



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 526, s. 2025

Ms. Gloria P. Cabotaje
Planning Officer III
School Division Office
Vigan City

Designation Order

In view of the official travel and leave of absence of **Ms. Susiemar M. Rapisura**, Officer – in – Charge of School Governance and Operations Division, you are hereby designated as Officer-in-Charge of the Office of the Chief Education Supervisor-School Governance and Operations Division on **September 18 – 19, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle the designate to additional remuneration and preferential attention to future promotion.

Issued this 18th day of September, 2025.


VILMA D. EDA, CESO V
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – G. Cabotaje



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