



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 562, s. 2025

MS. MARIA FATIMA G. PONCE

Master Teacher I
Cabaroan-Cabalangan Elementary School
Vigan City

Designation Order

In view of the official travel of **NORA P. PAROLIGAN**, School Principal III, you are hereby designated as Officer-in-Charge of the Office of the School Principal on **September 30-October 1, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle the designate to additional remuneration and preferential attention to future promotion.

Issued this 30th day of September 2025

VILMA D. EDA, CESO V

Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – MF. PONCE

