



2509-1391

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo. 698, s.2025**INDICATIVE TIMELINE OF THE RESEARCH MANAGEMENT PROCESS FOR
FY 2026 BASIC EDUCATION RESEARCH FUND (BERF)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Section/Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to **Regional Memorandum No. 1229, s. 2025** titled, "*Indicative Timeline of the Research Management Process in DepEd RO I From September to December 2025*" and **Regional Memorandum No. 1153, s. 2025** titled, "*Call For Basic Education Research Proposals Under Fy 2026 Basic Education Research Fund (BERF)*", the Department of Education Regional Office I through the Policy, Planning and Research Division, announces the submission of research proposals by proponents from the regional, schools division offices and public elementary and secondary schools. Approved research proposals shall be funded under the FY 2026 Basic Education Research Fund (BERF) downloaded to the Regional Office.

2. Anent this, hereunder is the indicative timeline of the Research Management Process in DepEd RO I from September to December 2025:

Indicative Schedule	Activity	Output	In-charge
September 1, 2025	Call for Proposals under FY 2026 BERF	Regional Memorandum	RRC Secretariat
September 2, 2025- October 29, 2025	SDO Evaluation of Research Proposals	Screened Research Proposals	SDRC and SDRC Secretariat
November 3, 2025	Submission to and Acceptance of Research Proposals by the RO	List of Proposals Received	SDRC and RRC Secretariat
November 4, 2025- December 5, 2025	RO Initial Screening and Committee Evaluation of Research Proposals	List of Proposals for Oral Defense	RRC and RRC Secretariat
December 8-12, 2025	Proposal Defense for FY 2026 BERF Funding	Evaluated Research Proposal	RRC and RRC Secretariat, Researchers, SDO Research Coordinators
December 15-19, 2025	Deliberation of RRC on the Presented Research Proposals	List of Approved Proposals	RRC and RRC Secretariat
December 22, 2025	Orientation and MOA Signing of BERF 2026 Recipients	Signed MOAs	RRC, RRC Secretariat and Researchers



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3. The Schools Division Research Committee (SDRC) shall ensure that all research proposals have been duly screened before endorsing to the Regional Office. **Screened research proposals from the SDO shall be uploaded to the link: <https://tinyurl.com/BERF2026Proposals>** not later than **November 3, 2025**, for review, evaluation, and approval by the Regional Research Committee (RRC). Moreover, the **Division Research Coordinator** shall fill out the list of submitted research proposals through the link: <https://tinyurl.com/ListBERFproposals2026>.
4. For other information, see attached Regional Memoranda Nos. 1153 and 1229, s. 2025.
5. For inquiries, contact the Policy, Planning and Research Division through email address pprd.region1@deped.gov.ph and/or (072) 682 2324 local 123.
6. Immediate dissemination of and compliance with this memorandum is desired.


VILMA D. EDA, CESO V
Schools Division Superintendent

Encl: As stated

Reference: DO No. 16, s. 2017 Research Management Guidelines

To be indicated in the Perpetual Index under the following subject:

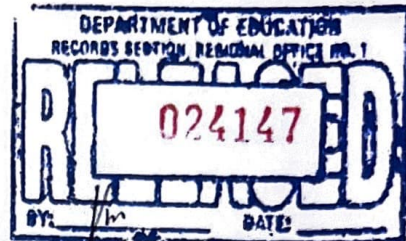
RESEARCH MANAGEMENT RESEARCH MANAGEMENT TIMELINE BERF 2026

SGOD/Research/aff/DM_BERFCallForProposalsAndTimeline
September 17, 2025





Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1229 s. 2025

**INDICATIVE TIMELINE OF THE RESEARCH MANAGEMENT PROCESS
IN DEPED RO I FROM SEPTEMBER TO DECEMBER 2025**

To: Schools Division Superintendents
Chiefs of Functional Divisions

1. This pertains to RM 1153, s. 2025 entitled *Call for Basic Education Research Proposals Under FY 2026 Basic Education Research Fund (BERF)*. The deadline for submission of research proposals from the SDOs is moved until November 3, 2025.
2. With due consideration to the requests of the SDO Research Coordinators, it is anticipated that the adjustment would give ample time for the thorough screening of research proposals which will be endorsed to the Regional Office. All other provisions of the mentioned Memorandum remain in effect.
3. Anent this, hereunder is the indicative timeline of the Research Management Process in DepEd RO I from September to December 2025:

