



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12463635

Procuring Entity DEPARTMENT OF EDUCATION - DIVISION OF VIGAN CITY

Title Procurement of Meals, Snacks and Venue for the skills training for illustrators of Self Learning Modules and other learning resources

Area of Delivery Ilocos Sur

Solicitation Number:	depedvigancity-2025-044	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities	Document Request List	0
Approved Budget for the Contract:	PHP 124,800.00		
Delivery Period:	3 Day/s		
Client Agency:		Date Published	08/10/2025
Contact Person:	Marie Christine Lazo Natividad Head, BAC Secretariat Mena Crisolago St. corner Rivero St. Vigan City Ilocos Sur Vigan City Ilocos Sur Philippines 2700 63-077-6320533 63-077-6320533 vigan.city@deped.gov.ph	Last Updated / Time	07/10/2025 11:25 AM
		Closing Date / Time	13/10/2025 01:00 AM

Description

Meals (2 snacks, 1 lunch) and venue for 64 pax @ 3 days

FUNCTION HALL

- Available starting 7:30 AM onwards on October 15-17, 2025
- Can accommodate 50 participants and 14 Program Management Team (PMT)
- Well-lighted and well-ventilated.
- With working tables and chairs.
- With complete and clear audio-visual equipment with stand-by technicians/assistants (e.g., LCD, projection screen, whiteboard, whiteboard eraser, clear sound system, clear microphone, extension cords, microphone stands, lectern, etc.)
- With unlimited access to stable and strong internet/wi-fi in all areas of the venue (for online monitoring and evaluation purposes)
- No pillars or posts in the middle of the function room, or anything that may obstruct participant's view.
- Waived charges on electricity (laptops, LCD, printer, etc.)
- With accessible comfort rooms.
- With water and/or coffee station.

OTHER REQUIREMENTS

- Cleanliness – function hall, restroom, hallway, coffee/tea area, dining area
- Provision for the backdrop of the activity
- Provision of token for the resource speaker

- With standby waiters, security officers, front desk personnel, and housekeeping services
- Free use of service vehicle (for emergency purposes)
- Readily available meal buffer
- Provision of a special menu for those with food preferences and dietary restrictions

MENU:**Day 1**

AM Snacks: Fresh pancit quisado with bolero, canned juice

Lunch: Rice, pork steak, fried tilapia, dinoydoy, water

PM Snacks: Carbonara with garlic bread, canned juice

Day 2

AM Snacks: Miki special with patopat, canned juice

Lunch: Rice, chicken teriyaki, fish fillet, poki poki, water

PM Snacks: Palabok with canned juice

Day 3

AM Snacks: Bihon quisado with bbq, canned juice

Lunch: Rice, chicken/pork adobo, grilled fish, ginisang monggo, water

PM Snacks: Chicken Sandwich with canned juice

Line Items

Item No.	Product/Service Name	Description	Quantity UOM		Budget (PHP)
1	Meals, Snacks and Venue for 3 days	Procurement of Meals, Snacks and Venue for the skills training for illustrators of Self Learning Modules and other learning resources	1	Lot	124,800.00

Created by Marie Christine Lazo Natividad

Date Created 07/10/2025

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