

Republic of the Philippines

Department of Education

REGION I SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER No. 493, s. 2025

Ms. Daisy A. Ancheta Administrative Officer IV (Cash) Vigan City

Designation Order

In view of the leave of absence of **Mrs. Sherelyn B. Riodil**, Administrative Office IV (Records), you are hereby designated as Officer-In-Charge of the Office of the AO IV (Records) on **September 12, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 11th day of September, 2025.

VILMA D. EDA, CESO V.
Schools Division Superintendent

SCHOOLS DIVISION OFFICE DEPED VIGAN CITY

1 1 SEP 2025

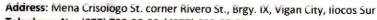
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Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – D. Ancheta









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