

Republic of the Philippines

Department of Education REGION 1

SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No: ________ s. 2025

PARTICIPATION TO THE REGIONAL QUALITY ASSURANCE OF VIDEO LESSONS/MULTIMEDIA LEARNING RESOURCES FOR THE ALTERNATIVE DELIVERY MODE EDUCATION IN EMERGENCIES (ADM EIEs) LEARNERS

TO: Asst. Schools Division Superintendent Chief Education Supervisor - CID & SGOD Principal IV- Ilocos Sur National High School

- 1. Pursuant to Regional Memorandum No. 1380, s. 2025 titled "Regional Quality Assurance of Video Lessons/Multimedia Learning Resources for the Alternative Delivery Mode Education in Emergencies (ADM EiEs) Learners," the Regional Quality Assurance of Video Lessons and Multimedia Learning Resources shall be conducted on October 20-23, 2025 at West Loch Park Hotel, Sto. Domingo, Ilocos Sur.
- 2. The activity aims to:
 - a. evaluate localized video lessons and multimedia learning resources aligned with the K to 12 Curriculum to support the effective delivery of ADM-EiE;
 - b. enhance the ADM teachers' capacity in digital content creation and resource development through collaborative production and training activities; and
 - c. provide learners with engaging, accessible, and culturally relevant materials that ensure continuity of learning during emergencies.
- 3. In line with this, the following participants from this division are hereby advised to attend:

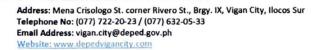
| NAME | OFFICE/SCHOOL |
|----------------------------|-------------------------------------|
| 1. Edgar L. Pescador | SDO Vigan City-CID |
| 2. Elsie C. Amorin | SDO Vigan City-CID |
| 3. Theodore Dan C. Rivero | Ilocos Sur National High School-SHS |
| 4. Jelou Oliver A. Barroga | Ilocos Sur National High School-SHS |

- 4. Participants must ensure the submission of all required deliverables in accordance with the regional guidelines. For reference and guidance, please see Annex II: Matrix of Activities.
- 5. Board and lodging expenses of the participants shall be charged against the FLO-ADM Program Support Funds downloaded to the host division, SDO Ilocos Sur. Travel and other incidental expenses, on the other hand, shall be charged against ADM PSF FY 2025 downloaded respectively to the SDOs, subject to the existing government accounting and auditing rules and regulations.













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6. Attached is the regional memorandum for reference.

7. Immediate and wide dissemination of this memorandum is desired.

VILMA D. EDA, CESO V Schools Division Superintendent

Enclosure: As stated

Reference: RM 1380, s. 2025

To be indicated in the Perpetual Index

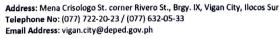
Under the following subjects:

BASIC EDUCATION INCLUSIVE EDUCATION















Republic of the Philippines Department of Education

REGION I



REGIONAL MEMORANDUM

No. ________ s. 2025

REGIONAL QUALITY ASSURANCE OF VIDEO LESSONS/MULTIMEDIA LEARNING RESOURCES FOR THE ALTERNATIVE DELIVERY MODE EDUCATION IN EMERGENCIES (ADM EIES) LEARNERS

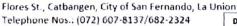
To: Schools Division Superintendents

- 1. In line with the Department of Education's thrust to provide equitable access to quality education for all learners specially those geographically isolated, and at-risk learners, this Office supplements the utilization of the tablets released for ADM Learners through the issuance of PSF Sub-Allotment Release Order (Sub-ARO) for the implementation of the Alternative Delivery Mode (ADM).
- 2. Anent this, a Regional Quality Assurance of Video Lessons/Multimedia Learning Resources for Learners of the Alternative Delivery Mode Education in Emergencies (ADM EIEs) shall be hosted by SDO Ilocos Sur on October 20-23, 2025 at West Loch Park Hotel, Sto Domingo Ilocos Sur.
- 3. The activity intends to:
- a. evaluate localized video lessons and multimedia learning resources aligned with the K to 12 curriculum to support the effective delivery of ADM-EiE;
- b. enhance the ADM teachers' capacity in digital content creation and resource development through collaborative production and training activities; and
- c. provide learners with engaging, accessible, and culturally relevant materials that ensure continuity of learning during emergencies.
- 4. The participants in this engagement are the Education Program Supervisors in- charge of ADM ,Education Program Supervisors in- charge of AP and Cultural Literacy, video editors and script writers and content experts of documentaries on cultural and historic treasures of local history. See Annex I for the slots per division.
- 5. Schools Division Offices are requested to ensure the participation and involvement of their respective delegates including the completeness of their respective program deliverable. Please refer to Annex II for the Matrix of Activities.
- 6. The board and lodging of the participants shall be charged against FLO-ADM Program Support Funds downloaded to the host SDO Ilocos Sur, while the travel and other incidental expenses of the participants shall be charged to the ADM PSF FY 2025 downloaded respectively to the SDOs. In case of deficiency of the downloaded funds, such expenditures shall be charged against local funds subject to the existing government accounting rules and regulations. Everyone is advised to take the cheapest or most economical mode of transportation.









