



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 696, s. 2025

**REAL-TIME MONITORING AND UPDATING OF
 LEARNING RESOURCES INVENTORY**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors,
 Public Elementary & Secondary School Head
 All Others Concerned

1. In reference to Regional Memorandum No. 939, s. 2025, titled "*Submission of Updated Inventory of Learning Resources*," this Division directs all concerned personnel to ensure the real-time updating of the inventory of learning resources in their respective schools.
2. This initiative aims to provide the Schools Division of Vigan City with an accurate and updated record of learning resources, reflecting their quantity, quality, and condition. Such data shall guide the Division in making informed decisions on the development, redevelopment, modification, or procurement of learning resources that are responsive to the specific needs of schools within the Division.
3. In this regard, all schools are directed to update their respective inventories using the prescribed template accessible through this link: <https://tinyurl.com/InventoryReal-Time>. Compliance with this requirement shall ensure uniformity of data submission and facilitate efficient consolidation at the Division level.
4. For further queries or clarifications, please contact the Learning Resource Management Section at the CP numbers: 09399193783, 09177965027, and 09975818517 or send an email to lrmads.vigancity@deped.gov.ph.
5. For information and immediate dissemination.

Encl.: None

Reference: Regional Memorandum No. 939, s. 2025

To be indicated in the Perpetual Index
 Under the Subject:

LEARNING RESOURCES



Vilma D. EDA 9-18-25
VILMA D. EDA, CESO V
 Schools Division Superintendent

CID-LRMS/aqb/DM_Real-Time Monitoring and Updating of Learning Resources Inventory
 September 18, 2025



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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 939, s. 2025

SUBMISSION OF UPDATED INVENTORY OF LEARNING RESOURCES

To: Schools Division Superintendents

1. The Department of Education Regional Official I through the Curriculum and Learning Management Division-Learning Resource Management Section requests all Schools Division Offices (SDOs) to submit the updated inventory of learning resources.
2. The updating of the inventory will serve as one of the bases in:
 - a. maintaining an accurate record of the quantity and condition of the learning resources;
 - b. making informed decisions on possible development, redevelopment, modification, or procurement of learning resources; and
 - c. providing technical assistance.
3. In view of the above, SDOs are requested to update the inventory following the template in this link:
https://docs.google.com/spreadsheets/d/1m2EKYocz4OcTiWhB9eQtRUMYLzfvwH/edit?fbclid=IwY2xjawLIUW1leHRuA2FlbQLxMQABHj4hUCDKF6ppclG3EPzwLqew5mrVD3YgLMqVAzdeidBx3OAyHC5SpKDxEFZC_aem_XNFIN0rGaevnHTyc1GsMZg&gid=1137364250#gid=1137364250 on or before July 21, 2025.
4. For further queries or clarifications, please contact the Learning Resource Management Section at telephone number (02) 682-2324 local 121 or send an email to lrmds.region1@deped.gov.ph.
5. For information and immediate dissemination.

TOLENTINO G. AQUINO
Director IV

Encl.: None

Reference: None

To be indicated in the Perpetual Index
Under the subject:

LEARNING RESOURCES

CLMD-LRMS/gaa.nnc/RM_SubmissionUpdatedInventoryLearningResources
July 17, 2025



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DepEd R01

LRMDS250394



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 1

