



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 518, s. 2025

Ms. Naira Abigail T. Segui
Administrative Officer II
Burgos Memorial School East

Designation Order

In view of the leave of absence of **Ms. Dina Q. Rivad, School Principal II** of Burgos Memorial School East, you are hereby designated as Officer-in-Charge of Office of the School Principal-Burgos Memorial School East on **September 16, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 16th day of September, 2025.

ai & fgs
VILMA D. EDA, CESO V
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
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