



2510-2203

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 812 s, 2025

**DISSEMINATING THE DECLARATION OF MIDYEAR BREAK AS WELLNESS
BREAK AND GUIDELINES FOR PROFESSIONAL DEVELOPMENT ACTIVITIES**

To: Assistant Schools Superintendent
CES, SGOD
CES, CID
Public and Private School Heads
All Teaching/Non-Teaching Personnel

1. The Department of Education issued a memorandum declaring the midyear break as wellness break for teachers, in light of DepEd Order No. 012, s. 2025.
2. The said midyear break is a recognition of the need to support the well-being of **teaching personnel** as stated in the five-point reform agenda of the Secretary.
3. Additionally, this Division Memorandum disseminates the directives and guidelines set forth in Regional Memorandum No. 1436, s. 2025 concerning the declaration of the Midyear Break as a Wellness Break for School Year 2025-2026, in accordance with DepEd Order No. 12, s. 2025.
4. For immediate guidance and strict compliance, the following points from the Central Office memorandum and Regional Memorandum are adopted and emphasized:
 - a. The Midyear Break, scheduled from October 27-30, 2025, shall be declared as a Wellness Break.
 - b. Schools and School Heads must ensure that all respective In-Service Training (INSET) and Professional Development Programs (PDPs) for the current year are concluded on or before the Midyear Break. PD activities may only be scheduled on other preferred dates within the remaining School Year 2025-2026 calendar, outside of the declared Wellness Break period.
 - c. The conduct of INSET and PDPs shall not interfere with the designated Wellness Break
 - d. Schools or Units that have already scheduled mandatory PDPs or mandated meetings with existing financial obligations (e.g.,



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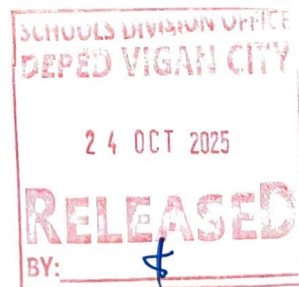


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procurement, venue rental) during the Midyear Break period may proceed only if:

1. Rescheduling is not feasible due to procurement or auditing rules and
 2. The activity must proceed on a voluntary basis. Teachers participating during this period shall be exempt from similar learning commitments within the same school year.
5. School Heads are directed to ensure proper coordination, monitoring, and compliance. All INSET activity plans must be submitted to this office through the School Governance and Operations Division (SGOD) for review and necessary clearance to ensure all training activities are appropriately conducted by the end of the school year.
6. A copy of the said guidelines is attached here for information and guidance.

VILMA D. EDA, CESO V
Schools Division Superintendent

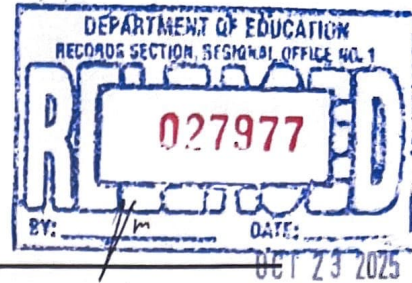


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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM

No. 1430 s. 2025

**DECLARATION OF MIDYEAR BREAK AS WELLNESS BREAK AND GUIDELINES
FOR PROFESSIONAL DEVELOPMENT ACTIVITIES**

To: Schools Division Superintendents
All Concerned Personnel

1. This Office, through the National Educators Academy of the Philippines-Region I (NEAP-R I), informs all concerned that the Midyear Break scheduled from October 27-30, 2025 shall be declared a Wellness Break for Teachers, in light of DepEd Order 12, s. 2025.
2. Schools and Schools Division Offices (SDOs) must still conduct their respective In-Service Training (INSET) and Professional Development Programs (PDPs) on other preferred dates within the remaining days of School Year 2025-2026.
3. The conduct of INSET and PDPs shall not interfere with classes and may be implemented through school-based training or Learning Action Cell (LAC) sessions. Funding support may be sourced from existing Human Resource Training and Development (HRTD) Funds directly released to the SDOs.
4. In view of the foregoing, schools and SDOs that have already scheduled PDPs during the Midyear Break and have procured venues or meals may request for a change of date, subject to prevailing procurement and auditing rules. However, if rescheduling is not feasible due to fixed venue or catering arrangements, the activities may still proceed on a voluntary basis. Teachers who voluntarily participate during the said period shall be exempt from similar activities covering the same topic within the school year.
5. To ensure proper coordination and monitoring, school heads are directed to submit their plans for professional development activities to their respective SDOs through the School Governance and Operations Division (SGOD). Likewise, SDOs are required to submit their INSET activity plans to NEAP-R I to ensure that all training activities are appropriately conducted by the end of the school year.
6. This Memorandum supersedes or modifies any inconsistent provisions of Regional Memorandum No. 1358, s. 2025 in light of the declaration of the Wellness Break for Teachers.
7. For concerns or queries, please contact the **National Educators Academy of the Philippines-Region I** at neap.region1@deped.gov.ph.



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8. Immediate dissemination of this Memorandum is desired.



TOLENTINO G. AQUINO
Director IV

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
Under the following subjects:

TEACHERS

TRAINING PROGRAMS

HRDD/rm/RM_WellnessBreakTeachers
October 23, 2025



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Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

FOR : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : 
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff
Office of the Secretary


CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : DECLARATION OF MIDYEAR BREAK AS WELLNESS BREAK
AND GUIDELINES FOR PROFESSIONAL DEVELOPMENT
ACTIVITIES

DATE : October 22, 2025

This is to inform all concerned that the Midyear Break scheduled this year from October 27 to 30, 2025 shall be declared a **Wellness Break for teachers**, in light of DepEd Order No. 012, s. 2025.

This Midyear Break is a recognition of the need to support the overall well-being of our **teaching personnel**, which is a critical foundation of education quality, as stated in the Secretary's five-point reform agenda.

Schools and divisions must still conduct In-Service Training (INSET) and professional development programs on any other preferred dates within the remaining days of School Year 2025–2026 since these activities are intended to enhance teaching competencies and instructional effectiveness and to align the core programs and strategic initiatives of this Department.

The conduct of activities must not interfere with classes and may be integrated through school-based training and utilization of learning action cells. These activities may still be funded through existing Human Resource Training and Development (HRTD) funds that have been directly released to the Schools Division Offices (SDOs).

In view of the foregoing, for schools and divisions that have prepared and scheduled professional development programs for teachers during the Midyear Break period, procured venues and meals may be requested for a change of date based on prevailing procurement and auditing rules. If change of date is unfeasible, since the procured venues and meals can no longer be rescheduled, activities may still be conducted voluntarily. Teachers who participate voluntarily shall be exempt from subsequent activities on the same topic within the school year.

To ensure proper coordination and monitoring, school heads are required to submit their plans for professional development activities to their respective SDO through the School Governance and Operations Division (SGOD), while division plans for the conduct of INSET activities must be submitted to the Human Resource Development Division/National Educators Academy of the Philippines in the Region (HRDD/NEAP-R). The SGOD and HRDD/NEAP-R shall ensure activities are still conducted by the end of the school year.

This Memorandum modifies inconsistent provisions of DM-OULS-2025-095 in view of the declaration of the Wellness Break.

For your guidance and compliance.