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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo. 694, s.2025

**RESOURCE PERSONS AND CORE TRAINERS FOR THE CONDUCT OF THE
PROFESSIONAL DEVELOPMENT PROGRAM "BUILDING TEACHER EXPERTISE:
ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY"**

TO: Assistant Schools Division Superintendent
Officer-In-Charge, PIS
All Others Concerned

1. In reference to Memorandum HRDD-2025-1249, the Resource Person for Key Stage 3 - Values Education, Date and Venue on the Conduct of the PD Program "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy" are as follows:

Name	Position/ Designation	Inclusive Dates	Venue
Maggie Aytona	Master Teacher II/ OIC, PIS	September 28 - October 3, 2025	NEAP Facility, Baguio Teachers' Camp, Baguio City

2. Board and lodging of the Resource Person shall be charged against the NEAP Human Resource Development (HRD) Fund. Plane ticket shall likewise be covered by NEAP, while other transportation expenses, per diem, and incidental expenses may be charged to Schools Division Office/School funds, subject to the usual accounting and auditing rules and regulations.

3. Resource Person is hereby requested to accomplish the Plane Ticket booking Request Forms A and B, accessible through the link: <https://forms.office.com/r/76W5KZ8NPM>, at least **two (2) weeks** before the scheduled activity. The duly accomplished booking requests must be saved in pdf format and uploaded through the same link.

4. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participant if the activity coincides with a local holiday or class/work suspension due to calamities, in accordance with DepEd Order No. 13, s. 2024 and CSC-DBM Joint Circular No. 2, s. 2004.

5. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at ncap.region1@deped.gov.ph.

6. Attached is the Memorandum HRDD-2025-1249 for further reference.

7. Immediate dissemination of this Memorandum is desired.

Encl: Memorandum HRDD-2025-1249
Reference: As stated

To be indicated in the Perpetual Index under the following subject:
PROFESSIONAL DEVELOPMENT

SGOD/HRD/pgt/DM_BuildingTeacherExpertise
September 17, 2025



Vilma D. EDA
VILMA D. EDA, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
REGION I



MEMORANDUM

HRDD-2025- 1249

**RESOURCE PERSONS AND CORE TRAINERS FOR THE CONDUCT OF THE
PROFESSIONAL DEVELOPMENT PROGRAM "BUILDING TEACHER EXPERTISE:
ENHANCING TEACHERS' COMPETENCE IN CONTENT AND PEDAGOGY."**

To: Schools Division Superintendents
Schools Division of Alaminos City
Schools Division of Candon City
Schools Division of Dagupan City
Schools Division of Ilocos Norte
Schools Division of La Union
Schools Division of Pangasinan I
Schools Division of Pangasinan II
Schools Division of Urdaneta City
Schools Division of Vigan City

1. This refers to Memorandum DM-OUHROD-2025-1708 titled Conduct of the PD Program "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy".
2. The list of names of the designated Resource Persons and Core Trainers for each Learning Area in the region, along with the specific dates and venues, is provided in the enclosed matrix for reference and proper guidance.
3. Additionally, the board and lodging of the Resource Persons and Core Trainers shall be charged against the NEAP Human Resource Development (HRD) Fund. Their plane tickets shall likewise be covered by NEAP, while other transportation expenses, per diem, and incidental expenses may be charged to Schools Division Office/School funds, subject to the usual accounting and auditing rules and regulations.
4. All Resource Persons are hereby requested to accomplish the Plane Ticket booking Request Forms A and B, accessible through the link and QR code provided below, at least **two (2) weeks** before the scheduled activity. The duly accomplished booking requests must be saved in pdf format and uploaded through the same link.



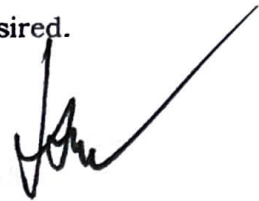
<https://forms.office.com/r/76W5KZ8NPM>

5. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on a local holiday and cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order DepEd Order No. 13, s. 2024 on the Revised Guidelines on the Grant of Vacation Service Credits for Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.

6. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.

7. Immediate dissemination of this Memorandum is desired.

For the Regional Director



TOLENTINO G. AQUINO
Director IV

HRDD/kmmmb/M_BTERPsCTs
September 16, 2025



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Enclosure

List of Resource Persons and Core Trainers

KEY STAGE 3 - ENGLISH		
Date and Venue	Resource Person	Division
September 21-26, 2025 DepEd Ecotech Center, Lahug, Cebu City	Juvilou A. Boling	Alaminos City
	Anthony G. Ganado	Candon City
	Carmela G. Doydora	La Union

KEY STAGE 3 - VALUES EDUCATION		
Date and Venue	Resource Person	Division
September 28 – October 3, 2025 NEAP Facility, Baguio Teachers' Camp, Baguio City	Maggie P. Aytona	Vigan City
	Core Trainer Nimfa S. Medriano	Division Urdaneta City

KEY STAGE 2 – EPP		
Date and Venue	Core Trainer	Division
October 12-17, 2025 DepEd Ecotech Center, Lahug, Cebu City	Dionivic R. Rafanan, Jr.	Alaminos City
	Alfred Gonzales	Dagupan City

KEY STAGE 3 – MATHEMATICS		
Date and Venue	Resource Person	Division
October 12-17, 2025 DepEd Ecotech Center, Lahug, Cebu City	Reynaldo D. Salayog III	Pangasinan II
	Core Trainer Juan P. Catalan	Division Urdaneta City

KEY STAGE 3 – PHYSICAL SCIENCE		
Date and Venue	Resource Person	Division
November 3-7, 2025 NEAP Facility, Baguio Teachers' Camp, Baguio City	Erwin Jun V. Daguio	Ilocos Norte
	Core Trainer Elsie V. Mayo	Division La Union
	Darwin C. Nazareno	Pangasinan I
	Myla V. Lalicon	Urdaneta City

KEY STAGE 3 – TLE		
Date and Venue	Resource Person	Division
November 16-21, 2025 DepEd Ecotech Center, Lahug, Cebu City	Henry B. Pajimola	La Union
	Core Trainer	Division
	Dionivic Rafanan, Jr.	Alaminos City
	Alfred Gonzales	Dagupan City

KEY STAGE 2 – GMRC		
Date and Venue	Core Trainer	Division
November 16-21, 2025 DepEd Ecotech Center, Lahug, Cebu City	Nimfa S. Medriano	Urdaneta City