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- 7. For any query and clarification regarding this matter, please coordinate with the Curriculum and Learning Management Division at (072) 607-8137 loc. 120 or Editha T. Giron, Education Program Supervisor and focal person of the said program at (072) 607-8137 loc.121.
- 8. For compliance and immediate dissemination.

TOLENTINO G. AQUINO Regional Director IV

Encl.:Annex I-List of Participants
Reference: D.O. 21, s. 2019 & Guidelines on the Release, Utilization and Reporting
of the ADM PSF

To be included in the Perpetual Index Under the subject:

BASIC EDUCATION INCLUSIVE EDUCATION

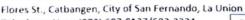
CLMD /etg/Regional Production of Video Lessons/MMLRs for ADM -ETE learners October 9,2025











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Annex I: Slots of Participants per SDO to the Regional Quality Assurance of Video Lessons/Multimedia Learning Resources for Alternative Delivery Mode Education in Emergencies (ADM EIEs)Learners









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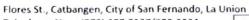


| Vigan City | Elsie C. Amorin | 4 |
|---------------------|-------------------------|----|
| | Edgar L. Pescador | |
| | Theodore Dan C. Rivero | |
| | Jelou Oliver A. Barroga | |
| Host SDO TWG | Azaleo Benedict Tabucao | 8 |
| | Adrian Tabucao | |
| | Budhi Sastillo | |
| | Miko Paz | |
| | Juval Idica | |
| | Allan Requilman | |
| | Kenneth Raguindin | |
| | Fredie Colcolo | |
| RO PMT | ADM-RI TWG | 4 |
| | CES-CLMD | |
| E. Charles IV. III. | ADM RI Focals | |
| Total | 6 | 64 |









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Annex II: Regional Quality Assurance of Video Lessons/Multimedia Learning Resources For Alternative Delivery Mode Education In Emergencies (ADM EIE) Learners

West Loch Park Hotel

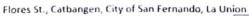
Maharlika Highway, Vacunero , Sto Domingo, Ilocos Sur October 20-23, 2025

| Date/Time | October 20 Activities | Facilitator | Method |
|------------------------|---|--|----------|
| Day 0 | Arrival and Registration | Division PMT | |
| 12:00-1:00 pm | of Participants | | |
| 1:00-1:30 pm | Opening Program | Wency A. Rigunay, Librarian II - Emcee | |
| 1:30 – 3:00 pm | Leveling of Expectations | Editha Giron Regional ADM Focal Person | |
| 3:00 -5:00 pm | Session 1: Revisiting the Guidelines in the Quality Assurance of Video Lessons | Renata Rovilos SDO LRMS /ADM Focal Person | |
| Day 1 | | | |
| 8:00 - 8:15 am | MOL | Facilitators/ SDO PMT | |
| 8:15 – 8:45 am | Workshop 1: Individual Evaluation | Division PMT | workshop |
| 8:45 – 9:45 am | | | |
| 9:45 - 10:00 am | Health Break | P let | |
| 10:00 -11:00 am | Continuation of Workshop 1: | Division PMT | workshop |
| 11:00-12:00 noon | | | |
| 12:00-1:00 pm | Lunch Break | | |
| 1:00 -5:00 pm | Workshop 2: Team Evaluation | Division PMT | workshop |
| Day 2 8:00- 8:15 am | Preliminaries | Wency A. Rigunay, Librarian II - Emcee | |
| 8:15 – 9:45 am | Workshop 3: Revision of Video lessons | Facilitators/PMT | Workshop |
| 9:45 – 10:00 am | Health Break | | |
| 10:00-12:00 noon | Continuation of Workshop 3 | Facilitators/PMT | Workshop |
| 12:00-1:00 pm | Lunch Break | | |
| 1:00 -5:00 pm | Continuation of Workshop 3 | Facilitators/PMT | Worksho |
| Day 3 8:00- 8:15 am | MOL | Facilitators/PMT | |
| 8:15 – 9:45 am | Workshop 4: Final checking from the Quality Assurance Teams | Facilitators/PMT | Worksho |
| 9:45 – 10:00 am | Health Break | | |
| 10:00-11:30 noon | Presentation of Outputs | Facilitators/PMT | Worksho |
| 11:30-12:00 pm | Closing Program | Wency A. Rigunay, Librarian II - Emcee | |









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