

Republic of the Philippines

Department of Education

REGION I SCHOOLS DIVISION OF VIGAN CITY

OFFICE MEMORANDUM

No. 64, s. 2025

To: Atty. Kim R. Tagorda

Administrative Officer V

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-25-2012 World Teacher's Day Incentive Benefit (Current Appropriations)	Funds for the FY 2025 World Teacher's Day Incentive Benefit.	746,000.00

- 2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase/Service Request (PR/SR), Itinerary of Travel, Payroll and/or other necessary documents for the full implementation of the program within fifteen (15) calendar days upon receipt of this memorandum.
- 3. For information and strict compliance.

1 0 SEP 2025

RELEASED

BY:

WILMA D. EDA, CESO V
Schools Division Superintendent

Budget/mjps

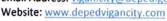






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Republic of the Philippines Department of Education

Regional Office I

Finance Division Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310400100013000 World Teacher's Day Incentive Benefit		REFERENCE:	11	SUB-ALLOTMENT RELEASE
		FY 2025 GAAAO dated 01/02/2025 LEGAL BASIS:		
				ROI-25-2012
				DATE: September 4, 2025
FUND CODE:	ORGANIZATION CODE:	FY 2025 GAA R.A. No. 12116		FISCAL YEAR:
01101101	0801014			FY 2025
Purpose: Transfer of funds	for FY 2025 World Teacher's Day	Incentive Benefit.		
TO:				
The Schools Division				
Division of Vigan City Vigan City				
	PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Other Personnel Benefits		ts	P8 5010499099	746,000.00
Total				746,000.00
AMOUNT IN WORDS:	SEVEN HUNDRED FORTY-SIX TH	OUSAND PESOS.		
NOTE: The Allotme	nt herein sub-alloted is valid for obligat	tion until December 31, 2	025.	

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-alloted. Pursuant to section 41. Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgetting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD I. VING
Chief Administrative Officer
Finance Division

APPROVED:

TOLENTINO G. AQUINO Director IV





Address: Flores St., Catbangen, City of San Fernando, La Union

Telephone Nos.: (072) 607-8137/682-2324 Email address:region1@deped.gov.ph

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