



2509-2482

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUMNo. 745, s.2025**TRAINING OF SCHOOL LEADERS ON THE REVISED K TO 12 CURRICULUM IMPLEMENTATION**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary, Secondary and Integrated School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 1311, s. 2025, the National Educators Academy of the Philippines Region 1 (NEAP R1) shall conduct the Training of School Leaders on the Revised K to 12 Curriculum Implementation (Batch 8) on October 9 - 11, 2025 at Hotel Linda Suites, Vigan City, Ilocos Sur.

2. Participants in the activity are indicated below:

No.	Name	Position/Designation	School/Office
1	Marites Organo	Master Teacher I/OIC	Ayusan-Paoa Elementary School
2	Rosario Organo	School Principal II	Bulala-Paratong Elementary School
3	Dina Rivad	School Principal II	Burgos Memorial School East
4	Karen Frando	School Principal II	Burgos Memorial School West
5	Nora Paroligan	School Principal III	Cabaroan-Cabalangangan Elem. School
6	Vivian Del Castillo	School Principal I	Capangpangan Elementary School
7	Eric Bilgera	Head Teacher III	Gov. E. Singson Memorial School
8	Azenith Ramos	School Principal I	Mindoro Elementary School
9	Richard Agtutubo	School Principal II	Nagsangalan Elementary School
10	Racquel A. Follante	School Principal II	Raois Elementary School
11	Lany Corpuz	School Principal I	Rugsuanan-Puroc Elementary School
12	Avelina Alon	School Principal I	Salindag, Pong-ol, Barraca Elem School
13	Marinel Valdez	Head Teacher II	San Julian Elementary School
14	Leticia A. Pugrad	School Principal I	Tamag Elementary School
15	Maggie Aytona	Master Teacher II/OIC	Pantay Integrated School
16	Editha Bagcal	School Principal IV	Ilocos Sur National High School
17	Anita Presto	School Principal IV	Vigan National High School East
18	Glenn Tadena	School Principal I	Vigan National High School West
19	Salvador Avisia	Assistant Principal I	Ilocos Sur National High School
20	Raymond Florendo	Assistant Principal I	Ilocos Sur National High School
21	Eloisa Aquino	Head Teacher VI	Ilocos Sur National High School
22	Maria Theresa Redondo	Head Teacher VI	Ilocos Sur National High School
23	Aileen Joy Manzano	Head Teacher VI	Ilocos Sur National High School
24	Efren Armandico	Head Teacher VI	Ilocos Sur National High School
25	Dennis Quillopo	Head Teacher VI	Ilocos Sur National High School
26	Erlinda Anicas	Head Teacher VI	Ilocos Sur National High School
27	Ronald Alejo	Head Teacher VI	Ilocos Sur National High School
28	Joseph Obrero	Head Teacher VI	Ilocos Sur National High School
29	Peter John Frial	Education Program Supervisor	Curriculum Implementation Division
30	Pelagio Cardenas	Education Program Supervisor	Curriculum Implementation Division
31	Rommel Rabo	Education Program Supervisor	Curriculum Implementation Division
32	Edgar Pescador	Education Program Supervisor	Curriculum Implementation Division
33	Solito Cortel	Education Program Supervisor	Curriculum Implementation Division
34	Fellpa Regaspi	Education Program Supervisor	Curriculum Implementation Division
35	Nelson Robiñol	Education Program Supervisor	Curriculum Implementation Division
36	Amelyn Abella	Education Program Supervisor	Curriculum Implementation Division
37	Suslemar Rapisura	Education Program Supervisor	School Governance and Operations Division
38	Grace Castañeda	School Principal II	School Governance and Operations Division

3. The activity aims to capacitate all school leaders to ensure that they are equipped with proper knowledge and skills in providing technical assistance, coaching, and mentoring on the implementation of the revised curriculum.

4. The **Opening Program** will be held on October 8, 2025 (Day 0), 3:00 p.m. All participants are advised to arrive at the venue not later than 2:00 pm on the same day. Dinner will be the first meal to be served. Strict adherence to the schedule of activities is expected from all participants.
5. Participants are further reminded to bring their own maintenance medications, laptops, extension cords, and alternative sources of internet connectivity to ensure smooth participation in the sessions.
6. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on the Revised Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
7. The board and lodging of the participants shall be charged against the Human Resource Development (HRD) Funds. Travel expenses of participants shall be charged against downloaded 2025 HRD Continuing Fund. In case downloaded funds are insufficient, it can be charged to the SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.
8. Attached is the Regional Memorandum No. 1311, s. 2025 for further reference.
9. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.
10. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Encl: As stated
Reference: Regional Memorandum No. 1311, s. 2025

To be indicated in the Perpetual Index under the following subject:
TRAINING PROGRAM

