



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Division Memorandum
No. 743, s. 2025

**UTILIZATION OF ALTERNATIVE FUNDS TO AUGMENT TRAVEL
AND INCIDENTAL EXPENSES FOR VARIOUS 2025 SPECIAL PROGRAM
IN FOREIGN LANGUAGE (SPFL) ACTIVITIES**

TO: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
School Principal IV - ISNHS

1. Pursuant to CLMD Memorandum 1383, s. 2025, and in reference to memorandum titled *Teachers Selected to Participate in the Special Program in Foreign Language (SPFL)-Japanese Teaching Course 2025 (Batch 8)*, memorandum titled *SPFL-Spanish Intensive Course*, and *Local Issuances of SPFL-Programs*, travel and other incidental expenses of the Regional/Division SPFL Supervisors, Schools Division Superintendents, Education Program Supervisors, SPFL Coordinators, school heads, and teachers identified as participants in the above-cited **trainings shall be chargeable against the existing 2025 BCD-BEC downloaded funds**. If insufficient, expenses may be charged to the **School Maintenance and Other Operating Expenses (MOOE)**, **Special Education Fund (SEF)**, and/or **Special Curricular Programs-Program Support Fund** subject to government accounting and auditing rules and regulations.
2. For inquiries, all concerned may contact **Ms. Janinn Almeyda Mendoza**, Supervising Education Program Specialist and SPFL Lead Focal Person, through email address at bcd.scpd.spfl@deped.gov.ph.
3. For information and guidance.

VILMA D. EDA, CESO V
Schools Division Superintendent

Enclosure: None
Reference: CLMD-2025-1383
To be indicated in the Perpetual Index
Under the following subjects:

FUNDS PROGRAMS

CID-NAR/UM_UtilizationOfFunds
October 16, 2025



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Republic of the Philippines
Department of Education
 REGION I



MEMORANDUM

CLMD-2025 1383

To: Schools Division Superintendents) SDOs Ilocos Norte,
 La Union, Laoag City, Pangasinan I, Pangasinan II, Vigan City

**UTILIZATION OF ALTERNATIVE FUNDS TO AUGMENT TRAVEL AND
 INCIDENTAL EXPENSES FOR VARIOUS 2025 SPECIAL PROGRAM IN FOREIGN
 LANGUAGE (SPFL) ACTIVITIES**

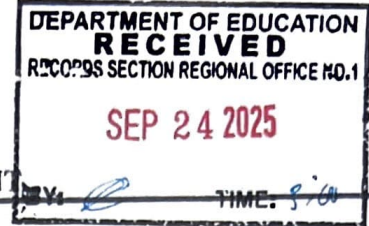
1. In reference to memorandum titled *Teachers Selected to Participate in the Special Program in Foreign Language (SPFL)-Japanese Teaching Course 2025 (Batch 8)*, memorandum titled *Venue and Date of the SPFL-Japanese Teaching Course 2025 (Batch 8)*, memorandum titled *SPFL-Spanish Intensive Course*, and *Local Issuances of SPFL-Programs*, travel and the other incidental expenses of the Regional/Division SPFL Supervisors, Schools Division Superintendents, Education Program Supervisors, SPFL Coordinators, school heads, and teachers identified as participants in the above-cited trainings shall be **chargeable against the existing 2025 BCD-BEC downloaded funds**. If insufficient, expenses may be charged to the **School Maintenance and Other Operating Expenses (MOOE)**, **Special Education Fund (SEF)**, and/or **Special Curricular Programs-Program Support Fund** subject to government accounting and auditing rules and regulations.
2. For inquiries, all concerned may contact **Ms. Janinn Almeyda Mendoza**, Supervising Education Program Specialist and SPFL Lead Focal Person, through email address at bcd.scpd.spfl@deped.gov.ph.
3. For information and guidance.

TOLENTINO G. AQUINO
 Director IV /s/

CLMD/jps/UM_UtilizationOfFunds
 October 13, 2025



Republic of the Philippines
Department of Education
BUREAU OF CURRICULUM DEVELOPMENT



Office of the Director

ADVISORY
September 23, 2025

**Utilization of Alternative Funds to Augment Travel and Incidental Expenses
for Various 2025 Special Program in Foreign Language (SPFL) Activities**

In reference to memorandum titled Teachers Selected to Participate in the Special Program in Foreign Language (SPFL)-Japanese Teaching Course 2025 (Batch 8), advisory titled Venue and Logistical Details for the SPFL-Japanese Teaching Course 2025 (Batch 8), memorandum titled SPFL-Spanish Intensive Course, and Local Immersion of SPFL-Japanese Teachers (Batch 7), this is to inform the concerned Regional SPFL Supervisors, Schools Division Superintendents, Education Program Supervisors, SPFL Coordinators, school heads, and teachers that in the event that the 2025 BCD-BEC funds downloaded to regions are insufficient to cover the travel and incidental expenses of participants, **available School Maintenance and Other Operating Expenses (MOOE), Special Education Fund, other local funds, and/or Special Curricular Programs-Program Support Fund** may be utilized, following the government accounting and auditing rules and regulations.

For inquiries, all concerned may contact Ms. Janinn Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through email address at bcd.scpd.spfl@deped.gov.ph

Immediate dissemination of this advisory is desired.


EBENEZER A. BELOY
Chief Education Supervisor
Officer-in-Charge, Director III
Bureau of Curriculum Development



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