



2509-1472

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

September 15, 2025

OFFICE MEMORANDUM

No. 15, s. 2025

To: Marie Christine L. Natividad
Chief Education Supervisor (CID)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-25-2045 (FLO-LR - Current Appropriations)	Program Support Funds for the conduct of Skills Enhancement for the Illustrators of SLMs and other LR's.	160,357.00
ROI-25-2059 (FLO-LR - Current Appropriations)	Program Support Funds for the Printing of Contextualized Self-Learning Modules for Literacy and Numeracy Programs for Key Stage 1.	225,346.77
ROI-25-2118 (Textbooks & other Instructional Materials - Current Funds)	Funds to cover expenses for the Implementation of the ARAL Reading Program.	350,223.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
3. For information and strict compliance.



Amie E. Gila
VILMA D. EDA, CESO V
Schools Division Superintendent
8/15



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@depd.gov.ph
Website: www.depedvigan.city.com



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Republic of the Philippines
Department of Education
 Regional Office I

Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310300100003000 Flexible Learning Options-Learning Resources (FLO-LR)		REFERENCE: FY 2025 GAAAO dated 01/02/2025	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-2045
FUND CODE: 1101101		LEGAL BASIS: FY 2025 GAA R.A. No. 12116	DATE: September 5, 2025
ORGANIZATION CODE: 0801014			FISCAL YEAR: FY 2025
Purpose: Transfer of funds for the Program Support Funds for the conduct of Skills Enhancement for the Illustrators of Self Learning Modules and other LR.			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	160,357.00
Total			160,357.00
AMOUNT IN WORDS: ONE HUNDRED SIXTY THOUSAND THREE HUNDRED FIFTY-SEVEN PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2026.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD J. VINO
 Chief Administrative Officer
 Finance Division

APPROVED:

TOLENTINO G. AQUINO
 Director IV



Address: Flores St., Catbangan, City of San Fernando, La Union
 Telephone Nos.: (072) 607-8137/682-2324
 Email address: region1@deped.gov.ph
 Website: www.depedro1.com





Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310300100003000 Flexible Learning Options-Learning Resources (FLO-LR)		REFERENCE: FY 2025 GAAAO dated 01/02/2025		SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-2059	
FUND CODE: 1101101		ORGANIZATION CODE: 0801014		LEGAL BASIS: FY 2025 GAA R.A. No. 12116	
DATE: September 5, 2025		FISCAL YEAR: FY 2025			
Purpose: Transfer of funds for the Program Support Funds for the Printing of Contextualized Self-Learning Modules for Literacy and Numeracy Programs for Key Stage 1.					
TO: The Schools Division Superintendent Division of Vigan City Vigan City					
PARTICULARS			ALLOTMENT/ OBJECT CLASS		AMOUNT AUTHORIZED
Subsidy to Operating Units			MOOE 5021408000		225,346.77
Total					225,346.77
AMOUNT IN WORDS: TWO HUNDRED TWENTY-FIVE THOUSAND THREE HUNDRED FORTY-SIX AND 77/100 PESOS.					
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2026.					

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

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SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310200100004000 Textbooks and other Instructional Materials		REFERENCE: FY 2025 GAAAO dated 01/02/2025	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-2118
		LEGAL BASIS: FY 2025 GAA R.A. No. 12116	DATE: September 9, 2025
FUND CODE: 1101101	ORGANIZATION CODE: 0801014		FISCAL YEAR: FY 2025
Purpose: Transfer of funds to cover eligible expenses for the implementation of the ARAL Reading Program.			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Textbooks and Instructional Materials Expenses		MOOE 5020311001	350,223.00
Total			350,223.00
AMOUNT IN WORDS: THREE HUNDRED FIFTY THOUSAND TWO HUNDRED TWENTY-THREE PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2026.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

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