Indicative Schedule	Activity	Output	In-charge
September 1, 2025	Call for Proposals under FY 2026 BERF	Regional Memorandum	RRC Secretariat
September 2-October 29, 2025	SDO Evaluation of Research Proposals	Screened Research Proposals	SDRC and SDRC Secretariat
November 3, 2025	Submission to and Acceptance of Research Proposals by the RO	List of Proposals Received	SDRC and RRC Secretariat
November 4-December 5, 2025	RO Initial Screening and Committee Evaluation of Research Proposals	List of Proposals for Oral Defense	RRC and RRC Secretariat
December 8-12, 2025	Proposal Defense for FY 2026 BERF Funding	Evaluated Research Proposal	RRC and RRC Secretariat, Researchers, SDO Research Coordinators
December 15-19, 2025	Deliberation of RRC on the Presented Research Proposals	List of Approved Proposals	RRC and RRC Secretariat
December 22, 2025	Orientation and MOA Signing of BERF 2026 Recipients	Signed MOAs	RRC, RRC Secretariat, and Researchers

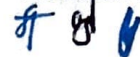
4. For inquiries, contact the Policy, Planning and Research Division through email address pprd.region1@deped.gov.ph and/or (072) 682 2324 local 123.

5. For information and guidance of all concerned.



TOLENTINO G. AQUINO

Director IV



Incl: As stated

Reference: DO 16, s. 2017 Research Management Guidelines

To be indicated in the Perpetual Index under the following subjects:

Research Management

Research Management Timeline

BERF 2026

PPRD/steph/RM_TimelineForBERF2026
September 5, 2025



DepEd ROI



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PPRD 250335



Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1153 s. 2025

**CALL FOR BASIC EDUCATION RESEARCH PROPOSALS
UNDER FY 2026 BASIC EDUCATION RESEARCH FUND (BERF)**

To: Schools Division Superintendents
Chiefs of Functional Divisions and ORD Unit Heads

1. As the Department of Education continues its initiative towards strengthening evidence-based policy development and decision-making in all levels of governance, this office once again announces the submission of research proposals by proponents from the regional, schools division offices and public elementary and secondary schools. Approved research proposals shall be funded under the FY 2026 Basic Education Research Fund (BERF) downloaded to the Regional Office.

2. The Schools Division Research Committee (SDRC) is advised to ensure that all research proposals have been duly screened before endorsing to the Regional Office. Screened research proposals from the SDO shall be uploaded to the link: <https://tinyurl.com/BERF2026Proposals> not later than October 3, 2025, for review, evaluation, and approval by the Regional Research Committee (RRC). Moreover, the SEPS for Planning and Research/ Division Research Coordinator shall fill out the list of submitted research proposals through the link: <https://tinyurl.com/ListBERFproposals2026>.

3. For inquiries, contact the Policy, Planning and Research Division through email address pprd.region1@deped.gov.ph and/or (072) 682 2324 local 123.

4. Immediate dissemination of and compliance with this memorandum is desired.

TOLENTINO G. AQUINO
Director IV

Incl: As stated

Reference: DO 16, s. 2017 Research Management Guidelines

To be indicated in the Perpetual Index under the following subjects:

Research Management

Research Proposal

Basic Education Research Fund

PPRD/steph/RM_CallForProposal2026
September 1, 2025



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Effectivity	11 18 2024	Page	1 of 1