SGOD/HRD/pgt/DM_TrainingsSchoolLeaders
October 2, 2025





Republic of the Philippines
Department of Education
REGION I



2589-2481 E574

REGIONAL MEMORANDUM

No. 1311, s. 2025

TRAINING OF SCHOOL LEADERS ON THE REVISED K TO 12 CURRICULUM IMPLEMENTATION

To: Schools Division Superintendents

1. In line with the Implementation of the Revised K to 12 (MATATAG) Curriculum, the National Educators Academy of the Philippines Region 1 (NEAP R1) shall conduct the Training of School Leaders on the Revised K to 12 Curriculum Implementation on the following schedules:

Cluster 1				
Batch	Division	No. of Target Participants	Schedule	Venue
1	Alaminos City	63	October 9-11, 2025	Hotel Consuelo, Lingayen, Pangasinan
	Pangasinan I	54		
	San Carlos City	108		
2	Pangasinan I	225	October 13-15, 2025	Pangasinan
3	Pangasinan I	225	October 16-18, 2025	

Cluster 2				
Batch	Division	No. of Target Participants	Schedule	Venue
4	Dagupan City	71	October 9-11, 2025	The Grand Lourds Hotel, Calasiao, Pangasinan
	Pangasinan II	58		
	Urdaneta City	96		
5	Pangasinan I	110	October 13-15, 2025	Pangasinan
	Pangasinan II	115		
6	Pangasinan I	163	October 16-18, 2025	Pangasinan
	Pangasinan II	62		
7	Pangasinan II	249	October 20-22, 2025	Pangasinan

Cluster 3				
Batch	Division	No. of Target Participants	Schedule	Venue
8	Batac City	48	October 9-11, 2025	HoteLinda Suites, Vigan City, Ilocos Sur
	Vigan City	38		
	La Union	139		
9	Ilocos Sur	140	October 13-15, 2025	HoteLinda Suites, Vigan City, Ilocos Sur
	Laoag City	60		
	La Union	25		
10	Ilocos Norte	93	October 16-18, 2025	HoteLinda Suites, Vigan City, Ilocos Sur
	Ilocos Sur	80		
	Candon City	52		



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 1



Cluster 4				
Batch	Division	No. of Target Participants	Schedule	Venue
11	Ilocos Norte	113	November 17-19, 2025	TBA
	Ilocos Sur	112		
12	Ilocos Norte	110	November 20-22, 2025	
	Ilocos Sur	115		
13	Ilocos Norte	100	November 24-26, 2025	
	Ilocos Sur	125		

Cluster 5				
Batch	Division	No. of Target Participants	Schedule	Venue
14	La Union	175	October 9-11, 2025	Hotel Ariana and Restaurant, Bauang, La Union
	San Fernando City	50		
15	La Union	100	October 13-15, 2025	
	Pangasinan II	125		

Batch	Division	No. of Target Participants	Schedule	Venue
16	La Union	10	October 21-23, 2025	NEAP R1, San Vicente, City of San Fernando La Union
	Pangasinan II	82		

2. The activity aims to capacitate all school leaders to ensure that they are equipped with proper knowledge and skills in providing technical assistance, coaching, and mentoring on the implementation of the revised curriculum.

3. Participants to the training are all School Principals, Assistant School Principals, Head Teachers, Teachers-in-Charge, Public School District Supervisors, and Education Program Supervisors.

4. The SDOs, through the SGOD HRDS SEPS/EPS II shall facilitate the registration of all participants duly endorsed by the Schools Division Superintendent through the link: <https://tinyurl.com/RegSchoolLeadersR1> on or before October 6, 2025. The SGOD HRDS SEPS/EPS II to ensure the completion of the targeted participants per SDO.

5. The **Opening Program** for each batch will be held on Day 0, 3:00 p.m. All participants are advised to arrive at the venue no later than 2:00 pm on the same day. Dinner will be the first meal to be served. Strict adherence to the schedule of activities is expected from all participants.

6. Participants are further reminded to bring their own maintenance medications, laptops, extension cords, and alternative sources of internet connectivity to ensure smooth participation in the sessions.

7. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather

disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on the Revised Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.

8. The board and lodging of the participants shall be charged against the Human Resource Development (HRD) Funds. Travel expenses of participants shall be charged against downloaded 2025 HRD Continuing Fund. In case downloaded funds are insufficient, it can be charged to the SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.

9. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at neap.region1@deped.gov.ph.

10. Immediate dissemination of this Memorandum is desired.


TOLENTINO G. AQUINO
Director IV

Digitally signed by
Aquino Tolentino
Geronimo
Date: 2025.09.29
16:30:41 +08'00'

Reference: None

Encl: None

To be indicated in the Perpetual Index
Under the following subjects:

TRAINING PROGRAM

HRDD/kmmb/M_TrainingSchoolLeaders
September 29, 2025



DepEd R01



HRDD251271

Documan 2



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	3 of 3

