program implementation.
4. Accordingly, all public schools with ARAL learners are directed to submit the data generated from the Simulator Tool, together with the accomplished ARAL Tutor Teaching Load Simulator and Monitoring Tool. The Data Submission Form may be accessed via bit.ly/ARALSimulator-Submit.
5. To ensure smooth facilitation, effective data management, and to further guide Schools, a General Process Flow for ARAL Tutor Data Gathering and Report Generation for S.Y. 2025-2026 is likewise issued (see Annex A), outlining the detailed procedures and timeline for the collection, analysis, and reporting of data.
6. Should there be further concerns/questions, please coordinate with the BHROD-SED via email at bhrod.sed@deped.gov.ph or through landline number: (02) 8633-5397.
7. For your appropriate action.

For the Regional Director:

RHODA T. HAZON
Director III

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

SIMULATION TOOL PERSONNEL

CLMD-jps/jdd/RM_ARALSimulationTool
September 9, 2025



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